



Wayland Housing Authority
106 Main Street
Wayland, MA 01778

Brian E. Boggia
Executive Director

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Board of Commissioners
Miriam Andrews
Mary M. Antes
Russell Ashton
Kevin Goodwin
Susan Weinstein

**Board of Commissioners Meeting
January 18, 2018
7:30 PM
Wayland Town Building
41 Cochituate Road, Wayland, MA 01778**

**REVISED 1/12/18
Regular Meeting Agenda**

- 7:30 1 Call to order Regular Meeting by Chair
 - Review Agenda for the Public, Announcements
- 7:40 2 Public Comment
- 7:50 3 Tenant Comment
- 8:00 4 Minutes 12/14/17
- 8:10 5 Bill Warrant December 2017
- 8:20 6 Debit/Credit Card Warrant December 2017
- 8:30 7 Executive Director's Report
 - Overview of Operations
 - Public Housing
 - Administration
 - Operating Budget Comparatives
 - Tenant Account Receivables
 - Vacancy Ledger
 - Evictions and Terminations
 - Maintenance
 - Section Eight Housing Choice Voucher Program
 - Administration
 - Operating Budget Comparatives
 - Voucher Utilization Rate and Funding
 - Family Self-Sufficiency Program
- 8:40 8 Executive Director Evaluation and Pay Raises.
- 8:50 9 Management Plan
 - Capitalization Policy
 - Cash Management and Investment Policies
- 8:40 10 Capital Fund Program Improvements
 - HUD Capital Fund Program Grant
- 9:00 11 Fire Emergency Guide-Cochituate Village Apartments
- 9:10 12 Commercial Liability and Property Insurance
- 9:20 13 Scheduled Inspection Cancellation Tennant Fees
- 9:30 14 Chapter 40B Affordable Housing Update
 - Chapter 40B Monitoring Services Proposal for the Town

- Town of Wayland, WHA, and RHSO
 - Annual Homeowner Self Certifications
 - Municipal Affordable Housing Trust Housing
 - 11 Hammond Road
- 9:40 15 **WHA Appointment to Wayland Housing Partnership Committee**
- 9:50 16 General Correspondence
- 10:00 17 Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting,
If Any
- 10:10 18 Next Meeting
- 10:20 19 Adjourn

NOTE: Times are approximate. Items may be taken out of order.

Documents to Be Reviewed at the Meeting

Meeting Packet

Minutes

Bill Warrant

A/P Warrant

Executive Director's Report

Executive Director Performance Management Program Evaluation

Capitalization Policy

Cash Management and Investment Policies and Procedures

Commercial and Property Insurance Renewals

Draft 2017 Affordable Housing Monitoring Report