



LOUISE L. E. MILLER  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

LEA T. ANDERSON  
MARY M. ANTES  
THOMAS J. FAY  
CHERRY C. KARLSON  
DAVID V. WATKINS

**Revises agenda posted Dec 10, 2020 at 3:59pm**

## BOARD OF SELECTMEN

**Monday, December 14, 2020**

**5:00 p.m.**

**Wayland Town Building**

**Council on Aging Room**

**41 Cochituate Road, Wayland, MA**

### **Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.*

\*In compliance with the revised Open Meeting Law requirements, we will live stream the meeting via Zoom as well as WayCAM. The Zoom meeting can be entered using the following link:

<https://zoom.us/j/95721725414?pwd=RVVkcG9qMXRVcXNlc1pMWVRXY1JLQT09>

Password: 346818

The meeting may be viewed live on the WayCam Government Channel (Comcast 9, Verizon 38). Public Comment will be received either through Zoom\*\* or by phone at 508-358-6812 for this meeting. The phone number will be active during the public comment portion of the meeting. Thank you in advance for your patience; we intend to address all calls that come in during the Public Comment period.

In addition to being live streamed, WayCam will record the meeting and this recording will be made available to the public as soon after the meeting as is practicable. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings.

\*\*To make a public comment via Zoom, perform a virtual "hand raise". The meeting moderator will contact you via a chat message to acknowledge your request and will inform the chair of your request to comment. Instructions for performing a virtual "hand raise" can be found at

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-In-a-webinar>

5:00 pm 1. Call to Order, Review Agenda for Public

5:03 pm 2. Announcements and Public Comment

5:10 pm 3. Licensing:

a. Vote to approve renewal of 2021 licenses to include (Complete list of applicants available in the online packet)

- Liquor licenses
- Entertainment Licenses
- Common Victuallers
- Used Car Dealership Class II

5:15 pm 4. Minutes – December 3, 2020 and December 7, 2020; review and vote to approve

5:20 pm 5. Town Administrator Review: Update on timing and process

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5:25 pm 6. Volunteer Opportunities: Vote intent to fill vacancy on the Wayland Housing Authority

5:30 pm 7. Committee Appointments:  
 a. Joint meeting with Wayland Housing Authority to Interview and potential vote to appoint until next annual election:

<b>Committee</b>	<b>Potential Appointee(s)</b>	<b>Term End Date</b>
Wayland Housing Authority	Stephanie Lynch	2021 Annual Election

b. Vote to appoint:

<b>Committee</b>	<b>Potential Appointee(s)</b>	<b>Term End Date</b>
Route 20 South Landfill Advisory Committee	Ira Montague <i>*Planning Board</i>	Nov 1, 2023

c. Interview and Potential vote to appoint:

<b>Committee</b>	<b>Potential Appointee(s)</b>	<b>Term End Date</b>
Route 20 South Landfill Advisory Committee	Bill Whitney	Nov 1, 2023

6:00 pm 8. Fiscal Year 2022 Budget Review: Meet with Finance Director to receive draft proposed FY2022 Operating Budget; Potential vote to approve and transmit to Finance Committee

7:00 pm 9. 2021 Annual Town Meeting:

a. Annual Town Meeting Petitioner's Workshop

b. Review and potential vote to submit standard articles from Board of Selectmen

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|---|--|--|
| • Recognize Citizens and Employees                | • Pay Previous Fiscal Year Unpaid Bills              | • Current Year Transfers               |
| • OPEB Funding                                    | • Fiscal Year 2021 Revolving Fund Expenditure Limits | • Compensation for Town Clerk          |
| • Personnel Bylaws and Wage & Classification Plan | • Surface Water Quality Committee Budget             | • FY 2022 Omnibus Budget               |
| • Choose Town Officers                            | • Hear Reports                                       | • Sell or Trade Vehicles and Equipment |

c. Other articles: review and potential vote to submit

- |                              |  |  |
|------------------------------|--|--|
| • Capital Stabilization Fund | • Planning Board articles (potential topics) | • Purchase of Land for a Council on Aging/Community Center |
|------------------------------|--|--|

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- Community Choice Aggregation
- Remote Participation at Annual Town Meeting
- Select Board/Town Manager Act

7:30 pm 10. COVID-19: Update from Town Administrator

7:40 pm 11. River's Edge: Update to include permitting, easement document, and timeline

8:00 pm 12. Town Administrator update

- a. Perambulation of Town Boundary
- b. Contact Tracing
- c. School expenses related to COVID-19
- d. Unemployment

8:15 pm 13. Consent: review and vote to approve

8:20 pm 14. Correspondence

8:25 pm 15. Selectmen's Reports and Concerns

8:30 pm 16. Topics not Reasonably Anticipated 48 hours in advance, if any

8:35 pm 17. Executive Session

- I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation *Ordway v. Town of Wayland* pending with the Massachusetts Commission Against Discrimination;
- II. Pursuant to Massachusetts General Laws Chapter 30A, Section 21 (a) (6) to consider the purchase, exchange, taking, lease or value of real estate in regard to the final purchase price, payment details related to the wastewater connection, and the twelfth amendment to the Land Disposition Agreement pertaining to the Rivers Edge Project at 484-490 Boston Post Road;
- III. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with Wayland DPW Association, Teamsters Local 170; and
- IV. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6), to review and approve the executive session minutes of December 3, 2020 and December 7, 2020

Approve and Hold: Executive Session minutes of December 3, 2020 and December 7, 2020

- V. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a)(3) to discuss strategy with respect to litigation *Stephen Cass v. John Ritchie*

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9:00 pm 18. Adjourn

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**CONSENT CALENDAR**

1. Vote the question of designating and approving signing authority to Louise Miller, Town Administrator on items listed below.
2. Vote the question of approving and signing the weekly payroll and expense warrants.
3. Vote to approve the applications of the following wine vendors to sell wine at Russell's Winter 2021 Farmer's Market located at 397 Boston Post on the following dates conditional upon the completion and receipt of all the necessary paperwork and appropriate fees (where applicable):
  - 1634 Meadery, Dan Clapp, Manager, on January 9, January 23, February 20, 2021.
  - Aaronap Cellars, Noel Powell, Manager, on January 16, January 30, February 13, February 27, and March 13, 2021
  - House Bear Brewing, Carl Hirschfeld, Manager, on January 30, February 13, and March 6, 2021.
  - Mill River Winery, Rick Rousseau, Manager, on January 9, January 23, February 6, February 20, and March 13, 2021
  - Stoneybrook Cider, Michael Lamontage, Manager, on January 16, February 6, February 27, and March 6, 2021.
4. Vote the question of designating Louise Miller, Town Administrator, as the sole signatory to sign off on all the permits for the wine vendors to sell wine at Russell's Winter 2021 Farmer's Market
5. Vote the question of designating Cherry Karlson, Chair, Board of Selectmen, as the sole signatory to sign off on all 2021 ABCC and liquor license renewal reports
6. Vote the question of approving and signing Amendment no. 2 to Contract no. 19-1057 with Heimlich Landscaping and Construction for Improvements to Wayland High School Facilities.
7. Vote the question of accepting with thanks **Seven (7)** donations in the amount of **\$1,325.00** to the Wayland COVID-19 Relief Fund.
8. **Vote the question of approving expenditure of \$653.27 from the Wayland COVID-19 Relief Fund.**
9. **Vote the question of allowing the Town Administrator to carry over vacation time in excess of two (2) weeks to calendar year 2021.**
10. **Vote the question of designating Louise Miller, Town Administrator, as the sole signatory to sign off on all documents related to 2020 MassWorks Infrastructure Grant received by the Town to support construction of Wastewater infrastructure.**

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11. Vote the question of approving and signing Task Order no. 15 18-2006 contract with Tighe and Bond for Engineering Services related to improvements to the Wastewater Treatment Facility.