

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS
Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission
FILED By: Jane Capasso
DATE OF MEETING: March 11, 2020
TIME OF MEETING: 7:30 PM
PLACE OF MEETING: Town Building

PROPOSED AGENDA

*Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.
Paul Brinkman Town Engineer is planned to be in attendance.*

- 7:30 1. Call to order
- 7:30 2. Public comment
- 7:35 3. Welcome new member, Mike Gitten.
- 7:40 4. Wastewater Connection Application form and Workflow Process. Modifications. Request extension of permissions for DPW Director and Town Engineer approvals of specific applications.
- 7:50 6. Long Term Financing Needs – Continued discussion regarding balancing revenues and future betterment/debt gap and identified capital purchases.
- 7:55 7. Monthly Operations Reports (MOR) of wastewater activity at the Wastewater Treatment Facility (Town Center) and the Wastewater Treatment Plant (High School).
- 8:05 8. Infiltration Inflow Control Plan – MassDEP update.
- 8:15 9. Alta at River's Edge wastewater discussion update.
- 8:20 10. Significant Procurements:
 - A) Sludge Hauling
 - B) Operations & Maintenance Contract RFP
- 8:25 11. Administrative Items:
 - A. Wastewater Treatment Facility Capital Account #44443103 – WWMDC to make a motion to close the account. Lab equipment not supplied.
 - B. 234 Boston Post Road paid off their New Betterment in full. Principal and Interest \$49,592. Approximately \$1,100 more to come in when Old Betterment is paid.
 - C. Sewer Use Applications Processed:
 - a) 27 Lillian – Basement renovation.
 - b) 234 BPR – New Owner.
 - c) 310 Boston Post Road – New tenant.
 - d) 71 Andrew Ave – Femiluxe.
 - D. February, 2020 meeting with Town Administrator, Finance and Treasury to discuss accounting adjustments.
- 8:45 12. Approve minutes from previous meetings – January 8, 2020. No meeting February, 2020.

- 8:50 13. Review Monthly Financial Report (MFR).
A. December, 2019 and/or January, 2020 (if available).
- 9:00 14. Topics not reasonably anticipated by Chair 48 hours in advance of meeting.
- 9:05 15. Calendar: Upcoming meetings, events and hearings – April 15, 2020.
A. Review topics for future discussion.
- 9:10 16. Adjourn