



LOUISE L. E. MILLER
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
THOMAS J. FAY
CHERRY C. KARLSON
DOUGLAS A. LEVINE

Revises Agenda posted at 3:56PM on June 23, 2020

BOARD OF SELECTMEN

Thursday, June 25, 2020

5:00 p.m.

Wayland Town Building

Council on Aging Room

41 Cochituate Road, Wayland, MA

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

***In compliance with the revised Open Meeting Law requirements, we will live stream the meeting on WayCAM. Public Comment will be received by Phone at 508-358-6812 for this meeting. The phone number will be active during the public comment portion of the meeting. Thank you in advance for your patience; we intend to address all calls that come in during the Public Comment period.**

- 5:00 pm 1. Call to Order, Review Agenda for Public
- 5:02 pm 2. Announcements and Public Comment
- 5:10 pm 3. Board of Selectmen Goals: Review and vote to accept 2020 goals for the Board of Selectmen
- 5:15 pm 4. FY 2020 Year-end line item transfers: Discussion on year end line item transfers with Town Administrator, Finance Director and members of the Finance Committee; vote to approve line item transfers
- 5:30 pm 5. Town Administrator update:
 - 1. COVID-19 update and review of Response Plan; vote any necessary actions including but not limited to:
 - a. State re-opening plan Phase II
 - i. Economic Development
 - 1. Restaurants
 - 2. Other Businesses
 - b. Outdoor Recreation
 - i. Beaches
 - ii. Fields
 - 2. CARES Act: Wayland COVID-19 Grant Spending
 - 3. EEE Update
 - 4. Special Town Meeting
 - 5. School buses parking update

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6. Street Lights: Discuss creation of street light policy
7. Projects Update:
 - a. High School Field
 - b. Oxbow Field
 - c. Permitting Software
 - d. Playgrounds at Happy Hollow and Claypit Hill School
8. Police Department Update
9. FY 2021 Budget Update
10. Assistant Town Administrator Update
- 11. Board/Committee meeting procedure**

- 6:20 pm 6. 2020 Annual Town Meeting: Discuss date and logistics, potential vote to set date, and next steps
- 6:30 pm 7. 2020 Special Town Meeting: Potential vote to set date and open warrant
- 6:40 pm 8. Town Election and Elected Officials: Discussion with Town Counsel of the timing of elected officials taking office
- 7:00 pm 9. LIP Application: Municipal Affordable Housing Trust Fund, 11 Hammond Rd, Wayland: Discussion and potential vote to approve the application
- 7:10 pm 10. Planning for FY 2022: Budget process and 2021 Annual Town Meeting, discuss next steps
- 7:15 pm 11. Committee Appointments:
1. Discussion and potential vote to appoint the following positions:

Committee	Appointee	Term End Date
Council on Aging Board	Evelyn Ekmejian	June 30, 2023
Council on Aging Board	Carol Glick	June 30, 2023
Council on Aging Board	Ellen Scult	June 30, 2023
Cultural Council	Kathryn Trogolo	June 30, 2023
Historic District Commission	Alice Boelter	June 30, 2023
Historic District Commission	Gretchen Schuler	June 30, 2023
Municipal Affordable Housing Trust	Brian O'Herlihy	June 30, 2022
Municipal Affordable Housing Trust	Michael Staiti	June 30, 2022
Permanent Municipal Building Com.	Brian Chase	June 30, 2023
Permanent Municipal Building Com.	Patrick Rowe	June 30, 2023
Permanent Municipal Building Com.	Eric Sheffels	June 30, 2023
Personnel Board	Philip Schneider	June 30, 2025
Senior Tax Relief Committee	Markey Burke	June 30, 2023
Wayland Housing Partnership	Rachel Bratt	June 30, 2023

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Wayland Housing Partnership	Kathleen Boundy	June 30, 2023
Youth Advisory Committee	Brenda Ross	June 30, 2023

2. Interview and potential vote to appoint:

Committee	Appointee	Term End Date
Cultural Council	Ashley Fuller	June 30, 2023
Cultural Council	Lynne Lipcon	June 30, 2023

- 7:30 pm 12. Minutes: Review and vote to approve minutes of June 10, 2020 and June 16, 2020
- 7:35 pm 13. Consent: Review and vote to approve (see separate sheet)
- 7:40 pm 14. Correspondence Review
- 7:45 pm 15. Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting, if any
- 7:50 pm 16. Enter into Executive Session
- I. Pursuant to Massachusetts General Laws Chapter 30A, Section 21, (a) (3) to discuss strategy with respect to collective bargaining with Wayland Teachers Association regarding health insurance payroll deductions;
 - II. Pursuant to Massachusetts General Laws Chapter 30A, Section 21 (a) (6) to consider the purchase, exchange, taking, lease or value of real estate in regard to the Rivers Edge Project at 484-490 Boston Post Road;
 - III. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation related to Kenneth Nelson v. Town of Wayland, et al.;
 - IV. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Ordway v. Town of Wayland pending with the Massachusetts Commission Against Discrimination; and
 - V. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6), to review and approve the executive session minutes of May 27, 2020.
- APPROVE AND HOLD: Executive Session minutes of May 27, 2020.
- 8:15 pm 17. Adjourn

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CONSENT CALENDAR

1. Vote the question of designating and approving signing authority to Louise Miller, Town Administrator on items listed below.
2. Vote the question of approving and signing invoice #126337 from KP Law, dated May 31, for professional services rendered through June 12, 2020 in the amount of \$356.00
3. Vote the question of approving and signing invoice #126485 from KP Law, dated May 31, for professional services rendered through June 12, 2020 in the amount of \$1571.78
4. Vote the question of approving and signing Task Order No. 14 on Contract Agreement No. 18-2003 with TEC, Inc. – The Engineering Corp for engineering services for Wallace Road Drainage Improvements Assistance at a cost not to exceed \$14,650.00
5. Vote the question of approving and signing Task Order No. 15 on Contract Agreement No. 18-2003 with TEC, Inc. – The Engineering Corp for engineering services for Pod Meadow Erosion Repairs Assistance at a cost not to exceed \$8,500.00
6. Vote the question of approving and signing Task Order No. 16 on Contract Agreement No. 18-2003 with TEC, Inc. – The Engineering Corp for engineering services Maguire Road Drainage Improvements Phase 1 Assistance at a cost not to exceed \$26,820.00
7. Vote the question of approving and signing a chapter 138 15F Farmer's Market License for the sale of bottled wine (to be consumed off-site only) at the Russell's Summer Farmer's Market, 397 Boston Post Road, Wayland Massachusetts for the following days for the following wineries, contingent upon receipt of all necessary paperwork and payment and the review and approval of Russell's Summer Farmer's Market safety and precautions plan by the Town Administrator and the Health Director:
 - 1) Aaronap Cellars, 28 Carlisle Road, Westford, MA 01886: July 22, August 19 and September 16, 2020 from 12:00 pm to 4:00 pm.
 - 2) Stoneybrook Cider, 284 Morgan Street, South Hadley, MA 01075: July 29, September 2, and October 7, 2020 from 12:00 pm to 4:00 pm.
 - 3) Mill River Winery, 41 Railroad Avenue, Rowley, MA 01969: July 1, August 26, and September 23, 2020 from 12:00 pm to 4:00 pm.
 - 4) House Bear Brewing, 3 Graf Road, Unit #15, Newburyport, MA 01950: July 15, August 12, September 9, 2020 from 12:00 pm to 4:00 pm.
8. Vote the question of accepting with thanks four (4) donations totaling \$680.00 to the Wayland COVID-19 Relief Fund.

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CONSENT CALENDAR Cont.

9. Vote the question of approving one (1) sandwich board sign to be displayed from October 24, 2020 to October 31, 2020 at the following location: Old Connecticut Path and Cochituate Road (Five Paths) by Boys Scouts Troop 1 of Wayland to promote their pancake breakfast on October 31, 2020.
10. Vote the question of approving three (3) lawn signs to be displayed from June 27, 2020 to July 4, 2020 at the following locations: Old Connecticut Path and Cochituate Road (Five Paths), Route 20/Old Connecticut Path by the Coach Grill and Fire Station Two in Cochituate by League of Women Voters of Wayland to promote residents to complete the 2020 Census.
11. Vote the question of approving three (3) Sandwich board signs to be displayed from July 5, 2020 to October 31, 2020 at the following locations: Old Connecticut Path and Cochituate Road (Five Paths), Route 20/Old Connecticut Path by the Coach Grill and Fire Station Two in Cochituate by League of Women Voters of Wayland to promote residents to complete the 2020 Census.