

TOWN OF WAYLAND - TOWN CLERK'S OFFICE

NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Library Trustees Wayland Free Public Library
FILED BY: Sandy Raymond, Library Director
DATE OF MEETING: November 18, 2020
TIME OF MEETING: 9:00 a.m.
PLACE OF MEETING: Wayland Town Building, Council on Aging
41 Cochituate Road, Wayland, MA 01778

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM

AGENDA

***In compliance with the revised Open Meeting Law requirements, we will live stream the meeting via Zoom and, in some instances, on WayCAM. No in-person attendance of members of the public will be permitted.**

The Zoom meeting can be entered using the following link:

<https://zoom.us/j/96968186741?pwd=OFIGKzZ4cEIFTUV0OHp6bDRwZmkzdz09>

Password: 992030

****To make a public comment via Zoom, perform a virtual "hand raise". The meeting moderator will contact you via a chat message to acknowledge your request and will inform the chair of your request to comment.**

Instructions for performing a virtual "hand raise" can be found at

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-In-a-webinar>

***** In compliance with the revised Open Meeting Law the following members are present and participating remotely:**

1. 9:00 A.M. Public Comment
2. 9:05 A.M. Review and approval of Meeting Minutes, possibly including, but not limited to October 21, 2020.
3. 9:10A.M. Monthly Reports: Financial/Statistical Reports, Director's Report, if available
4. 9:20 A.M. Vote the question of payment: ESL trainer \$1,200.00 for two training sessions; Mass. Library Trustee Assoc. annual dues \$100.00
5. 9:30 A.M. FY22 proposed Action Plan, review updates

6. 9:45 A.M. FY22 proposed Operating & Capital Budget, review, possible vote to approve
7. 10:00 A.M. Library response COVID-19, including: progress on reopening, in person attendance, communication to public, staff, curbside pickup
8. 10:15 A.M. Discuss Library building concerns including: the building's spaces, uses, considerations and possibilities for offsite services.
9. 10:25 A.M. Trustees reports and concerns meeting.
10. 10:30 A.M. Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting.
11. 10:35 A.M. Adjourn