

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**

**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

**Posted in accordance with the provisions of the Open Meeting Law**

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

**PLEASE TYPE OR PRINT LEGIBLY**

NAME OF BOARD/COMM: Board of Library Trustees Wayland Free Public Library  
FILED BY: Sandy Raymond, Library Director  
DATE OF MEETING: October 21, 2020  
TIME OF MEETING: 9:00 a.m.  
PLACE OF MEETING: Wayland Town Building, Council on Aging  
41 Cochituate Road, Wayland, MA 01778

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM*

**AGENDA**

**\*In compliance with the revised Open Meeting Law requirements, we will live stream the meeting via Zoom and, in some instances, on WayCAM. No in-person attendance of members of the public will be permitted.**

**The Zoom meeting can be entered using the following link:**

<https://zoom.us/j/96968186741?pwd=OFIGKzZ4cEFTUV0OHp6bDRwZmkzdz09>

**Password: 992030**

**\*\*To make a public comment via Zoom, perform a virtual "hand raise". The meeting moderator will contact you via a chat message to acknowledge your request and will inform the chair of your request to comment.**

**Instructions for performing a virtual "hand raise" can be found at**

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-In-a-webinar>

**\*\*\* In compliance with the revised Open Meeting Law the following members are present and participating remotely:**

1. 9:00 A.M. Public Comment
2. 9:05 A.M. Review and approval of meeting minutes, possibly including, but not limited to October 7, 2020.
3. 9:10 A.M. CAGE materials, historical collections, review.
4. 9:20 A.M. Monthly Reports: Financial/Statistical Reports, Director's Report, if available

5. 9:30 A.M. Library response COVID-19, including: progress on reopening plan, communication to public, staffing, possible vote to reaffirm plan.
6. 9:45 A.M. Action Plan FY22 review
7. 9:55 A.M. ATM article 15, ADA improvements to entry and emergency exits, discuss other capital concerns
8. 10:10 A.M. Board Governance annual review, Trustee, Director roles
9. 10: 20 A.M. Trustees reports and concerns
10. 10:25 A.M. Topics not reasonably anticipated by chair 48 hrs in advance of the meeting.
11. 10:30 A.M. Adjournment