

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**

**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

**Posted in accordance with the provisions of the Open Meeting Law**

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**PLEASE TYPE OR PRINT LEGIBLY**

NAME OF BOARD/COMM: Board of Library Trustees Wayland Free Public Library

FILED BY: Sandy Raymond, Library Director

DATE OF MEETING: May 2, 2018

TIME OF MEETING: 8:00 a.m.

PLACE OF MEETING: Wayland Free Public Library; 5 Concord Road, Wayland, MA 01778

*Note: Items may not be discussed in the order listed.*

**AGENDA**

1. 8:00 A.M. Public Comment
2. 8:05 A.M. Welcome new Trustee, Judy Dion
  - A. Orientation Materials
3. 8:10 A.M. Review and approval of meeting minutes, possibly including, but not limited to March 21, March 22, March 24, March 28, April 3, and April 4, 2018
4. 8:15 A.M. Monthly reports: Financial/Statistical Reports, Director's Report, if available
  - A. FOWL Library Appreciation Lunch
  - B. Programs: Comic Fest, D. Polansky
  - C. Staff Update
  - D. Book Drops: Replacement
  - E. Policy Updates - 3D, Others?
5. 8:35 A.M. Staff Meeting with MBLC - April 25
6. 8:45 A.M. Annual Town Meeting - Article 17, follow-up
  - A. Notification of vote to MBLC
7. 8:55 A.M. Library Planning Committee
  - A. Joint meeting with Trustees
8. 9:05 A.M. Capital Campaign Consultant - next steps
9. 9:15 A.M. Meet and greet staff: Courtney Michael
10. 9:25 A.M. Communications with other boards, committees, and public
11. 9:35 A.M. Trustees reports and concerns
  - A. Director Raymond- Town HR form, 6 month eval
  - B. Lydia Maria Child Award to ESOL program
  - C. Rotunda Room Windows and CPA grant
12. 9:45 A.M. Topics not reasonably anticipated by the chair 48 hours in advance of meeting
13. 10:00 A.M. Adjourn