

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**  
**Posted in accordance with the provisions of the Open Meeting Law**

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Jane Capasso

DATE OF MEETING: Wednesday, September 11, 2019

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Town Building

**PROPOSED AGENDA**

*Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.*

- 7:30 1. Call to order
- 7:31 2. Public comment
- 7:32 3. FY21-25 Capital Plan review and approval.
- 7:50 4. FY21 Budget review.
- 8:25 6. Future of the WWMDC and Board membership.
- 8:30 7. FY2021 Budget & Capital Planning at Board meetings:
  - September – Board approves 5 year Capital Plan due to Finance 9/21/19.
  - September – Board reviews draft FY21 Budget. Finance and BOS Liaison will review starting 10/11/19.
  - October – Board review of FY21 Budget before 10/11/19 submission to Finance.
  - November – Review Finance and Liaison questions/changes. Board can make changes before 12/17/19.
  - December – Final Board approval of the total dollars for the FY21 Budget. Due to Finance on 12/17/19.
  - January & February – The total dollars cannot be changed, but the amounts may be moved between line items.
  - February 24, 2019 – Finance Committee adopts final FY21 Budget.
- 8:35 8. Long-term Finances-Review FY19 Monthly Operating Report focusing on long-term financing needs and the possibility of increasing rates above a nominal amount each year to meet bond payment deficits in 2027-2032.
- 8:38 9. FY19 Annual Report Preparation.
  - September – Board approval.
- 8:58 10. Report - Paul Brinkman, Town Engineer & Richard Pezzolesi, Wastewater Operations Manager. Paul Brinkman attending.
- 9:05 11. Administrative Items – None.
- 9:05 12. Wastewater Rules and Regulations.
- 9:06 13. Approve minutes from previous meetings – August 19, 2019.
- 9:10 14. Review Monthly Operating Report.
  - A. FY19 MOR
  - B. FY20 August MOR
- 9:20 15. Website status: Recent postings and organization.
- 9:20 16. Topics not reasonably anticipated by Chair 48 hours in advance of meeting.

- 9:25 17. Calendar: Upcoming meetings, events and hearings – Thursday, October 10, 2019.
- 9:28 18. Public Comment.
- 9:30 19. Adjourn