



LOUISE L. E. MILLER  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

LEA T. ANDERSON  
MARY M. ANTES  
THOMAS J. FAY  
CHERRY C. KARLSON  
DOUGLAS A. LEVINE

### REVISED

*(Revises agenda posted September 19, 2019 at 2:06pm)*

## BOARD OF SELECTMEN

Monday, September 23, 2019

7:00 p.m.

Wayland Town Building  
Selectmen's Meeting Room  
41 Cochituate Road, Wayland, MA

### Proposed Agenda

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.*

- 7:00 pm 1. Call Meeting to Order
- Review agenda for the public
- 7:05 pm 2. Announcements and Public Comment
- 7:15 pm 3. High School Wastewater Treatment Plant: Update on capital needs and discussion with Town Administrator and Town Engineer
- 7:35 pm 4. Facilities: Update on projects, preliminary FY 21 CIP, and discussion with Town Administrator and Facilities Director
- 7:55 pm 5. FY21 Operating Budget: Guideline memo and next steps
- 8:05 pm 6. Discussion with Recreation Commission on Loker Field Project
- 8:25 pm 7. Board and Committee Appointments
1. Update on vacancies
  2. Zoning Board of Appeals:
    - a. ZBA Full Member for a term ending June 30, 2021: Vote to appoint Robert Farrington, interviewed on July 15, 2019 or Evans Huber, interviewed on August 12, 2019
    - b. ZBA Associate Member for a term ending either June 30, 2022 or June 30, 2021: Vote to appoint Joshua Wernig, interviewed on July 15, 2019
  3. Municipal Affordable Housing Trust:
    - a. Vote to appoint Robert Duffy, as a representative of the Planning Board, to a two-year term ending June 30, 2021.

2019 SEP 20 AM 10:23

RECEIVED  
TOWN OF WAYLAND  
TOWN CLERK

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**Proposed Agenda – Page Two**

- 4. Cultural Council:
  - a. Interview and vote to appoint Susan Warren to a three-year term ending June 30, 2022.
- 8:40 pm 8. Disclosure by non-elected municipal employee of financial interest and determination by appointing authority as required by g. L. C. 268a, § 19
  - \* Surface Water Quality Commission member Michael Lowery
- 8:50 pm 9. Annual Report: Review and vote final report
- 9:00 pm 10. Select Board/Town Manager Special Act: Update and next steps
- 9:10 pm 11. Town Administrator's Report
  - 1. Plowing Private Roads Appeals Update
  - 2. Oxbow Meadow Field Update
  - 3. Annual Audit Update
  - 4. MVP Designation
  - 5. Energy Resiliency Update
  - 6. Annual Town meeting Schedule
  - 7. Signage: Wayfinding Grant Update
  - 8. FY 21 Budget Update
- 9:25 pm 12. Minutes: Vote to approve Board of Selectmen minutes of September 9, 2019
- 9:30 pm 13. Consent Calendar: Review and vote to approve (see separate sheet)
- 9:35 pm 14. Correspondence Review
- 9:40 pm 15. Selectmen's reports and concerns
- 9:45 pm 16. Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting, if any
- 9:50 pm 17. Enter into Executive Session
  - 1. Pursuant to Massachusetts General Laws Chapter 30A, Section 21(a) (6) to consider the purchase, exchange, taking, lease or value of real estate in regard to the Rivers Edge Project at 484-490 Boston Post Road, and

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**Proposed Agenda – Page Three**

2. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) and (6) to review and approve the executive session minutes of August 12, 2019; August 26, 2019 and September 9, 2019, and

APPROVE AND HOLD: Executive Session minutes of August 12, 2019; August 26, 2019 and September 9, 2019

3. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) and (6) to review and release/release with redactions the executive session minutes of July 16, 2018, August 27, 2018, September 5, 2018, September 17, 2018, September 24, 2018, October 1, 2018, and October 9, 2018.

APPROVE AND RELEASE/RELEASE WITH REDACTIONS:  
Executive Session minutes of July 16, 2018, August 27, 2018, September 5, 2018, September 17, 2018, September 24, 2018, October 1, 2018, and October 9, 2018.

10:10 pm 18. Adjourn

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**CONSENT CALENDAR**

1. Vote the question of approving and signing the weekly payroll and expense warrants
2. Vote the question of approving and signing contract **20-1021** in the amount of \$42,210 to engage Village Green Restoration for the provision of Historical Building Restoration of the Wayland Train Depot.
3. Vote to ratify the signature of Louise L. E. Miller, Town Administrator, for a 3-year lease, **20-1029L**, with Hewlett Packard in the amount of \$38,944.50 for School Department chrome books.
4. Vote to ratify the signature of Louise L. E. Miller, Town Administrator, for contract **20-1030** in the amount of \$4,750 to engage Mass Audubon for the provision of an ecological management plan for Greenways.
5. Vote the question of approving and signing contract **20-1031** for an amount not to exceed \$7,000 to engage David A. Velluti for the provision on Real Estate Data Collection Services.
6. Vote to ratify the signature of Louise L. E. Miller, Town Administrator, for contract **20-1032** in the amount of \$12,800 to engage Solitude Lake Management for Phase II of mechanical harvesting of tape grass at Dudley Pond.
7. Vote to authorize Louise L. E. Miller, Town Administrator, to approve and sign contract **20-1033** in the amount of \$100,500 to engage Pare Corporation for the provision of Snake Brook Dam Design Services.
8. Vote to authorize Louise L. E. Miller, Town Administrator, to approve and sign contract **20-1034** for an amount not to exceed \$5,800 to engage BSC Group for the provision of Stormwater Management Peer Review Services at Five Path Road Subdivision.
9. Vote the question of approving and signing contract **20-2013** in the amount of \$67,400 to engage Stumpy's Tree Services for the provision of Tree Management Services.
10. Vote the question of approving and signing invoice #121728 from **KP Law**, dated **June 30, 2019**, for professional services rendered through June 30, 2019, in the amount of \$2,139.03.

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11. Vote the question of approving and signing invoice #121690 from **KP Law**, dated **June 30, 2019**, for professional tax services rendered through June 30, 2019, in the amount of \$499.00.
12. Vote the question of approving one (1) sandwich board at Old Connecticut Path and Cochituate Road (Five Paths) for the time period of October 20, 2019 – October 27, 2019 to promote the Wayland Hight School Robotics Team's town-wide STEM Fair on October 27, 2019.
13. Vote the question of approving three (3) sandwich boards at the following locations: Fire Station Two in Cochituate; Old Connecticut Path and Cochituate Road (Five Paths); and Town Center (corner of Routes 20 and 27) for the time period of October 3, 2019 – October 10, 2019 to promote the Wayland Children and Parents Association's event – Smart Financial Planning for Your Family on October 10, 2019.
14. Vote to expend \$15,000 for the preparation of a design concept to improve lighting, planting, and connectivity along Route 20. The approximate limits will correspond to those associated with the Route 20 Sidewalk Improvements project. Design options will include pocket parks, street trees and gathering spaces, ornamental lighting, connectivity from Route 20 to the Town Center and the Rail Trail, and landscape enhancements. Design will also include a colored plan, up to three (3) concept sketches, and estimate of probable construction costs. The design will be coordinated with the Town's branding consultant.
15. Vote to authorize Louise L. E. Miller, Town Administrator, to sign contract 18-2016, amendment #2 with Tata & Howard, in the amount of \$167,900 for Phase III Boston Post Road Water Main Extension engineering services.