



LOUISE L. E. MILLER
TOWN ADMINISTRATOR
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

THOMAS J FAY
ADAM G GUTBEZAHL
CHERRY C KARLSON
CAROL B MARTIN
DAVID V WATKINS

Revises Agenda post June 26, 2021 at 12:07pm

BOARD OF SELECTMEN

Tuesday, June 29, 2021

7:00 p.m.

Wayland Town Building

Council on Aging Room

41 Cochituate Road, Wayland, MA

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

This meeting/hearing will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

The Zoom meeting can be entered using the following link:

<https://zoom.us/j/95721725414?pwd=RVVKcG9qMXRVcXNLc1pMWVRY1JLQT09>

Password: 346818

*To make a public comment via Zoom, perform a virtual "hand raise". The meeting moderator will contact you via a chat message to acknowledge your request and will inform the chair of your request to comment. Instructions for performing a virtual "hand raise" can be found at

<https://support.zoom.us/hc/en-us/articles/205566129-Raisingyour-hand-In-a-webinar>

Everyone in attendance should adhere the MA Department of Public Health's May 29 Mask Advisory that advises all unvaccinated residents to continue to wear masks in indoor settings and when you can't socially distance.

<https://www.mass.gov/info-details/covid-19-mask-requirements#effective-may-29:-updated-mask-requirements->

The meeting may be viewed live on the WayCam. Public Comment will be received either through Zoom or in person for this meeting. We request public comment be limited to two minutes per person.

In addition to being live streamed, WayCam will record the meeting and this recording will be made available to the public as soon after the meeting as is practicable.

- 7:00 pm 1. Call to Order, Review Agenda for Public
- 7:03 pm 2. Announcements and Public Comment
- 7:10 pm 3. FY 2021 Year-end line item transfers: Discussion and vote to approve
- 7:15 pm 4. Liquor License: hearing for Donelan's Supermarkets, Inc. located at 177 Commonwealth Road, Wayland on application for Change of Manager of Record;

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Change of Officers/Directors/LLC Managers and Issuance/Transfer of Stock/New Stockholder. Potential Vote to approve.

7:30 pm 5. Committee Appointments: Discuss and potential vote to appoint:

Committee	Potential Appointee	Term End Date
Historic District Commission	Marjorie Ford	June 30, 2024
	Desmond McAuley	June 30, 2024
Design Review Advisory Board		
*representing Planning Board	William Sterling	June 30, 2024
	Katherine Schreiber	June 30, 2024
	Leisha Johnson	June 30, 2024
	Andrew Reck	June 30, 2024
	Marjorie Ford	June 30, 2024
Municipal Affordable Housing Trust Fund Board		
*representing Planning Board	Mary Antes	June 30, 2023
*representing Housing Partnership	Jacqueline Espiritusanto-Vega	June 30, 2023
Wayland Housing Partnership		
*representing Wayland Clergy	Jeff Johnson	June 30, 2024
*representing Wayland Housing Authority	Katherine Provost	June 30, 2024
Youth Advisory Committee		
*representing School Committee	Pam Cerne	June 30, 2023
	Malcom Astley	June 30, 2023

Committee Appointments: Discuss and potential vote to appoint:

Committee	Potential Appointee	Term End Date
Audit Committee	Randi Stern	June 30, 2024
Council on Aging	Frank Kennedy	June 30, 2022
Economic Development Committee	Nick Zafiroopoulos	June 30, 2022
Zoning Board of Appeals	Evans Huber	Full position
<i>3 vacancies</i>	James Grumbach	June 30, 2024
	Adam Hirsh	Associate position
		June 30, 2024
		June 30, 2022

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- 8:15 pm 6. Planning for FY 2023: Review and potential vote Fiscal Year 2023 budget schedule; discuss potential 2022 Annual Town Meeting dates
- 8:35 pm 7. Town Administrator update
- a. River's Edge
 - b. Public Safety Projects
 - c. Public Records Requests
 - d. Local Emergency Planning Committee
 - e. Spencer Circle
 - f. Police Chief Search
 - g. Unemployment
 - h. Per- and polyfluoroalkyl substances (PFAS)
 - i. Departmental Reports: Health, Conservation, and Building
 - j. Town Meeting Remote Participation Special Act Legislation
 - k. Board of Public Works WayCam recording
- 8:55 pm 8. Old Stone Bridge Rd/Potter Road Bridge: discussion
- 9:00 pm 9. Annual Report: assign responsibility for preparing
- 9:05 pm 10. Minutes – June 7, 2021 and June 14, 2021; review and vote to approve
- 9:10 pm 11. Consent: review and vote to approve
- 9:15 pm 12. Correspondence
- 9:20 pm 13. Selectmen's Reports and Concerns
- 9:25 pm 14. Topics not Reasonably Anticipated 48 hours in advance, if any
- 9:30 pm 15. Executive Session:
- I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with:
 - The Wayland Library Staff Association MFT, AFT, AFL-CIO
 - II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (6) to discuss the purchase, exchange, lease or value of real estate with respect to the Town's agreement with Twenty Wayland, LLC. relative to property and development located off 400-440 Boston Post Road;
 - III. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation related to Kenneth Nelson v. Town of Wayland, et al.;
 - IV. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Stephen Cass v. John Ritchie;
 - V. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Stephen Cass v. Robert Irving et al;

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- VI. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Stephen Cass v. Scott Parseghian et al;
- VII. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Stephen Cass v. Wayland School Committee et al; and
- VIII. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6) to review and approve the executive session minutes of June 14, 2021

Approve and Hold: Executive Session minutes of June 14, 2021

10:00pm 16. Adjourn

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CONSENT CALENDAR

1. Vote the question of designating and approving signing authority to Louise Miller, Town Administrator on items listed below.
2. Vote the question of approving and signing the weekly payroll and expense warrants.
3. Vote the question of approving and signing Task Order No. 4 to Contract Agreement number 19-1062 with BETA Group, Inc. for Professional Engineering Services related to the Route 20 Corridor Study.
4. Vote the question of approving and signing agreement with Tucker Library Interiors, LLC for supply and delivery of library shelving and all other related equipment to Wayland Free Public Library.
5. Vote the question of approving and signing Tower Lease Agreement with Horizon Towers, LLC for the purpose of installing and operating communications facility and equipment to be located on Reeves Hill, 139 Old Connecticut Path.
6. Vote the question of approving invoice #138521 from Anderson & Kreiger in the amount of \$13,222.00 for legal services through March for legal services related to an Appellate Tax Board Case.
7. Vote the question of approving invoice #137755 from Anderson & Kreiger in the amount of \$8,729.00 for legal services through March for legal services related to River's Edge.
8. Vote the question of approving invoice #138151 from Anderson & Kreiger in the amount of \$8,957.00 for legal services through April for legal services related River's Edge.
9. Vote the question of approving invoice #138520 from Anderson & Kreiger in the amount of \$6,783.00 for legal services through May for legal services related to River's Edge.
10. Vote the question of approving invoice #131704 from KP Law, PC dated June 11, 2021 in the amount of \$8,010.66 for legal services through May 31, 2021.
11. Vote the question of approving invoice #131960 from KP Law, PC dated June 18, 2021 in the amount of \$3,802.98 for legal services through June 14, 2021.
12. Vote the question of approving the liquor license application for Donelan's Supermarkets, Inc., ABCC License Number 00021-PK-1340, located at 177 Commonwealth Road, Wayland, MA, for a Change of Manager of Record; Change of Officers/Directors/LLC Managers, and Issuance/Transfer of Stock/New Stockholder.

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13. Vote the question of approving Louise Miller, Town Administrator, as sole signatory to sign off on the application for Donelan's Supermarkets, Inc., ABCC License Number 00021-PK-1340, located at 177 Commonwealth Road, Wayland, MA, for a Change of Manager of Record; Change of Officers/Directors/LLC Managers; and Issuance/Transfer of Stock/New Stockholder when/if it is approved by the Wayland Board of Selectmen.
14. Vote the question of designating Louise Miller, Town Administrator, as sole signatory to sign off on the amended liquor license for Donelan's Supermarkets, Inc., ABCC License Number 00021-PK-1340, located at 177 Commonwealth Road, Wayland, MA, when/if it is approved by the Alcoholic Beverages Control Commission.
15. Vote the question of ratifying the Town Administrator's signature on the Location Contract with Element Productions, Inc. for use of the Wayland Boat Ramp on June 23, 2021 with a weather day of June 26, 2021.
16. Vote the question of approving and signing contract agreement with Eric Dray Consulting for Consulting Services related to the development of a Preservation Restriction for the main House at 105 Plain Road.
17. Vote the question of accepting grant agreement with Metropolitan Area Planning Council for technical assistance related to Net Zero Planning.
18. Vote the question of approving and signing Task Order No. 5 Contract Agreement number 19-1062 with BETA Group, Inc. for Professional Engineering Services related to Construction Supervision of the Wastewater Sewer Project.
19. Vote the question of accepting Emergency Management Grant agreement with Massachusetts Emergency Management Agency in the amount of \$3,500.00 to offset the purchase of new radios for public safety personnel.
20. Vote the question of approving and signing agreement with David Velluti for Real Estate Assessment Services of residential properties for the Assessing Department.
21. Vote the question of approving and signing agreement with Barber Welding Inc. d/b/a Alpha Boats Unlimited for mechanical harvesting and removal of tape grass at Dudley Pond.
22. Vote the question of approving and signing agreement with Northeast Document Service Center (NEDCC) for services related to the conservation and preservation of various historic documents owned by the Town of Wayland.