

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**

**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

**Posted in accordance with the provisions of the Open Meeting Law**

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

**PLEASE TYPE OR PRINT LEGIBLY**

NAME OF BOARD/COMM: Board of Library Trustees Wayland Free Public Library  
FILED BY: Sandy Raymond, Library Director  
DATE OF MEETING: July 22, 2020  
TIME OF MEETING: 9:00 a.m.  
PLACE OF MEETING: Wayland Town Building, School Committee Room  
41 Cochituate Road, Wayland, MA 01778

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM*

**AGENDA**

**\*In compliance with the revised Open Meeting Law requirements, we will live stream the meeting on WayCAM. Public Comment will be received by Phone at 508-358-6814 for this meeting. The phone number will be active during the public comment portion of the meeting. Thank you in advance for your patience; we intend to address all calls that come in during the Public Comment period.**

1. 9:00 A.M. Review and approval of meeting minutes, possibly including, but not limited to June 10, 2020; June 16, 2020.
2. 9:10 A.M. Monthly Reports: Financial/Statistical Reports, Director's Report, if available.
3. 9:20 A.M. Director evaluation, discuss, vote the question of approval.
4. 9:35 A.M. Contracts for library operations, discuss, vote the question of approval: Minuteman Library Network, Overdrive as Sole Source Provider, discuss
5. 9:40 A.M. Library Response to Covid-19: Phase 1, 2, update including: demand for materials, patron pickup of materials, operations within the building, communication with public, considerations for next phases, future issue of possible contact tracing and any policy modifications to consider, if needed, next steps.
6. 9:50 A.M. Discuss and possibly vote on the Trustees' purchase of air purifiers for the building.
7. 10:00 A.M. Gossels' & BLM programming, update.

8. 10:10 A.M. Website as primary access point for Library services.
9. 10:15 A.M. Discuss status of Strategic Plan FY21-25, update, including progress of Action Plan filed Dec. 2019, actions/ modifications due to Covid-19
10. 10:20 A.M. Public Comment.
11. 10:25 A.M. Trustees reports and concerns.
12. 10:30 A.M. Topics not reasonably anticipated by the chair 48 hours in advance of the meeting.
13. 10:35 A.M. Adjourn.