

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: **Town Administrator Screening Committee**
FILED BY: Carole Plumb, Chair
DATE OF MEETING: Wednesday, June 27, 2018
TIME OF MEETING: 6:30 PM
PLACE OF MEETING: Wayland Town Building, 41 Cochituate Road,
School Committee Meeting Room, 2nd Floor

PROPOSED AGENDA

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.

6:30 PM Call to order by Chair

- Review agenda for the public

6:31 PM Public comment

6:32 PM Minutes: Review and vote to approve the minutes of June 22, 2018

6:35 PM Enter into Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8) to consider or interview applicants for employment or appointment with respect to the Town's search for a Town Administrator by a preliminary screening committee for purposes of discussing, deliberating and taking appropriate action with respect to the candidates previously interviewed for Town Administrator, and pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of any general law, which is Massachusetts General Laws Chapter 30A, Section 21(a)(8), to consider or interview applicants for employment or appointment by a preliminary screening committee, specifically, to review and approve Executive Session minutes from its meetings dated June 18, 2018, June 21, 2018 and June 22, 2018.

The Chair declares that having the discussion in open session would have a detrimental effect on the ability to obtain qualified candidates.

7:49 PM Return to Open Session.

7:50 PM Topics not reasonably anticipated by the Chair 48 Hours in advance of the meeting, if any

7:55 PM Confirm date and time for next meeting

8:00 PM Adjourn