



LOUISE L. E. MILLER
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
THOMAS J. FAY
CHERRY C. KARLSON
DOUGLAS A. LEVINE

BOARD OF SELECTMEN
Friday, April 17, 2020
11:00 a.m.
Wayland Town Building
Council on Aging Room
41 Cochituate Road, Wayland, MA
Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

***In compliance with the revised Open Meeting Law requirements, we will live stream the meeting on WayCAM. Public Comment will be received by Phone at 508-358-6812 for this meeting. The phone number will be active during the public comment portion of the meeting. Thank you in advance for your patience; we intend to address all calls that come in during the Public Comment period.**

- 11:00 am 1. Call to Order, Review Agenda for Public
- 11:02 am 2. Announcements and Public Comment (moved to item 5 below*)
- 11:05 am 3. Fiscal Year 2019 Audit: Discussion with auditor Melanson Heath, Finance Director, and members of the Audit Committee of the FY2019 Audit and management letter; review and potential vote to issue management's response
- 11:25 am 4. COVID-19: Town Administrator update and review of Response Plan; vote any necessary actions, including but not limited to:
 - 1. Discussion and possible vote to extend the due date for exemption and deferral applications to May 1, 2020 as allowed by MGL Chapter 59, section 59.
 - 2. Response to social gathering
 - 3. Public Meetings
 - 4. Board of Health report
 - 5. Facilities update
 - 6. Discuss Town Meeting/Special Town Meeting Possibilities
- 11:55 am 5. Public Comment*
- 12:00 pm 6. OML Complaint: discussion and potential vote to approve response to the Open Meeting Law complaint dated March 4, 2020 from resident George Harris pertaining to the approval of the Board of Selectmen's executive session minutes of November 25, December 9 and December 16, 2019

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- 12:10 pm 7. OML Complaint: discussion of Open Meeting Law complaint dated April 13, 2020 from resident George Harris pertaining to the approval of the Board of Selectmen's executive session minutes of December 16, 2019.
- 12:15 pm 8. Minutes: Review and vote to approve minutes of April 10, 2020
- 12:20 am 9. Consent: Review and vote to approve (see separate sheet)
- 12:25 pm 10. Correspondence Review
- 12:30 pm 11. Selectmen's reports and concerns
- 12:35 pm 12. Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting, if any
- 12:40 pm 13. Adjourn

BOARD OF SELECTMEN
Friday, April 17, 2020
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CONSENT CALENDAR

1. Vote the question of designating and approving signing authority to Louise Miller, Town Administrator on items listed below.
2. Vote the question of approving and signing the weekly payroll and expense warrants