

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**

**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

**Posted in accordance with the provisions of the Open Meeting Law**

**[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)**

**PLEASE TYPE OR PRINT LEGIBLY**

NAME OF BOARD/COMM: Board of Library Trustees Wayland Free Public Library  
FILED BY: Sandy Raymond, Library Director  
DATE OF MEETING: April 1, 2020  
TIME OF MEETING: 10:00 a.m.  
PLACE OF MEETING: Wayland Town Building, Council on Aging  
41 Cochituate Road, Wayland, MA 01778

**AGENDA**

*Note: Items may not be discussed in the order listed. —*

In compliance with the revised Open Meeting Law requirements, we will live stream the meeting on WayCAM. Public Comment will be received by Phone at 508-358-6812 for this meeting. The phone number will be active during the public comment portion of the meeting. Thank you in advance for your patience; we intend to address all calls that come in during the Public Comment period.

1. 10:00 A.M. Public Comment
2. 10:05 A.M. Louise Miller, Town Administrator, update on COVID-19 and instructions on Continuity of Business for the Board
3. 10:15 A.M. Sandy, Library Director, Library response for continuity of services: personnel, services, costs, among other things
4. 10:25 A.M. Review and approval of meeting minutes, possibly including, but not limited to February 26, 2020
5. 10:30 A.M. Monthly reports: Financial/Statistical Reports, Director's Report, if available
6. 10:35 A.M. Trustees reports and concerns
7. 10:40 A.M. Topics not reasonably anticipated by the chair 48 hours in advance of meeting
8. 10:45 A.M. Adjourn