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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

SELECT BOARD

THOMAS J. FAY
ADAM G. GUTBEZAHL
CHERRY C. KARLSON
CAROL B. MARTIN
DAVID V. WATKINS

Meeting Minutes

Select Board

Monday, March 21, 2022

6:30 p.m.

**Wayland Town Building: Council on Aging Room
41 Cochituate Road, Wayland, MA**

Present Remotely: Thomas J. Fay, Adam G. Gutbezah, Cherry C. Karlson, Carol B. Martin, David Watkins

Also Present: Acting Town Administrator Stephen Crane, Assistant Town Administrator John Bugbee, HR Manager Kate Ryan

A1. Call to Order, Review the Agenda for Public: At 6:30 p.m., Chair, T. Fay called to order the meeting of the Board of Selectmen when a quorum was present and reviewed the agenda for the public. T. Fay noted the meeting would be recorded for re-broadcast and the ways in which the public could view and participate. T. Fay announced each member by full name and that A. Gutbezah would arrive late.

A2. Announcements and Public Comment: T. Fay announced an upcoming event presented by One Wayland, Re-Envision Consulting, the First Parish Church United of Westford, Wayland's Interfaith Leaders Association and the Human Rights, Diversity, Equity and Inclusions Committee (HRDEIC). The event, a Diversity Town Hall focused on building cultural competency and belonging, as well as processing the harms created by racism in communities would be held on March 29, 2022 from 7:00 p.m. to 9:00 p.m. at the First Parish Church in Wayland.

Frank Kennedy, Old Sudbury Road, joined the meeting in person to update the Select Board on the progress of the COA/Community Center working group.

A3. Discussion and potential vote to name Stephen Crane as Acting Town Manager when the Special Act is enacted: T. Fay announced that Governor Baker had recently signed and enacted a Special Act [HB 4315] which established the Select Board and granted it the authority to an Acting Town Manager. There was a discussion regarding the technical aspects of the appointment of S. Crane and contractual obligations.

D. Watkins moved, seconded by C. Martin, to name Stephen Crane as Acting Town Manager coterminous with his current contract date. In discussion, C. Karlson noted that the motion was missing the technical components discussed.

C. Karlson moved, seconded by C. Martin, that the Board appoint Stephen Crane, Acting Town Manager effective at 5:00 p.m. on March 16, 2022, and that the Board retroactively ratify all ministerial activities that have been completed since then, subject to negotiation of a successor.

D. Watkins amended his initial motion, and moved that the Board name Stephen Crane, Acting Town Manager effective at 5:00 p.m. on March 16, 2022, and that the Board retroactively ratify all ministerial activities that have been completed since then, subject to negotiation of a successor with an end date. There was a discussion about including an end date. D. Watkins moved, to name Stephen Crane Acting Town Manager, coterminous with his current contract, June 30, 2022. D. Watkins withdrew the motion.

C. Karlson moved, seconded by C. Martin, that the Board appoint Stephen Crane as Acting Town Manager, retroactive to 5:00 p.m. on March 16, 2022, and that the Board ratify any and all ministerial actions taken since then, with an end date of the appointment to be coterminous with his existing contract. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezah. ABSTAIN: None. Adopted 4-0.

C. Karlson asked the Chair to work with Town Counsel so that the Board would be prepared to discuss an Acting Town Manager contract at a future Executive Session. The Board acknowledged and welcomed newly hired HR Manager, Kate Ryan.

A4. 2022 Annual Town Meeting a. Discuss and Potential Vote to Insert and take a Position on Warrant Articles; refer to the list of articles in the Board's packet b. Review ATM calendar for next steps c. Determine location of Annual Town Meeting d. Discuss including Gossels Good Government Award materials in the Warrant Appendix e. Determine Articles for Abbreviated Presentation Procedure f. Discuss and vote order of articles:

A4.a. Discuss and Potential Vote to Insert and take a Position on Warrant Articles; refer to the list of articles in the Board's packet: D. Watkins reviewed Article CC. Capital Stabilization Funding, which proposes to move non-taxable funds from the General Fund to a Capital Stabilization Fund. D. Watkins summarized that in 2020 certified free cash was about \$8.3 million, and that the 2021 estimates were approximately \$9.3 million and further added that the Town did not spend \$1 million dollars more than what it intended to spend, and therefore the funds fell to free cash. He added that there was approximately \$540,386, in the FY2023 debt appropriation budget, and that was intended to level set the debt service. C. Karlson asked Finance Director, B. Keveny to review the history of free cash and how it relates to the total reserve amount that the Town anticipated to get to from Moody's. B. Keveny indicated that the total reserve fund balance as a percentage of revenue was approximately 18% to 19%, and that free cash had remained stable over many years. B. Keveny reviewed the process of appropriating the \$500,000 of free cash to be certified as of June 30 2021, and the amount known to be surplus into the next year, resulting in a simple appropriation of \$1 million dollars to the Capital Stabilization Fund. B. Keveny recommended the \$1 million dollar appropriation as it would strengthen the Town's financial position. C. Karlson recommended that the details be explained to voters in the warrant article write up. C. Martin expressed support for the proposal. A. Gutbezahl arrived in-person to the meeting 7:20 p.m.

D. Watkins moved, seconded by C. Karlson, to insert and support Article CC. Capital Stabilization Funding for \$1 million dollars, as amended. Roll Call Vote: YEA: T. Fay, A. Gutbezahl, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: None. ABSTAIN: None. Adopted 5-0. B. Keveny left the meeting.

C. Karlson moved, seconded by D. Watkins, that the Board withdraw Article G. Compensation for Town Clerk. In discussion, C. Karlson noted that the salary for the Town Clerk was originally in the budget, but because the recently enacted Special Act moved the Town Clerk role to an appointed position, the article was no longer needed. Roll Call Vote: YEA: T. Fay, A. Gutbezahl, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: None. ABSTAIN: None. Adopted 5-0.

At 7:22 p.m., A. Gutbezahl recused himself from discussion of Article Q. Transfer of 212 Cochituate Rd as his employer had represented an individual who had expressed an interest in the property, although he was not directly engaged in that representation he recused himself to avoid any appearance of a conflict of interest.

C. Karlson summarized a recent consultation with Town Counsel who advised that there were alternatives to Article Q and that more research was needed to bring the alternatives forward. She indicated that the Board not bring the article to Town meeting unless the Board knew exactly what they were doing or the treasurer were to take it upon themselves to auction the property. C. Karlson discussed that the Board could auction the property with restrictions. Town Counsel had indicated that if the Town were to bring the property to Town Meeting and request that the Select Board be given control of the land for general municipal purposes that time was needed for community discussion. S. Crane said not doing this helps the town retain greater flexibility for now. D. Watkins asked if C. Karlson documented the conversation with legal to help the Board better understand. C. Karlson indicated no. He reviewed that when the board first discussed the Article, the Board was told that any study, analysis or discussion was dependent upon the Town gaining control of the land. C. Karlson said that if Town meeting were to approve the Article the Town would not be able to sell

the land and recognized that the majority of the Board wanted to use the land for affordable housing. C. Martin concurred and wanted the land to be used for affordable housing.

C. Karlson moved, seconded by D. Watkins, to withdraw Article Q. Transfer of 212 Cochituate Rd from the Warrant. In discussion, D. Watkins and C. Martin expressed preference for the property to be used for affordable housing. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin. NAY: D. Watkins. ABSENT: A. Gutbezah. ABSTAIN: None. Adopted 3-1.

T. Fay announced the Board would move on to agenda item regarding appointments, but intended to return to the current Town Meeting agenda topic. At 7:39 p.m. A. Gutbezah rejoined the meeting.

A5.1. Appointments: Joint meeting with the Board of Health to interview candidate(s) and vote to appoint to fill vacancy on the Board of Health with a term ending with the conclusion of 2022 Annual Town Meeting:

| Board | Potential Appointee | Term End Date |
|-----------------|---------------------|--------------------------|
| Board of Health | Genevieve Anand | 2022 Annual Town Meeting |
| Board of Health | Robert Eyre | 2022 Annual Town Meeting |

At 7:40 p.m., Chair of the Board of Health, Robert Defrancesco called to order a meeting of the Board of Health when a quorum was available and announced its members by full name: present in the room were Robert Defrancesco, John G. Schuler, participating remotely were Arnie Soslow and Susan Green. Also present in the room was Public Health Director, Julia Junghanns. T. Fay welcomed candidates G. Anand, Forty Acres Drive and R. Eyre, Claypit Hill Road. The Board interviewed both candidates and reviewed their related background. A. Soslow expressed that both candidates were qualified and would prefer G. Anand to contribute to diversity on the Board.

D. Watkins moved, seconded by A. Gutbezah, that the Select Board vote to appoint R. Eyre to the Board of Health for a six-week term ending with the conclusion of the 2022 Annual Town Meeting to fill the unexpired term of Susan Green. In discussion, C. Karlson concurred with A. Soslow and noted the Board's commitment to diversity. D. Watkins withdrew the motion, A. Gutbezah withdrew his second to the motion.

A. Gutbezah moved, seconded by C. Martin, that the Select Board recommend appointment of G. Anand to fill the vacancy of Susan Green's term set to expire at the close of 2022 Annual Town Meeting. In discussion, the sense of the Board was supportive of Dr. Eyre to join the Board of Health when able to do so. Roll Call Vote: YEA: S. Green, A. Soslow, T. Fay, A. Gutbezah, C. Karlson, C. Martin, D. Watkins. NAY: R. Defrancesco, J. Schuler. ABSENT: B. McNamara. ABSTAIN: None. Adopted 7-2. The Board of Health adjourned its meeting unanimously by roll call vote.

At 8:03 p.m. C. Martin left the meeting for two minutes, and returned at 8:05 p.m.

A6. Proposition 2 ½ Debt Exclusion Ballot Questions(s): a. Accept Public Comment on potential ballot questions b. Discussion and vote on placing Debt Exclusion questions(s) on the May 2022 Ballot:

A. Gutbezah moved, seconded by C. Martin, that the Select Board place a proposition 2 ½ ballot question on the ballot with respect to the Council on Aging / Community Center project for purposes of a debt exclusion override. Roll Call Vote: YEA: T. Fay, A. Gutbezah, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: None. ABSTAIN: None. Adopted 5-0.

A. Gutbezah moved, seconded by C. Martin, that the Select Board place a proposition 2 ½ ballot question on the ballot with respect to the Loker multi-purpose Grass Field project for purposes of a debt exclusion override. Roll Call Vote: YEA: T. Fay, A. Gutbezah, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: None. ABSTAIN: None. Adopted 5-0.

A4. 2022 Annual Town Meeting a. Discuss and Potential Vote to Insert and take a Position on Warrant Articles; refer to the list of articles in the Board's packet b. Review ATM calendar for next

steps c. Determine location of Annual Town Meeting d. Discuss including Gossels Good Government Award materials in the Warrant Appendix e. Determine Articles for Abbreviated Presentation Procedure f. Discuss and vote order of articles: (Revisited)

A4.a. Discuss and Potential Vote to Insert and take a Position on Warrant Articles; refer to the list of articles in the Board's packet. (Revisited)

D. Watkins reported that the Finance Committee comments for Article DD. Oxbow Meadow Funding, had been revised by the Finance Committee. A. Gutbezahl reviewed the changes to the revenue lines for Article E. Enterprise Fund Budget, as shown in the red line version in the packet and suggested by DPW Director, Tom Holder. A. Gutbezahl noted the total amount remained the same but there was an addition of a line for Water Certified Retained Earnings.

C. Karlson provided an update on Article A. Recognize Citizens & Employees for Particular Service to Town and that Article H Personnel Bylaws and Wage & Classification Plan would need to be discussed in Executive Session. C. Karlson updated the Board on the recent privilege fee for Article U. Wastewater Capital Budget Request. C. Karlson updated the Board on Article II. Housing: Launcher Way Acquisition, reporting that the Community Preservation Committee voted to take no more than \$100,000 from uncommitted funds, and that would help cover any closing costs, and up to \$4 million in borrowing in the future.

A4.b. Review ATM calendar for next steps: There was a discussion about proof-reading the Warrant before it goes to the printer. T. Fay noted there would be a public forum on April 12, 2022 for Article N. Appropriate funds to construct a new Council of Aging / Community Center.

A4.c. Determine location of Annual Town Meeting: T. Fay noted that the staff planning for the Annual Town Meeting recommended that 2022 Annual Town Meeting be held indoors at the Field House. D. Watkins expressed preference for an outdoor meeting. S. Crane reviewed the staff recommendation for an indoor location and outlined the financial, logistical, staff and community benefits to hold the meeting indoors. A. Gutbezahl expressed his preference for an outdoor meeting because voters with unvaccinated children would not likely attend an indoor meeting.

A. Gutbezahl moved, seconded by D. Watkins, that Town Meeting commence at 12:30 p.m. on May 14, 2022 at Wayland High School Athletic Field. Roll Call Vote: YEA: T. Fay, A. Gutbezahl, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: None. ABSTAIN: None. Adopted 5-0.

A4.d. Discuss including Gossels Good Government Award materials in the Warrant Appendix: C. Karlson reported that the Chair of the Public Ceremonies Committee, Richard Turner requested that the warrant include an explanation of the Gossels Good Government Award in the appendix of the warrant, and that the Town Moderator would allow the award to be presented at ATM before the budget article.

A4.e. Determine Articles for Abbreviated Presentation Procedure: A4.f. Discuss and vote order of articles: The Board reviewed the articles for Abbreviated Presentation Procedure and the order of the articles as proposed in the packet.

C. Karlson moved, seconded by A. Gutbezahl, that the Board approve the order of articles as shown in the supplemental packet, understanding that Article 7 and Article 14 are being withdrawn; including the abbreviated procedure notations. In discussion, C. Martin suggested some revisions to the order of articles and asked C. Karlson to withdraw the motion to wait until after Executive Session. Roll Call Vote: YEA: T. Fay, A. Gutbezahl, C. Karlson, D. Watkins. NAY: C. Martin. ABSENT: None. ABSTAIN: None. Adopted 4-1.

A5.2. Human Rights, Diversity, Equity and Inclusion (HRDEI) Committee: discussion and potential vote to revise charge to make all appointees voting members: A. Gutbezahl recommended the Board pass over the item and wait until after a new HRDEI Chair was appointed, and a time after the HRDEIC was able to discuss the topic more substantively.

A11. Executive Session:

- I. Pursuant to Massachusetts general Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with:
 - a. Local 690 Wayland-1 American Federation of State, County, and Municipal Employees (AFSCME 690 Wayland-1)
 - b. Local 690 Wayland-2 American Federation of State, County, and Municipal Employees (AFSCME 690 Wayland -2)
- II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6) to review and consider for potentially release the following executive session minutes related to discussing strategy with respect to litigation Duane Galbi v. Town of Wayland et al: October 28, 2019; September 21, 2020; February 1, 2021; July 26, 2021; October 4, 2021; and December 13, 2021
- III. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a)(2), (3), and (6) to review and approve the executive session minutes of March 14, 2022; Approve and Hold: Executive Session minutes of March 14, 202:

At 8:57 p.m., Chair T. Fay moved, seconded by C. Karlson, that the Board of Selectmen enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with: Local 690 Wayland-1 American Federation of State County and Municipal Employees (AFSCME 690 Wayland-1) and Local 690 Wayland-2 American Federation of State County and Municipal Employees (AFSCME 690-2); and pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6) to review and consider for potentially release the following executive session minutes related to discussing strategy with respect to litigation Duane Galbi v. Town of Wayland et al: October 28, 2019; September 21, 2020; February 1, 2021; July 26, 2021; October 4, 2021; and December 13, 2021; and pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6) to review and approve the executive session minutes of March 14, 2022; with the intent to approve and hold the Executive Session minutes of March 14, 2022.

T. Fay declared that a public discussion of these matters may have a detrimental effect on the litigating, negotiating, or bargaining position of the Town. Roll Call Vote: YEA: T. Fay, A. Gutbezahl, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: None. ABSTAIN: None. Adopted 5-0.

Chair, T. Fay invited attendance by Acting Town Administrator Stephen Crane, Assistant Town Administrator John Bugbee and HR Manager Kate Ryan. T. Fay noted that the Board would return from the executive session to resume the meeting in open session after approximately thirty minutes. At 9:45 p.m., the Board returned to open session.

A5.3. Acting Town Administrator update a. River's Edge b. RFP c. PFAS d. Loker Roof e. COA/CC f. BoPW Letter g. Eversource Vegetation Plan h. Wayland Little League Parade i. HRDEI phone portal

A5.3.a. River's Edge: S. Crane reported that the Town had received a performance payment and another larger payment for escrow was being requested.

A5.3.b. RFP: Request for Proposal: J. Bugbee informed the Board that he would soon provide a draft document for its review regarding an RFP for the Town Manager Search.

A5.3.c PFAS: Per- and Polyfluoroalkyl Substances (PFAS6): S. Crane reported that there would soon be a press release regarding the new system at Happy Hollow which had been pressure tested for which the Town awaited results. He added that without the resin the test results have been under the Maximum Contaminant Level (MCL). S. Crane reported that he expected the EPA to allow the Town to resume water service and once the confirmatory tests results were back the Town would discontinue the bottled water rebate.

A5.3.d. Loker Roof: S. Crane reported that there was a recent change order approved by the Permanent Municipal Building Committee, but the change did not impact the timeline.

A5.3.e. COA/CC: Council on Aging/ Community Center (COA/CC): S. Crane reported that the Town would hold a public forum to provide an update to the public on the project, and that the workgroup is working with the architectural firm on the schematic design and final cost estimates.

A5.3.f. Letter: Board of Public Works (BoPW): A5.3.g. Eversource Vegetation Plan: S. Crane reported that the Board of Public Works sent a letter to Eversource, which was included in the Board's packet. The letter was in response to the recent notice of Eversource's Vegetation Management Plan. T. Fay expressed the importance of such communications to pass through the Select Board/Acting Town Manager office before they are sent.

A5.3.h. Wayland Little League Parade: S. Crane informed the Board that Wayland Little League intended to resume its annual parade on April 30, 2022.

A5.3.i. Human Rights, Diversity, Equity and Inclusion Committee (HRDEI) phone portal: S. Crane reported that the Town had established a phone line and that the next step was to work with a representative from the HRDEIC to develop simple response procedures before the phone line went live.

A9. Selectmen's Reports and Concerns: D. Watkins asked S. Crane about the status of the American Rescue Plan Act (ARPA) funds, which had a deadline approaching in April. S. Crane asked the Board if it wanted to have a community forum regarding the funds or discuss it among the Board. A. Gutbezahl recommended the Board add the topic to an agenda in April.

A7. Consent: Review and Vote to Approve:

1. Vote the question of designating and approving signing authority to Stephen Crane, Acting Town Administrator on items listed below.
2. Vote the question of approving and signing the weekly payroll and expense warrants.
3. Vote the question of approving the Anderson Kreiger legal invoices in the amount of \$1,179.60 regarding River's Edge Special Counsel.
4. Vote the question of approving sandwich board requests by the Wayland Youth Fishing Derby during the dates of Saturday, April 23, 2022 to Saturday, April 30, 2022 at the Fire Station Two in Cochituate, Old Connecticut Path and Cochituate Road (five paths) Route 20/Old Connecticut Path by Coach Grill, and Town Center (Route 20 & 27).
5. Vote the question of approving sandwich board requests by the CAPA high school acapella fundraising project during the dates of Sunday, March 27 to Friday, April 8, 2022 at the Fire Station Two in Cochituate, Old Connecticut Path and Cochituate Road (five paths).
6. Vote the question of approving the mini-grant from the Lauren Dunne Astley Memorial Fund to the Human Rights, Diversity, Equity and Inclusion Committee
7. Vote the question of authorizing the Acting Town Administrator to sign a letter of attestation agreeing to participate with Holbrook Regional Emergency Communications Center as a partner in studying the planning of a regional communication center as set forth in the application for State 911 Department Grant funding submitted by Wayland Police and Wayland Fire Departments.
8. Vote the question of approving sandwich board requests by the Wayland Public Schools Foundation for their Annual Spelling Bee during the dates of Monday, March 21, 2022 to Sunday, March 27, 2022 at the Old Connecticut Path and Cochituate Road (five paths), and Town Center (corner of Routes 20 & 27).

C. Karlson moved, seconded by A. Gutbezahl, to approve the Consent Calendar. Roll Call Vote: YEA: T. Fay, A. Gutbezahl, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: None. ABSTAIN: None. Adopted 5-0.

A8. Correspondence: The Board reviewed the correspondence in the packet.

A9. Selectmen's Reports and Concerns: (revisited) A. Gutbezahl expressed support for displaying blue and yellow lights on the Public Safety Building to show solidarity with Ukraine as requested. C. Karlson requested the Board discuss the topic more to ensure the Town recognized similar world events equitably. A. Gutbezahl renewed his previous request that the Board have a substantive discussion about the role of Board liaisons. A.

Gutbezahl reported that the Board was in receipt of correspondence regarding the Mill Creek Residential concept presentation which he felt would be best suited for the Zoning Board of Appeals to receive. He requested that the Board issue a statement regarding its role. A. Gutbezahl acknowledged the upcoming election and noted that he personally made a public affirmation to not use his seat on the Board to sway voters one way or the other. He recommended that other Board members would hold the same position and make the same public affirmation. D. Watkins requested that the Board set an action plan for the next 45 days regarding the ARPA funds. D. Watkins also asked for an update regarding remote participation for Town Meetings. D. Watkins also suggested that the Town's website be available to be translated into multiple languages.

A12. Minutes: a. Review and vote to approve the minutes of February 28, 2022, March 3, and March 7 and March 14, 2022 b. Vote to release with redactions the executive session minutes related to discussing strategy with respect to litigation Duane Galbi v. Town of Wayland et al: October 28, 2019, September 21, 2020, February 1, 2021, July 26, 2021; October 4, 2021 and December 13, 2021:

C. Karlson moved, seconded by C. Martin, that the Board vote to release with redactions the Executive Session Minutes related to discussing strategy with respect to litigation between Galbi v. Town of Wayland for the dates shown on the agenda. Roll Call Vote: YEA: T. Fay, A. Gutbezahl, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: None. ABSTAIN: None. Adopted 5-0.

A13. Open Meeting Law Complaint: discussion of complaint received on March 4, 2022 from resident George Harris; review and vote on response: C. Karlson provided some background on the topic, whereas the Board voted in December to move forward with a settlement agreement related to the Galbi v. Town of Wayland case, as shown in the minutes that were just released; the settlement agreement was signed later in January. The Board was not aware that the settlement had been completed and the documents existed. The Board knowingly did not vote to release the minutes because the Board believed the matter was pending. The Board then received a request for those minutes which were being held. The Board did not respond in time to the request which resulted in the complaint. However, since the complaint was received, the settlement and all accompanying documents were located and executed. Thereafter, the Board could release the minutes. There was a discussion regarding the Board's options to respond by authorizing the Chair to draft a response ahead of the deadline, meeting ahead of the deadline or requesting an extension.

A. Gutbezahl moved, seconded by D. Watkins, to authorize the Chair in consultation with Town Counsel to provide a substantive response to the Open Meeting Law complaint submitted by complainant George Harris dated March 4, 2022, on or before March 24 2022. Roll Call Vote: YEA: T. Fay, A. Gutbezahl, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: None. ABSTAIN: None. Adopted 5-0.

A12. Minutes: a. Review and vote to approve the minutes of February 28, 2022, March 3, and March 7 and March 14, 2022: (revisited):

C. Karlson moved, seconded by A. Gutbezahl, that the Board approve the minutes of February 28, 2022, March 3, 2022 and March 7, 2022, as amended. No action was taken on the minutes of March 14, 2022. Roll Call Vote: YEA: T. Fay, A. Gutbezahl, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: None. ABSTAIN: None. Adopted 5-0.

A10. Topics Not Reasonably Anticipated by the Chair 48 Hours In Advance, If Any: There were none.

A14. Adjourn: At 10:31 p.m., C. Karlson moved, seconded by C. Martin, that the Board adjourn the meeting. Roll Call Vote: YEA: T. Fay, A. Gutbezahl, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: None. ABSTAIN: None. Adopted 5-0.

Items included in the packet and updated during the Board of Selectmen Meeting of March 21, 2022:

1. Revised Agenda: Board of Selectmen Meeting, March 21, 2022 6:30 p.m., revised March 18 at 11:55 a.m.
2. Table: Article List 2022 Annual Town Meeting, revised March 17, 2022
3. Draft Proposed ATM 2022 Article Order, for Discussion Only, dated March 7, 2022
4. 2022 Annual Town Election/Annual Town Meeting Schedule, revised November 29, 2021

5. Draft: Article K. New Stonebridge Resolution Expenditure of Funds with attachments
6. Draft: Article N. Appropriate funds to construct a new Council of Aging / Community Center
7. Draft: Article CC. Capital Stabilization Funding, redline version
8. Draft: Article DD. Oxbow Meadow Funding, redline version
9. Draft: Article NN. Rescind Appropriation for Framingham Bridge, with attachments
10. M.G.L Part I Title VII Chapter 41 Section 11: Appointment to Fill Vacancy in Town Office
11. Town of Wayland Board/Committee Appointments Status as of March 8, 2022
12. R.C. Eyre Application materials for Board of Health vacancy
13. G. Anand Application materials for Board of Health vacancy
14. HRDEI Committee Charge and list of current members and term dates
15. Letter: From: Board of Public Works (BoPW) Member Michael Lowery To: William Hayes, Senior Supervisor Eversource Energy, Vegetation Management 247 Station Drive, SE-370 Westwood, MA 02090-9230 Subject: Re 2022 Vegetation Management Plan Wayland Wellhead Capture Zones – Sensitive Areas, dated March 8, 2022, with attached Eversource correspondence
16. Contact Form: From: K. Brown To: Crane, Stephen Subject: Wayland Little League Parade April 30, 2022, dated Friday, March 11, 2022
17. Board Policy: Policy on Proposition 2½ Ballot Questions², Adopted on November 12, 2002; revision prepared October 1, 2010
18. Draft: Board of Selectmen Meeting Minutes February 28, 2022
19. Draft: Board of Selectmen Meeting Minutes March 3, 2022
20. Draft: Board of Selectmen Meeting Minutes March 7, 2022
21. Open Meeting Law Complaint Form: filed by complainant George Harris, dated March 4, 2022 with attached exhibits

Supplemental Packet:

1. Session Laws, Acts of 2022 Chapter 33, An Act Creating Select Board-Town Manager Form of Government in the Town of Wayland, enacted March 16, 2022, 2022; HB4315
2. Draft Proposed ATM 2022 Article Order, for discussion only, dated March 21, 2022
3. Draft: Article E. Enterprise Fund Budget, redline version

**Items Distributed For Information and Use By the Board during the Meeting of March 21, 2022
Otherwise Not Included In The Packet (Handouts):**

1. Draft: Article G. Compensation for Town Clerk
2. Draft: Article Q. Transfer of 212 Cochituate Rd, redline version
3. Draft: Article A. Recognize Citizens & Employees for Particular Service to Town
4. Draft: Article H Personnel Bylaws and Wage & Classification Plan
5. Draft: Article U. Wastewater Capital Budget Request.
6. Draft: Article II. Housing: Launcher Way Acquisition