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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
THOMAS J. FAY
CHERRY C. KARLSON
DAVID V. WATKINS

Revises agenda posted November 23 at 1:30 pm

BOARD OF SELECTMEN

Monday, November 23, 2020

5:00 p.m.

Wayland Town Building

Council on Aging Room

41 Cochituate Road, Wayland, MA

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

*In compliance with the revised Open Meeting Law requirements, we will live stream the meeting via Zoom as well as WayCAM. The Zoom meeting can be entered using the following link:

<https://zoom.us/j/95721725414?pwd=RvVkcG9qMXRvcXNlc1pMWVRXY1JLQT09>

Password: 346818

The meeting may be viewed live on the WayCam Government Channel (Comcast 9, Verizon 38). Public Comment will be received either through Zoom** or by phone at 508-358-6812 for this meeting. The phone number will be active during the public comment portion of the meeting. Thank you in advance for your patience; we intend to address all calls that come in during the Public Comment period.

In addition to being live streamed, WayCam will record the meeting and this recording will be made available to the public as soon after the meeting as is practicable. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings.

**To make a public comment via Zoom, perform a virtual "hand raise". The meeting moderator will contact you via a chat message to acknowledge your request and will inform the chair of your request to comment. Instructions for performing a virtual "hand raise" can be found at

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-In-a-webinar>

- 5:00 pm 1. Call to Order, Review Agenda for Public
- 5:03 pm 2. Announcements and Public Comment
- 5:10 pm 3. Interim Police Chief: recommendation by Town Administrator; discussion and potential vote to ratify appointment of Lt. Sean Gibbons as Interim Police Chief, effective November 30, 2020
- 5:20 pm 4. Energy and Climate Committee: Committee update including potential 2021 ATM article requests and upcoming projects; associate member request; next steps
- 5:50 pm 5. 2021 Annual Town Meeting:
 - a. Review and approve schedule

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- b. Review and approve board and petitioner article submission forms
- c. Discuss and review standard Board of Selectmen articles for submission

6:10 pm 6. Liaison Roles: continue discussion of Board of Selectmen’s policy and role; potential vote to approve updated policy

6:30 pm 7. Update on Sign Policy

6:45 pm 8. Committee Appointments: Vote to appoint:

Committee	Potential Appointee(s)	Term End Date
Economic Development Committee	Dan Crossman	June 30, 2021
Energy & Climate Committee <i>*associate member</i>	Michael Kanarek	None specified
Route 20 South Landfill Advisory Committee	David Pearlman	Nov 1, 2023
	<i>*Recreation Commission</i>	
	Kathie Steinberg	Nov 1, 2023
	<i>*School Committee</i>	
	Kathy Schreiber	Nov 1, 2023
Wayland Housing Partnership	<i>*Conservation Commission</i>	
	Seth Roman	Nov 1, 2023
	<i>*Economic Development Committee</i>	
	Clifford Lewis	Nov 1, 2023
	<i>*Board of Public Works</i>	
	Joanne Barnett	June 30, 2023
	<i>*Conservation Commission</i>	

6:55 pm 9. Town Administrator update:

- a. COVID-19 Update
 - Contact tracing
 - Rapid response testing
- b. River’s Edge
- c. Cable Advisory Committee: update on negotiations; potential vote on Board of Selectmen letter of support for WayCAM

7:25 pm 10. Minutes –November 16, 2020 review and vote to approve

7:30 pm 11. Consent: review and vote to approve

7:35 pm 12. Correspondence

7:40 pm 13. Selectmen’s Reports and Concerns

7:45 pm 14. Topics not Reasonably Anticipated 48 hours in advance, if any

7:50 pm 15. COVID-19 Testing update: discussion on COVID-19 testing and funding with members of the school committee; potential vote to establish gift account

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8:20 pm 16. Executive Session

- I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Stephen Cass v. Robert Irving
- II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Stephen Cass v. Augusto Saviatto
- III. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Ordway v. Town of Wayland pending with the Massachusetts Commission Against Discrimination;
- IV. Pursuant to Massachusetts General Laws Chapter 30A, Section 21 (a) (6) to consider the purchase, exchange, taking, lease or value of real estate in regard to the twelfth amendment to the Land Disposition Agreement pertaining to the Rivers Edge Project at 484-490 Boston Post Road;
- V. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with Wayland DPW Association, Teamsters Local 170; and
- VI. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6), to review and approve the executive session minutes of November 9, 2020

Approve and Hold: Executive Session minutes of November 9, 2020

8:50 pm 17. Adjourn

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CONSENT CALENDAR

1. Vote the question of designating and approving signing authority to Louise Miller, Town Administrator on items listed below.
2. Vote the question of approving and signing the weekly payroll and expense warrants.
3. Vote the question of approving and signing lease agreement with Pitney Bowes **for postal machine services** for Town Building for a term of 36 months.
4. Vote the question of approving and signing lease agreement with Pitney Bowes **for postal machine services** for the Wayland Free Public Library for a term of 36 months.
5. Vote the question of approving and signing Amendment no. 1 to Contract No. 20-1012 with Tower Construction Corporation for Improvements for **Wayland High School Athletic Facilities**
6. Vote the question of approving and signing Amendment no. 2 to contract No. 20-1012 with Tower Construction Corporation for **Wayland High School Athletic Facilities**
7. Vote the question of approving and ratifying contract no. 18-2005 Task Order no. **13** with Tata & Howard for **Advanced Metering Infrastructure (AMI) engineering assistance**.
8. **Vote the question of approving and ratifying contract no. 20-1062-4 with Rotti McGroddy Design Collaborative (RMD), LLC for On Call Architectural & Engineering Services.**
9. **Vote the question of approving and ratifying contract no. 20-1062-4 Task Order no. 1 with Rotti McGroddy Design Collaborative (RMD), LLC for On Call Architectural & Engineering Services pertaining to design and construction services for Fire Station no. 2.**
10. **Vote the question of approving and ratifying agreement with BETA Group, Inc. for Professional Consulting Services to assist the Conservation Department.**