



LOUISE L. E. MILLER
TOWN ADMINISTRATOR
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

THOMAS J FAY
ADAM G GUTBEZAHL
CHERRY C KARLSON
CAROL B MARTIN
DAVID V WATKINS

BOARD OF SELECTMEN
Monday, May 24, 2021
7:00 p.m.
Wayland Town Building
Council on Aging Room
41 Cochituate Road, Wayland, MA

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

*In compliance with the revised Open Meeting Law requirements, we will live stream the meeting via Zoom as well as WayCAM. The Zoom meeting can be entered using the following link:

<https://zoom.us/j/95721725414?pwd=RVVkcG9qMXRVcXNlc1pMWVRXY1JLQT09>

Password: 346818

The meeting may be viewed live on the WayCam Government Channel (Comcast 9, Verizon 38). Public Comment will be received either through Zoom** or by phone at 508-358-6812 for this meeting. The phone number will be active during the public comment portion of the meeting. Thank you in advance for your patience; we intend to address all calls that come in during the Public Comment period.

In addition to being live streamed, WayCam will record the meeting and this recording will be made available to the public as soon after the meeting as is practicable. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings.

**To make a public comment via Zoom, perform a virtual "hand raise". The meeting moderator will contact you via a chat message to acknowledge your request and will inform the chair of your request to comment. Instructions for performing a virtual "hand raise" can be found at

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-In-a-webinar>

- 7:00 pm 1. Call to Order, Review Agenda for Public
- 7:03 pm 2. Announcements and Public Comment
- 7:15 pm 3. Organization of the Board
- 1) Discussion and vote to elect Chair and Vice Chair/Clerk
 - 2) Board Liaison Roles: review and discuss liaison role and assignments for 2021-2022
 - 3) Assign and vote responsibility for reviewing/tracking minutes and executive session minutes
 - 4) Governance Guidelines: review and update as needed, vote to reissue
 - 5) Meeting schedule
- 8:00 pm 4. Code of Conduct: Volunteer conduct; HR manager, Personnel Board and Board of Selectmen roles

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- 8:15 pm 5. Annual Town Meeting: follow up on Town Meeting, review next steps for Articles, discuss time tables
1) Staff work
2) Relation to Board Goals; Prioritization
3) Annual Town Meeting 2022
- 8:45 pm 6. Fiscal Year 2021 Budget: third quarter budget report; year-end projections, potential year end budget position and related transfers
- 9:00 pm 7. Town Administrator update
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| <ul style="list-style-type: none"> a. COVID-19 Update b. School Bus Parking Update c. River’s Edge update d. Per- and polyfluoroalkyl substances (PFAS) update e. Restaurants - permission for outside dining after the State of Emergency expires; installation at Town Center (Complete Streets grant) | <ul style="list-style-type: none"> f. Outdoor Service License Application for Dudley Chateau; potential vote of Board of Selectmen g. Memorial Day Service by Public Ceremonies Committee h. RHSO – Housing update i. Police Chief Search j. Oxbow Field Update |
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- 9:30 pm 8. Route 20 Corridor: beginning discussion of scope of work, potential zoning changes and possible funding sources
- 9:40 pm 9. Town Administrator Contract: announcement of terms effective September 1, 2020
- 9:50 pm 10. Minutes –May 3, May 10, May 15 and May 16, 2021 ; review and vote to approve

Executive Session minutes – vote to release with redactions the executive session minutes related to discussing strategy with respect to collective bargaining with New England Police Benevolent Association (NEPBA)/ Wayland Police Officers Union (WPOU) Local 176;

July 31, 2019	Aug 26, 2019	Oct 2, 2019	Nov 25, 2019
Dec 16, 2019	Feb 3, 2020	Feb 10, 2020	Feb 24, 2020
Mar 9, 2020	July 7, 2020	Aug 17, 2020	Aug 28, 2020
May 3, 2021			

Executive Session minutes – vote to release with redactions the executive session minutes related to consider the purchase, exchange, taking, lease or value of real estate in regard to the final purchase price, payment details related to the wastewater connection, and the twelfth amendment to the Land Disposition Agreement pertaining to the Rivers Edge Project at 484-490 Boston Post Road;

Jan 30, 2017	Feb 13, 2017	June 19, 2017	July 24, 2017
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Sept 5, 2017	Sept 18, 2017	Sept 27, 2017	Oct 2, 2017
Aug 20, 2018	Aug 27, 2018	June 3, 2019	June 10, 2019
July 15, 2019	July 31, 2019	Aug 26, 2019	Sept 9, 2019
Sept 23, 2019	Oct 2, 2019	Oct 15, 2019	Oct 28, 2019
Nov 8, 2019	Nov 25, 2019	Dec 16, 2019	Jan 6, 2020
Jan 13, 2020	Feb 3, 2020	June 25, 2020	July 13, 2020
Aug 28, 2020	Sept 21, 2020	Oct 26, 2020	Nov 9, 2020
Nov 23, 2020	Dec 3, 2020	Dec 7, 2020	Dec 14, 2020
Jan 4, 2021	Jan 8, 2021	Jan 11, 2021	Jan 19, 2021
Jan 21, 2021	Jan 26, 2021	Jan 27, 2021	

9:55 pm 11. Consent: review and vote to approve

10:00pm 12. Correspondence

10:05pm 13. Selectmen's Reports and Concerns

10:10pm 14. Topics not Reasonably Anticipated 48 hours in advance, if any

10:15pm 15. Adjourn

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CONSENT CALENDAR

1. Vote the question of designating and approving signing authority to Louise Miller, Town Administrator on items listed below.
2. Vote the question of approving and signing the weekly payroll and expense warrants.
3. Vote the question of ratifying the expenditure of \$115,000 for Capital project: COVID-19 Ventilation Improvements as approved by 2020 Annual Town Meeting
4. Vote the question of accepting with thanks one (1) donation in the amount of \$25.00 to the Testing for COVID-19 in the Wayland Schools Fund.
5. Vote the question of accepting with thanks a gift of a 2014 Ford Cutvan E4SUP from the Metrowest Regional Transit Authority to the Town of Wayland for use by the Council on Aging
6. Vote to dissolve, with thanks, the River's Edge Advisory Committee effective immediately