



STEPHEN CRANE  
ACTING TOWN ADMINISTRATOR  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

THOMAS J. FAY  
ADAM G. GUTBEZAHL  
CHERRY C. KARLSON  
CAROL B. MARTIN  
DAVID V. WATKINS

## BOARD OF SELECTMEN Monday, February 7, 2022 7:00 p.m.

**Wayland Town Building; Council on Aging Room  
41 Cochituate Road, Wayland, MA**

### Proposed Agenda

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.*

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted in person and via remote means, in accordance with applicable law. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

Everyone in attendance must adhere the Town of Wayland's new mask requirement dated August 11, 2021  
<https://www.wayland.ma.us/home/news/august-11-2021-announcement-covid-19-update-and-new-maskrequirement-wayland-town>

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by in person attendance, or by accessing the meeting remotely, as noted above. We request public comment be limited to two minutes per person.

- 7:00 pm      1. Call to Order, Review Agenda for Public
- 7:02 pm      2. Announcements and Public Comment
- 7:10 pm      3. Committee Appointments: Interview, discuss and potential vote to appoint:
- | Committee                    | Potential Appointee | Term End Date |
|------------------------------|---------------------|---------------|
| Municipal Affordable Housing | Laura Kaplan        | June 30, 2022 |
| Trust Fund Committee         |                     |               |
- 7:20 pm      4. Liquor License Hearing for The Villa Inc., for a transfer of the existing All Alcoholic Beverage License Held by The Villa Inc. to Villa Restaurant Opco, LLC to remain at the existing premises 124 East Plain Street, Wayland, MA 01778
- 7:40 pm      5. Town Administrator update
- |                         |   |
|-------------------------|---|
| a. PFAS6                | d. FY23 Budget update                       |
| b. Alta at River's Edge | e. Selectmen/TA office Phone Auto Attendant |
| c. COA/CC               |   |

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**7:00 p.m.**  
**Wayland Town Building**  
**41 Cochrane Road, Wayland, MA**

- 8:00 pm        6. 2022 Annual Town Meeting
- a. Identify articles for potential Abbreviated Presentation Procedure
  - b. Discuss Potential Debt Exclusion Ballot Questions; request the Finance Committee to make a debt exclusion presentation
  - c. Discuss and Potential Vote to Insert and take a Position on Warrant Articles; refer to the list of articles in the Board's packet.
  - d. Meet with the Planning Board on proposed articles (per ATM schedule)
- 9:00 pm        7. Twenty Wayland Settlement
- a. Discuss next steps, including separating parcel 16 and any other related parcels as required by the Settlement Agreement, and potential vote
- 9:15 pm        8. Town Manager Recruitment:
- a. Update on the status of the Special Act
  - b. Discussion of timing of the RFP for a Search Firm to Assist with Town Manager Recruitment
  - c. Discussion of process, including the use of a Screening Committee
- 9:30 pm        9. Open Meeting Law Complaint: discussion of complaint received February 2, 2022 from resident George Harris
- 9:40 pm        10. Minutes – review and vote to approve the minutes of January 18, 2022 and January 24, 2022
- 9:45 pm        11. Consent: review and vote to approve
- 9:50 pm        12. Correspondence
- 9:55 pm        13. Selectmen's Reports and Concerns
- 10:05 pm       14. Topics not Reasonably Anticipated 48 hours in advance, if any
- 10:10pm       15. Executive Session:
- I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6) to review and approve the executive session minutes of January 18, 2022 and January 24, 2022
- Approve and Hold: Executive Session minutes of January 18, 2022 and January 24, 2022
- 10:20pm       16. Adjourn

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**CONSENT CALENDAR**

1. Vote the question of designating and approving signing authority to Stephen Crane, Acting Town Administrator on items listed below.
2. Vote the question of approving and signing the weekly payroll and expense warrants.
3. Vote the question of approving the FY22 Firefighter Safety Equipment Grant contract.
4. Vote the question of approving Broomstones Curling Club's request to extend their hours to sell alcoholic beverages from 12:00am-1:00am on February 11 and 12.
5. Vote the question of approving the Contract NO. 18-2003 Task Order NO. 12-Amendment #2 Old Sudbury Bridge Road Bridge Rehabilitation Engineering Services.
6. Vote the question of approving the Sedgemoor Road Water Main Replacement Project IFB# 21-2019 Change Order #1.
7. Vote the question of approving invoice #135265 with KP Law for legal services through January 26, 2022.
8. Vote the question of approving invoice #135264 with KP Law for legal services through January 26, 2022 in the amount of \$3,266.27
9. Vote the question of approving a Common Victualler license for Villa Restaurant Opco, LLC at 124 East Plain Street, Wayland, MA 01778.
10. Vote the question of approving an Entertainment License for Villa Restaurant Opco, LLC at 124 East Plain Street, Wayland, MA 01778.
11. Vote the question of approving the Master Service Training Agreement with Kristen Martin for lifeguard training services to the Town of Wayland Recreation Department.

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