



NAN BALMER  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

APPROVED AND  
RELEASED WITH  
REDACTIONS

## BOARD OF SELECTMEN

LEA T. ANDERSON  
MARY M. ANTES  
LOUIS M. JURIST  
CHERRY C. KARLSON  
DOUGLAS A. LEVINE

### Board of Selectmen

### Meeting Minutes

### Executive Session

October 2, 2017 6:30 P.M.

Wayland Town Building, Selectmen's Meeting Room  
41 Cochituate Road, Wayland

**Attendance:** Lea T. Anderson, Mary M. Antes, Louis M. Jurist, Cherry C. Karlson, Douglas A. Levine  
(arrived at 6:54 pm)

**Also Present:** Town Administrator Nan Balmer, Assistant Town Administrator John Senchyshyn

**Purpose:** L. Anderson called the session to order at 6:30 p.m. in the Selectmen's Meeting Room, Wayland Town Building, by unanimous roll call vote of the Board (YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: D. Levine. ABSTAIN: none. Adopted 4-0) in open session as permitted by Massachusetts General Laws Chapter 30A, Section 21(a)(6), to consider the purchase, exchange, taking, lease or value of real property in regard to the Rivers Edge Project at 484-490 Boston Post Road; and pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3), to discuss whether the town should pursue legal proceedings with respect to the town's agreement with Twenty Wayland, LLC, relative to property and development located off 400-440 Boston Post Road; and pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(2), to discuss strategy with respect to negotiations with non-union personnel, Town Administrator.

**Discussion on Rivers Edge:** Town Administrator N. Balmer reviewed the discussions by Town Engineer Paul Brinkman with Jim Lambert of Wood Partners regarding a plan to remove material containing asbestos to comply with DEP requirements. The proposed plan will require an amendment to the Land Disposition Agreement: (1) extending the due diligence period through January 31, 2018; (2) delineating responsibilities for the response to DEP and for carrying out asbestos clean-up responsibilities; and (3) dividing costs between the Town and Wood Partners. N. Balmer reviewed the updated costs that would be assumed by the Town for which funding will be requested through a Reserve Fund Transfer.

### Discussion on Twenty Wayland:

[REDACTED]

N. Balmer left the meeting at 6:46 p.m.

**Discussion of Negotiations with Non-union Personnel:** J. Senchyshyn distributed copies of a draft employment contract and a Town Manager/Administrator salary survey. He noted that the towns surveyed were consistent with past surveys. Members of the Board discussed Wayland's total compensation package versus the other communities as well as an appropriate compensation package for the Wayland Town Administrator. Various options were discussed. There was strong consensus that the salary should be brought up into the range of salaries in peer towns. Members determined that a salary of \$173,800 would be appropriate for FY18.

C. Karlson moved, seconded by M. Antes, to authorize the Chair to negotiate with the Town Administrator regarding a base wage of \$173,800 for FY18. Roll call vote: YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson, D. Levine. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

C. Karlson moved, seconded by M. Antes, to exit the executive session at 7:00 p.m. Roll call vote: YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson, D. Levine. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

**Items Distributed for Information and Use by the Board of Selectmen at the October 2, 2017,  
Executive Session Meeting**

■ [REDACTED]  
■ [REDACTED]