

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS
Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Jane Capasso

DATE OF MEETING: Thursday, October 10, 2019

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Town Building

PROPOSED AGENDA

Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.

- 7:30 1. Call to order
- 7:31 2. Public comment
- 7:32 3. Cherry Karlson, Board of Selectmen Chair – Presentation and discussion on the Town Manager Act.
- 8:05 4. Future of the WWMDC and Board membership.
- 8:15 5. Long-term Finances - Discuss long-term financing needs (capital purchases and debt expense) and the possibility of increasing rates above a nominal amount to meet bond payment deficits in 2027-2032.
- 8:20 6. Monthly Operations Report (MOR) - Paul Brinkman, Town Engineer, attending. MOR prepared by Paul & Richard Pezzolesi, Wastewater Operations Manager. The report will summarize activity at the Wastewater Treatment Facility (WTF, Town Center) and the Wastewater Treatment Plant (WTP, High School).
- 8:30 7. Administrative Items:
 - A. FY20 Q1 Billing
 - B. FY21 Budget
 - C. Meeting with Town Administrator and Finance
 - D. FY2021 Budget Approval Dates:
 - November – Review Finance and Liaison questions/changes. Board can make changes before 12/17/19.
 - December – Final Board approval of the total dollars for the FY21 Budget. Due to Finance on 12/17/19.
 - January & February – The total dollars cannot be changed, but the amounts may be moved between line items.
 - February 24, 2019 – Finance Committee adopts final FY21 Budget.
- 8:40 8. Approve minutes from previous meetings – September 11, 2019.
- 8:45 9. Review Monthly Financial Report (MFR) - Former Monthly Operating Report.
 - A. FY19 MFR
 - B. FY20 August MFR
- 9:00 10. Topics not reasonably anticipated by Chair 48 hours in advance of meeting.
- 9:05 11. Calendar: Upcoming meetings, events and hearings – Wednesday, November 13, 2019.
- 9:10 12. Public Comment.
- 9:15 13. Adjourn