



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

LOUISE L. E. MILLER
TOWN ADMINISTRATOR
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BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
THOMAS J. FAY
CHERRY C. KARLSON
DOUGLAS A. LEVINE

BOARD OF SELECTMEN
Monday, November 4, 2019
6:15 p.m.
Wayland Town Building
Selectmen's Meeting Room
41 Cochituate Road, Wayland, MA

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- 6:15 pm 1. Call Meeting to Order
- 6:17 pm 2. Town Manager Special Act: working session to review and discuss latest draft with town counsel (via phone), develop FAQs, identify next steps
- 7:00 pm 3. Review agenda for the public
- Announcements Public Comment
- 7:10 pm 4. Bond Anticipation Note (BAN): Review, approve and vote on BAN for \$6,300,000 bond anticipation note for costs associated with the Town's High School Athletic Complex renovation project.
- 7:15 pm 5. Metropolitan Planning Organization (MPO) Elections: Vote Mary Antes as designee; select candidate
- 7:20 pm 6. Minutes: Vote to approve Board of Selectmen minutes of October 15, 2019 and October 28, 2019
- 7:25 pm 7. State of the Town: Identify potential discussion topics
- 7:30 pm 8. Joint meeting with the Board of Public Works to interview and vote to appoint to fill an open seat on the Board of Public Works, with a term ending upon the completion of Annual Town Meeting, April 2020. Candidates: Joseph Berkowitz, Robert Goldsmith, Patrick Murphy, Joseph Polizzotti

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- 8:15 pm 9. Annual Town Meeting (ATM) 2020: Review revised article submission forms (draft) and instructions
- 8:30 pm 10. FY2021 Operating Budget: Update
- 8:45 pm 11. Joint meeting with the Board of Assessors to interview and vote to appoint to fill an open seat on the Board of Assessors, with a term ending upon the completion of Annual Town Meeting, April 2020. Candidate: Philip Park.
- 9:00 pm 12. Town Administrator's Report
1. Transmit Town Administrator goal achievement report
 2. Liquor License Updates: Wayland Variety & Deli; 110 Grill and Primebar Grill
 3. Loker Field Peer Review
 4. Regulations: Health, Stormwater and Water
 5. Appointment of Tree Warden
 6. Flood Plain Manager Designation
 7. Affordable Housing: Housing Production Plan price quote, Community Preservation Committee (CPC) applications
- 9:15 pm 13. Consent Calendar: Review and vote to approve (see separate sheet)
- 9:20 pm 14. Correspondence Review
- 9:25 pm 15. Selectmen's reports and concerns
- 9:30 pm 16. Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting, if any

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9:35 pm 17. Enter into Executive Session

- I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation – Stephen Cass v. Town of Wayland; and
- II. Pursuant to Massachusetts General Laws to G.L. c. 30A, Section 21(a) (1), (7) and (9): to discuss complaints brought against public officers. Specifically, the Board will discuss and determine whether further action should be taken with respect to five Open Meeting Law complaints filed by George Harris against the Board of Selectmen on 11/13/18, 1/4/19, 2/1/19, 3/4/19, and 5/29/19, as a result of mediation regarding said complaints; to comply with or act under the authority of any general law. Specifically, the Board will convene in executive session to comply with G.L. c. 233, Section 23C with regard to the confidentiality of the Open Meeting Law complaint mediation referenced above. To meet or confer with a mediator, as defined in section 23C of chapter 233. Specifically, the Board will discuss and consider possible action to be taken as a result of the confidential mediation with George Harris of the above-referenced Open Meeting Law complaints; and
- III. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) and (6) to review and approve the executive session minutes of October 15, 2019 and October 28, 2019

APPROVE AND HOLD: Executive Session minutes of October 15, 2019 and October 28, 2019

10:15 pm 18. Adjourn

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CONSENT CALENDAR

1. Vote the question of approving and signing the weekly payroll and expense warrants.
2. Vote the question of authorizing Louise Miller, Town Administrator, to sign documents to enable the transfer of Wayland's Local Cultural Council Allocation of \$5,500 and all other documents required for administration of the funds.
3. Vote the question of approving and signing a certificate of commendation from the Town to Erik Swanke, the most recent Eagle Scout from Troop 1 Cochituate Boy Scouts. Erik and his team built two wooden collection boxes for retired American flags, one of which currently graces the entry hall at the Town Building.
4. Vote the question of approving and signing invoice #122962 from KP Law, dated October 28, 2019, for professional services rendered through September 30, 2019, in the amount of \$7,626.52.
5. Vote to sign agreement **20-1047** with **Conway Technology Group** in the amount **\$50,832** annually of for lease of copiers/printers
6. Vote to approve the determination that Town Administrator, Louise Miller's financial interest, in service as a board member of West Suburban Health Group and a member of the West Suburban Health Group's steering committee is not so substantial as to be likely to affect the integrity of the services which the Town of Wayland may expect from her.