



LOUISE L. E. MILLER
TOWN ADMINISTRATOR
TEL. (508) 358-3620
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

RECEIVED
TOWN OF WAYLAND
2020 FEB 20 11:34
BOARD OF SELECTMEN
LEA T. ANDERSON
MARY M. ANTES
THOMAS J. FAY
CHERRY C. KARLSON
DOUGLAS A. LEVINE

BOARD OF SELECTMEN
Monday, February 24, 2020
6:30 p.m.
Wayland Town Building
Selectmen's Meeting Room
41 Cochituate Road, Wayland, MA

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- 6:30 pm 1. Call to Order
- 6:32 pm 2. Enter into Executive Session
- I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with the New England Police Benevolent Association (NEPBA)/Wayland Police Officers Union (WPOU) Local 176, and
 - II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6), to review and approve the executive session minutes of February 3, 2020, and February 10, 2020
- APPROVE AND HOLD: Executive Session minutes of February 3, 2020, and February 10, 2020.
- 6:50 pm 3. Review Agenda for Public; Announcements and Public Comment
- 7:00 pm 4. Vote to approve Memorandum of Agreement with the New England Police Benevolent Association (NEPBA)/Wayland Police Officers Union (WPOU) Local 176
- 7:10 pm 5. Appointments:
- Municipal Affordable Housing Trust - Interview and potential vote to appoint Luke Legere to a term ending June 30, 2020
 - Wastewater Management District - Interview and potential vote to appoint Michael Gitten to a term ending June 30, 2022
 - River Stewardship Council - Discussion and potential vote to appoint Mary Antes and Tom Sciacca to a term ending June 30, 2021
- 7:25 pm 6. Select Board/Town Manager Special Act: Review, finalize and vote related documents, including Frequently Asked Questions, Executive Summary, and Special Act Overview; discuss next steps

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7:45 pm 7. Annual Town Meeting (ATM) Articles: Review, discussion and vote Board position of ALL ATM articles; meet with article sponsors; discuss next steps, including the following:

Sponsored by the Board of Selectmen:

- Pay Previous Fiscal Year Unpaid Bills
- Personnel Bylaws and Wage & Classification Plan
- Compensation for Town Clerk
- FY 2021 Omnibus Budget
- Choose Town Officers
- Reallocate Previously Appropriated Funds for Community Center
- Community Choice Aggregation

Sponsored by the School Committee

- High School Athletic Field Complex Renovation – Part 3

Sponsored by the Board of Public Works:

- Spencer Circle Street Acceptance

Sponsored by the Recreation Commission:

- Loker Turf Field (including discussion of the March 18 forum)

Petitioners' Articles:

- Finance Committee Participation in Collective Bargaining
- Change Election Date
- Limit Carrying of Weapons in Town Building and to Town Events
- BoS to Prepare Budget; Moderator Appointed FinCom to Review Articles and Budget
- Repeal Chapter 193 of the Code of the Town of Wayland

8:45 pm 8. Annual Town Meeting: Discuss and vote order of articles in Annual Town Meeting Warrant

9:00 pm 9. Board of Selectmen Goals for FY2020-2021: discuss and finalize, including

- Communication: discuss changes to meeting packet information
- Economic Development: discussion of Route 20 development, River's Edge and MassDOT grant

9:15 pm 10. 2020 Census: Initial Boundary Validation Program: review data and vote to sign and submit response

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- 9:25 pm 11. Town Administrator's Report and Updates
1. Council on Aging/Community Center RFP Update and establishment of Review Committee
 2. River's Edge
 3. School Bus Parking
 4. Permitting Request for Proposals
 5. Verizon Cell Tower Update
 6. West Suburban Health Update
 7. Treasury Department Update
- 9:45 pm 12. Minutes: Review and vote to approve minutes of February 3, 2020, February 10, 2020, and February 13, 2020
- 9:50 pm 13. Consent: Review and vote to approve (see separate sheet)
- 9:55 pm 14. Correspondence Review
- 10:00 pm 15. Selectmen's reports and concerns
- 10:05 pm 16. Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting, if any
- 10:10 pm 17. Adjourn

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CONSENT CALENDAR

1. Vote the question of approving and signing the weekly payroll and Expense warrants.
2. Acknowledge Public Ceremonies Committee's Gossel's Award and vote permission to hang the plaque and photograph in Town Building.
3. Ratify Town's intent to allow River's Edge access to Transfer Station Access Road.
4. Vote the question of approving the request to hold the Annual "Pam's Run" on Sunday, October 18, 2020, beginning at 10:00 am at the Claypit Hill School.
5. Vote to accept the \$10,000 gift from the Middlesex Savings Charitable Foundation to the Wayland Police Department.
6. Vote to accept the \$10,000 gift from the Middlesex Savings Charitable Foundation to the Wayland Fire Department.
7. Vote to Ratify Louise Miller, Town Administrator's signature on the CliftonLarsonAllen contract re: review of the cash reconciliation process as of December 31, 2019.
8. Vote to Ratify Louise Miller, Town Administrator's signature on the CliftonLarsonAllen contract re: performing certain duties of those of an assistant Treasurer/Collector.
9. Vote the question of approving one (1) sandwich board to be displayed from May 18, 2020 to May 25, 2020 at the following location: Old Connecticut Path and Cochituate Road (Five Paths) promoting the Boy Scout Troop 1's Memorial Day Pancake Breakfast on May 25, 2020 at St. Zepherins.
10. Vote the question of approving and signing Contract Agreement no. 20-1069 with TBA Architect, Inc. for professional design services for renovations at Wayland Town Building and Loker School at a cost of \$115,000, to cover design services.
11. Vote the question of approving and signing Agreement no. # 20-1019 with Pamet Software, LLC at a cost of \$27,586, to cover annual software license, maintenance and support.
12. Vote the question of approving and signing Contract no 20-2016 with Dynamic Janitorial Cleaning, Inc at a cost of \$26,578, for the provision of janitorial services.

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13. Vote the question of approving and signing Contract no. 20-1057 with Sudbury Valley New Horizons Music, Inc at a cost of \$30,000 provided by the Recreation Department, to cover the Adult Music Orchestra and Band Program.

14. Vote to approve expenditure of \$23,000 from the Conservation Gift Account for implementation of the habitat management recommendations prepared by Mass Audubon in the Cow Common Land Management Plan, dated June 2018.