

PACKET

May 3

2021



LOUISE L. E. MILLER
TOWN ADMINISTRATOR
TEL. (508) 358-3620
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
THOMAS J. FAY
CHERRY C. KARLSON
DAVID V. WATKINS

BOARD OF SELECTMEN

Monday, May 3, 2021

5:00 p.m.

Wayland Town Building

Council on Aging Room

41 Cochituate Road, Wayland, MA

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

*In compliance with the revised Open Meeting Law requirements, we will live stream the meeting via Zoom as well as WayCAM. The Zoom meeting can be entered using the following link:

<https://zoom.us/j/95721725414?pwd=RVVkcG9qMXRVcXNlc1pMWVRXY1JLQT09>

Password: 346818

The meeting may be viewed live on the WayCam Government Channel (Comcast 9, Verizon 38). Public Comment will be received either through Zoom** or by phone at 508-358-6812 for this meeting. The phone number will be active during the public comment portion of the meeting. Thank you in advance for your patience; we intend to address all calls that come in during the Public Comment period.

In addition to being live streamed, WayCam will record the meeting and this recording will be made available to the public as soon after the meeting as is practicable. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings.

**To make a public comment via Zoom, perform a virtual "hand raise". The meeting moderator will contact you via a chat message to acknowledge your request and will inform the chair of your request to comment. Instructions for performing a virtual "hand raise" can be found at

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-In-a-webinar>

- 5:00 pm 1. Call to Order, Review Agenda for Public
- 5:03 pm 2. Announcements and Public Comment
- 5:15 pm 3. Town Administrator update
 - a. River's Edge
 - b. Restaurants: Outdoor Service License Application for Dudley Chateau; potential vote
- 5:30 pm 4. Per- and polyfluoroalkyl substances (PFAS) – joint meeting with Board of Health, Board of Public Works and Finance Committee to discuss short and long term options, financing approaches, and next steps to remedy PFAS in the Town's drinking water supply. Potential votes as needed.
- 6:45 pm 5. 2021 Annual Town Meeting Article 10 FY 2022 Omnibus Budget

BOARD OF SELECTMEN
Monday, May 3, 2021
5:00 p.m.
Wayland Town Building
41 Cochituate Road, Wayland, MA

- 1) Discuss changes to capital budget due to PFAS
- 2) Vote position on article

7:30 pm 6. 2021 Annual Town Meeting Warrant Hearing

8:55 pm 7. Minutes –April 26, and April 29, 2021; review and vote to approve

Executive Session minutes – vote to release with redactions the executive session minutes related to discussing strategy with respect to litigation Ordway v. Town of Wayland pending with the Massachusetts Commission Against Discrimination

Feb 26, 2018	Mar 6, 2018	May 7, 2018
June 3, 2019	June 26, 2019	July 15, 2019
July 31, 2019	Oct 15, 2019	June 25, 2020
Oct 19, 2020	Nov 23, 2020	Dec 7, 2020
Dec 14, 2020	Jan 4, 2021	Jan 11, 2021

9:00 pm 8. Consent: review and vote to approve

9:05 pm 9. Correspondence

9:10 pm 10. Selectmen’s Reports and Concerns

9:15 pm 11. Topics not Reasonably Anticipated 48 hours in advance, if any

9:20 pm 12. Enter into Executive Session

- I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with
 - New England Police Benevolent Association (NEPBA)/ Wayland Police Officers Union (WPOU) Local 176
- II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Stephen Cass v. John Ritchie;
- III. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (6) to discuss the purchase, exchange, lease or value of real estate with respect to the Town's agreement with Twenty Wayland, LLC. relative to property and development located off 400-440 Boston Post Road;
- IV. Pursuant to Massachusetts General Laws Chapter 30A, Section 21, (a) (2) to conduct a strategy session in preparation for contract negotiations with non-union personnel (Town Administrator);
- V. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6) to review and consider for potentially release the following executive

BOARD OF SELECTMEN
Monday, May 3, 2021
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session minutes related to discussing strategy with respect to collective bargaining with Wayland DPW Association; Teamsters Local 170:

July 20, 2020	Aug 17, 2020	Sep 21, 2020
Oct 26, 2020	Nov 23, 2020	Dec 14, 2020
Jan 11, 2021	Mar 8, 2021	April 5, 2021
April 15, 2021		

And to discussing strategy with respect to collective bargaining with Local 690 Wayland-1 American Federation of State, County and Municipal Employees (AFSCME 690 Wayland -1) and Local 690 Wayland – 2 American Federation of State, County, and Municipal Employees (AFSCME 690 – 2);

July 20, 2020	Feb 1, 2021	Mar 8, 2021
April 5, 2021		

- VI. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6) to review and approve the executive session minutes of April 15 and April 26, 2021

Approve and Hold: Executive Session minutes of April 15 and April 26, 2021

9:50pm 13. Adjourn



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

TOWN BUILDING
41 COCHITUATE ROAD
TEL. (508) 358-7701
www.wayland.ma.us

TO: Board of Selectmen
FROM: Teri Hegarty, Management Analyst
DATE: April 23, 2021
RE: Dudley Chateau's Request for an Extension of Outdoor Temporary Seating

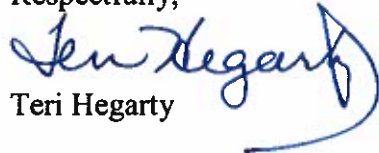
Dear Selectmen,

Attached, please find the Dudley Chateau's recent request for an extension in their temporary outdoor seating. Because their original request from June of 2020 (approval letter attached) was for 36 seats and their newest request is for 40 seats, it requires your review and approval.

A copy of their newest request has also been distributed to the Building Department, Health Department, Planning Department, as well as the Police and Fire Departments, for their review and input.

Thank you for your time.

Respectfully,


Teri Hegarty

APPLICATION FOR TEMPORARY OUTDOOR SEATING

This application is to allow for temporary outdoor seating for establishments currently licensed to serve food only or food and alcohol. The application for temporary outdoor seating will be in effect until 60 days after the Governor rescinds authorization for temporary outdoor seating. This application is for use by establishments who do not have a current permit for outdoor seating or who wish to extend their currently permitted outdoor seating area. There is no fee to apply. Please complete the form below and attach all relevant documents.

Completed Applications for Temporary Outdoor Seating Must Be Returned to Teri Hegarty by email: thegarty@wvland.ma.us
Questions can be addressed to Sarkis Sarkisian at sarkisian@wvland.ma.us (508)358-3778 or Louise Miller at lmiller@wvland.ma.us

The Board of Selectmen are the licensing authority and will consider the type of neighborhood, surrounding businesses, and the potential for noise in the environs.

Approvals by the Health Director, Building Commissioner, Fire Chief, and Police Chief will be required prior to the submitting the application for approval by the Board of Selectmen. An inspection will also be required prior to opening of the outdoor seating area. All applications must demonstrate compliance with the Commonwealth's Covid-19 safety standards for restaurants.

Outdoor Seating Plan

1. Please describe the outdoor seating area in detail, including dimensions, seating capacity, and maximum occupancy.
2. a. Premises must be enclosed by a fence, rope, or other means to prevent access from a public walkway. Please describe how the space will be enclosed.
b. premises must be protected from vehicular traffic for occupant safety. Please describe how the space will be protected.
3. Please attach a plan or drawing that depicts the outdoor dining area described in 1 and 2 above.
4. The outdoor area must be contiguous to the licensed premises with either (a) a clear view of the area from inside the premises, or, alternatively (b) the licensee may commit to providing management personnel dedicated to the area. Please describe how you will comply with this requirement.
5. Please indicate hours of operation for the outdoor seating area.
6. Please provide documents that support your right to occupy the proposed area. This can be a letter from the landlord.
7. Please provide a certificate of insurance that includes the outdoor seating area.

Description Approvals

1. Outdoor seating area is 23x40
A total of 11 tables with 40 seats.
maximum occupancy
2. A. premises is fully enclosed
B. concrete barrier in front of parking area
3. See sketch attached
4. Outdoor area is overseen by a MO during hours of operation
5. Noon - 9:30 pm Sunday - Sunday
6. see attached
7. enclosed deed w/ Mandy Phillips as trustee

Business Name Dudley Chateau LLC

Business Address 20 Crest Rd

Agent/Manager Mandy L. Phillips

Phone Number and Email 508-655-0010

Owner Name Mandy Phillips

Phone Number 508-934-6477

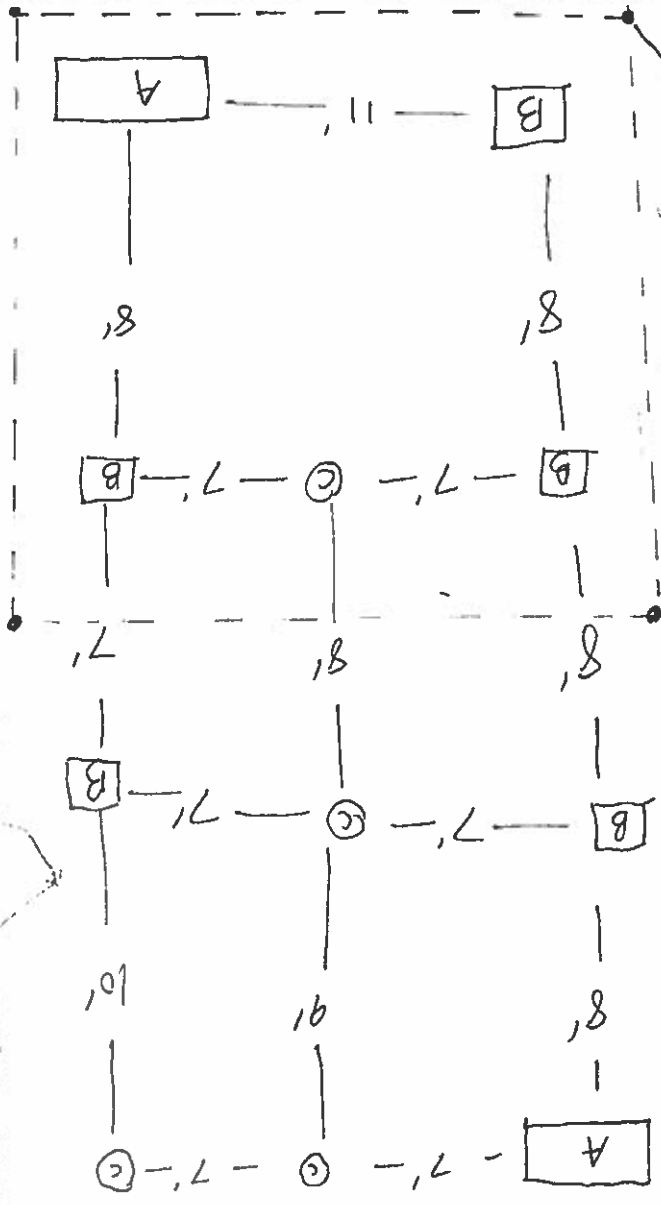
Use of Premises: Restaurant

No. of Seats: 40

Signature of Applicant/Authorized Agent
Mandy Phillips

Title owner/manager Date 4/8/21

17'



20' x 20'

Dudley Pond

existing parking

Concrete

Concrete

Concrete

existing parking

10' x 7'

A = 60' x 33'

B = 20' x 30'

C = 18" round

Dudley Chateau
20 Crest Road
Cochituate, MA 01778
508-655-0010

Outdoor Business Plan –

Continue with reservation only seating

If the reservations are full there will be a limited amount of takeout/ similar to Friday and Saturdays we deter people but saying “2 hour wait” the grill is only 3’x 2’ and can only produce so many hamburgers. Indoor is open with staggered reservation times so that it does not overwhelm the kitchen and have too many people on the property at once.

Manager in charge at all times on the patio.

Outdoor reservations will be as follows:

12:00 seat 6 tables

12:15 seat 5 tables

1:45 “

2:00 “

3:30 “

3:45 “

5:15 “

5:30 “

7:00 “

7:15 “

Patio to close by 9:30 PM

Tables are all space with 7”+ between each table.

5



2012 01595035
BK: 1413 Pg: 45 Cert#: 250766
Doc: DEED 03/20/2012 01:56 PM

MASSACHUSETTS QUITCLAIM DEED SHORT FORM

I, Dennis Sullivan, Trustee of SulCon Realty Trust and recorded with the Land Registration Office of the Middlesex South District Registry of Deeds, Document #2387147,

of Wayland, Middlesex County, Massachusetts,

for consideration paid and in full consideration of Two Hundred and Fifty Thousand (\$250,000.00) Dollars,

grant to Mandy L. Phillips Trustee of Cochituate Realty Nominee Trust to be recorded herewith

Doc # 1595036

of Cochituate, Mass

with quitclaim covenants

That certain parcel of land situated in Wayland, County of Middlesex, and said Commonwealth, bounded and described as follows:

- Easterly by Crest Road, one hundred and fifteen and 20/100 feet.
- Southwesterly by a Passageway twenty feet wide as shown on plan hereinafter mentioned, seventy feet.
- Westerly by Dudley Pond; and,
- Northwesterly by lot 280 on said plan, seventy-eight and 13/100 feet.

Said parcel is shown as lots 281, 282, and 283 on said plan, (Plan No: 4027C). Also, another certain parcel of land situated in said Wayland, bounded and described as follows:

- Northeasterly and Easterly by Dudley Road and Crest Road, as shown on said plan hereinafter mentioned by several lines measuring together two hundred thirty-eight and 20/100 feet.
- Southeasterly by lot 281 on said plan, seventy-eight and 13/100 feet.
- Southwesterly by Dudley Pond, and,
- Northwesterly by lot 271 on said plan, seventy-three feet.

Said parcel is shown as lots 272, 273, 274, 275, 276, 277, 278, 279, and 280 on said plan (Plan No: 4027C).

All of said boundaries, except the line of Dudley Pond, are determined by the Court to be located as shown on a subdivision plan, as approved by the Court, filed in the Land Registration Office, a copy of which is filed in the Registry of Deeds for the South Registry District of Middlesex County in Registration Book 29, Page 253, with Certificate 4186.

All of the above described land is subject to the reservations set forth in a deed given by the City of Boston to Charles Fairbanks dated April 30, 1963, and recorded with Middlesex South District Deeds, Book 907, Page 563, so far as in force and applicable.

Said lots 272, 273, 274, 275, 276, 277, 278, 279, and 280 are subject to a right-of-way in favor of land of Corabel G. Francis, running from Wayland Road to said Francis land, said way to be not less than twelve feet in width, and approximately located as shown on plan filed in Registration Book 28, Page 49, with Certificate 4107, with the privilege for the owners and occupants for the time being of said Francis land of putting electric light and telephone poles at regular distances along said way called Dudley Road.

For Title see Certificate #23941 in Registration Book 1387, Page 136. This conveyance is made in the usual course of business of the Grantor and is not the sole or only asset of the Grantor.

Witness my hand and seal this 15th day of March, 2012

Dennis P. Sullivan
Dennis Sullivan, Trustee

MASSACHUSETTS EXCISE TAX
South District Registry of Deeds
Date: 03/20/2012 01:56 PM
Cert# 185305 08383 Doc# 01595035
Fee: \$1,140.00 Cons: \$250,000.00

234941

TANKIN & HOCHBERG, LLP
313 Washington Street
Suite 202
Newport, MA 02450

AN

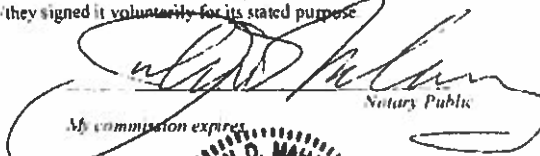
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss

Date

March 15, 2012

On this 15 day of March, 2012, before me the undersigned Notary Public, personally appeared Dennis Sullivan trustee as aforesaid proved to me through satisfactory evidence of identification which was personal knowledge to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she/they signed it voluntarily for its stated purpose.


Notary Public
My commission expires





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/08/2021
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THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Charles River Insurance Brokerage, Inc. 5 Whittier St., 4th Floor Framingham MA 01701	CONTACT NAME: PHONE (A/C No. Ext): (508) 656-1400 FAX (A/C No.): (508) 656-1499 E-MAIL ADDRESS: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: center;">NAIC#</td> </tr> <tr> <td>INSURER A: AmGuard Insurance Company</td> <td style="text-align: center;">42390</td> </tr> <tr> <td>INSURER B: Tokio Marine Specialty Insuran</td> <td style="text-align: center;">23850</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC#	INSURER A: AmGuard Insurance Company	42390	INSURER B: Tokio Marine Specialty Insuran	23850	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER E:															
INSURER F:															
INSURED Dudley Chateau LLC 20 Crest Rd Wayland MA 01778															

COVERAGES CERTIFICATE NUMBER: cert id 7876 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD	W/O	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS												
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			DUBP100113	07/28/2020	07/28/2021	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> <tr> <td>MED EXP (Any one person)</td> <td style="text-align: right;">\$ 5,000</td> </tr> <tr> <td>PERSONAL & ADV INJURY</td> <td style="text-align: right;">\$ Incl</td> </tr> <tr> <td>GENERAL AGGREGATE</td> <td style="text-align: right;">\$ 2,000,000</td> </tr> <tr> <td>PRODUCTS - COMPROP AGG</td> <td style="text-align: right;">\$ 2,000,000</td> </tr> <tr> <td></td> <td style="text-align: right;">\$</td> </tr> </table>	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ Incl	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMPROP AGG	\$ 2,000,000		\$
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	WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">PER STATUTE</td> <td style="text-align: center;">OTH-ER</td> <td></td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td></td> <td style="text-align: right;">\$</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td></td> <td style="text-align: right;">\$</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td></td> <td style="text-align: right;">\$</td> </tr> </table>	PER STATUTE	OTH-ER		E.L. EACH ACCIDENT		\$	E.L. DISEASE - EA EMPLOYEE		\$	E.L. DISEASE - POLICY LIMIT		\$
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	\$																		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Town of Wayland 41 Coohituate Road Wayland MA 01778	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Mandy Phillips
The Dudley Chateau
20 Crest Road
Wayland, MA

Re: COVID-19 Phase II Reopening - Outdoor Table Service Application – The Dudley Chateau

Dear Mandy,

The Wayland Board of Selectmen met on June 16, 2020 to review and vote on the temporary outdoor service application for your restaurant. After review, the Selectmen voted to approve your application for temporary outdoor service for a total of 36 seats pursuant to the guidelines outlined within in your application and the following recommendation(s) and condition(s) noted below:

- Maintain the level of noise and hours of operation stated;
- Review from the Conservation Administrator on the changes to the area between the Restaurant and Dudley Pond; and,
- Review be conducted at the Board of Selectmen Meeting during the first week of July which will provide an opportunity to demonstrate the outdoor seating.

Your permit for temporary outdoor seating will be active through November 1, 2020, or until the Governor rescinds authorization for temporary outdoor seating, whichever occurs first.

COVID-19 workplace safety standards have been issued for restaurants. A reminder that all Restaurants must comply with the safety standards when offering outdoor or indoor service.

Please do not hesitate to reach out with any questions you may have. We wish you the best of luck in your re-opening.

Sincerely,

Louise Miller
Town Administrator

Enclosure: Temporary license for The Dudley Chateau

Municipality	ARPA Direct Aid Estimate	County	2019 Population	Estimated county allocation	Total estimated aid amount
Wayland	1,364,900	Middlesex	13,835	2,683,213	4,048,113

*Funds may be used to replace revenue lost or reduced as a result of the pandemic, fund COVID-related costs, provide support to aid households and businesses impacted by the crisis, invest in economic recovery and renewal, and fund investments in water, sewer and broadband infrastructure. The funds will be provided in two blocks, in 2021 and 2022, and will be available for use through 2024.

*more guidance to be issued out by May 10 (or sooner) from US Dep of Treasury

*Once the Treasury issues its guidance, Heath Fahle, special director for federal funds at the Executive Office for Administration and Finance, said his office will produce a document highlighting key items for Massachusetts cities and towns.

Article 10. Fiscal Year 2022 Omnibus Budget

Proposed by: Finance Committee

Estimated Cost: \$98,114,912

To determine what sum of money the town will appropriate for the operation and expenses of the town including capital expenses for equipment, improvements or other purposes, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for Another purpose, by borrowing or otherwise.

MOTIONS UNDER ARTICLE 10:

1) That each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2022 be voted, granted and appropriated as an expenditure for several purposes and uses set forth in said budget establishing a total budget of \$93,307,412 which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated \$87,865,380 shall be raised by taxation, \$374,400 shall be provided by transfer from Ambulance Receipts, \$481,859 shall be transferred from other funds, \$3,903,119 shall be provided from Water Revenue, and \$631,244 shall be provided from Wastewater Revenues and \$51,410 shall be provided by Wastewater Certified Retained Earnings.

2) That each and every numbered item set forth in the Finance Committee's capital budget of Fiscal Year 2022 listed on pages 46-55 in the total amount of \$4,807,500 be appropriated for equipment and vehicles acquisitions and projected for the listed departments, each of which shall be an appropriation, and of the total sum so appropriated, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,669,429 pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, \$600,000 to be raised from taxation, \$1,921,500 shall be provided by transfer from Unreserved Fund Balance, \$227,000 shall be provided from Ambulance Receipts, \$89,571 shall be provided from Surplus Capital Accounts and, \$300,000 shall be provided by Water Enterprise Capital.

FINANCE COMMITTEE COMMENTS: Passage of this article will approve the Town's Fiscal Year 2022 omnibus budget. The Finance Committee refers the residents to the Report of the Finance Committee at the beginning of the Warrant, which provides detail of the proposed operating budget, capital budget and plan.

The Board of have not voted a position.

ARGUMENTS IN FAVOR: The budget reflects the cost of operating the town in an efficient manner in order to maintain delivery of current levels of service to the residents of Wayland.

ARGUMENTS OPPOSED: Some residents believe that this growth in town spending and the resulting tax increases are unsustainable. Some have communicated that they feel the level of services should be reduced. Other residents believe that insufficient funds have been budgeted to perform all desired services.

RECOMMENDATION: The Finance Committee recommends approval. Operating Budget Vote: 7-0-0 and Capital Budget Vote: 7-0-0

QUANTUM OF VOTE: Majority – see Massachusetts General Laws Chapter 40, Section 5; Chapter 44, Section 53 F1/2 and Chapter 44, Section 33B. Borrowing, two-thirds - see Massachusetts General Laws Chapter 44, Section 2, 7 and 8.

For more information about this article, contact Finance Director Brian Keveny at bkeveny@wayland.ma.us.

FISCAL YEAR 2022 BUDGET		ACTUAL FY 2019	ACTUAL FY 2020	APPROVED FY 2021	REQUESTED FY 2022
SELECTMEN					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
1	PURCHASE OF SERVICES	\$89,989	\$41,509	\$52,000	\$52,000
	SUPPLIES	\$0	\$0	\$7,500	\$2,500
	TOTAL EXPENSES	\$89,989	\$41,509	\$59,500	\$54,500
	TOTAL SELECTMEN	\$89,989	\$41,509	\$59,500	\$54,500
TOWN OFFICE					
	<i>Total FTEs</i>	5.00	5.00	6.70	6.70
2	PERSONNEL SERVICES	\$459,087	\$564,972	\$682,946	\$688,071
	PURCHASE OF SERVICES	\$27,686	\$9,138	\$182,600	\$189,100
3	SUPPLIES	\$57,416	\$56,790	\$63,000	\$66,520
	TOTAL EXPENSES	\$85,102	\$65,928	\$245,600	\$255,620
	TOTAL TOWN OFFICE	\$544,189	\$630,900	\$928,546	\$943,691
PERSONNEL BOARD					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
4	PERSONNEL SERVICES	\$5,000	\$4,000	\$8,000	\$10,000
	PURCHASE OF SERVICES	\$9,950	\$2,030	\$28,000	\$26,000
5	TOTAL EXPENSES	\$9,950	\$2,030	\$28,000	\$26,000
	TOTAL PERSONNEL BOARD	\$14,950	\$6,030	\$36,000	\$36,000
FINANCE					
	<i>Total FTEs</i>	4.80	4.80	3.80	3.80
6	PERSONNEL SERVICES	\$368,245	\$310,097	\$326,084	\$318,452
	PURCHASE OF SERVICES	\$58,520	\$58,170	\$65,865	\$65,865
7	SUPPLIES	\$200	\$0	\$500	\$500
	TOTAL EXPENSES	\$58,720	\$58,170	\$66,365	\$66,365
	TOTAL FINANCE	\$426,965	\$368,267	\$392,449	\$384,817
ASSESSOR					
	<i>Total FTEs</i>	4.00	4.00	3.50	3.50
8	PERSONNEL SERVICES	\$241,888	\$205,808	\$243,178	\$240,901
	PURCHASE OF SERVICES	\$44,743	\$27,986	\$48,060	\$52,060
9	SUPPLIES	\$66	\$2,613	\$2,500	\$2,500
	TOTAL EXPENSES	\$44,809	\$30,599	\$50,560	\$54,560
	TOTAL ASSESSOR	\$286,697	\$236,407	\$293,738	\$295,461
TREASURER					
	<i>Total FTEs</i>	3.23	3.23	3.23	3.23
10	PERSONNEL SERVICES	\$199,695	\$200,837	\$217,616	\$198,501
	PURCHASE OF SERVICES	\$44,362	\$161,927	\$43,500	\$61,150
11	SUPPLIES	\$6,132	\$21,180	\$20,000	\$22,000
	TOTAL EXPENSES	\$50,494	\$183,107	\$63,500	\$83,150
	TOTAL TREASURER	\$250,189	\$383,944	\$281,116	\$281,651

FISCAL YEAR 2022 BUDGET		ACTUAL	ACTUAL	APPROVED	REQUESTED
		FY 2019	FY 2020	FY 2021	FY 2022
TOWN COUNSEL					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$331,561	\$136,910	\$244,000	\$244,000
12	SUPPLIES				
	TOTAL EXPENSES	\$331,561	\$136,910	\$244,000	\$244,000
	TOTAL TOWN COUNSEL	\$331,561	\$136,910	\$244,000	\$244,000
INFORMATION TECHNOLOGY					
	<i>Total FTEs</i>	3.00	3.00	5.00	5.00
13	PERSONNEL SERVICES	\$141,556	\$177,744	\$341,786	\$358,296
	PURCHASE OF SERVICES	\$120,319	\$127,239	\$187,730	\$183,850
14	SUPPLIES	\$436,862	\$414,147	\$492,100	\$531,932
	TOTAL EXPENSES	\$557,181	\$541,386	\$679,830	\$715,782
	TOTAL INFORMATION TECHNOLOGY	\$698,737	\$719,130	\$1,021,616	\$1,074,078
TOWN CLERK					
	<i>Total FTEs</i>	2.00	2.00	2.00	2.00
15	PERSONNEL SERVICES	\$140,751	\$131,062	\$143,355	\$143,355
	PURCHASE OF SERVICES	\$11,511	\$12,239	\$91,398	\$42,550
16	SUPPLIES	\$455	\$2,025	\$2,360	\$0
	TOTAL EXPENSES	\$11,966	\$14,264	\$93,758	\$42,550
	TOTAL TOWN CLERK	\$152,717	\$145,326	\$237,113	\$185,905
ELECTIONS					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PERSONNEL SERVICES	\$12,541	\$532	\$0	\$0
	PURCHASE OF SERVICES	\$34,460	\$36,362	\$0	\$0
	SUPPLIES	\$3,162	\$4,341	\$0	\$0
	TOTAL EXPENSES	\$37,622	\$40,703	\$0	\$0
	TOTAL ELECTIONS	\$50,163	\$41,235	\$0	\$0
REGISTRAR					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PERSONNEL SERVICES	\$1,075	\$325	\$0	\$0
	PURCHASE OF SERVICES	\$3,535	\$712	\$0	\$0
	TOTAL EXPENSES	\$3,535	\$712	\$0	\$0
	TOTAL REGISTRAR	\$4,610	\$1,037	\$0	\$0
CONSERVATION					
	<i>Total FTEs</i>	2.80	2.86	3.00	3.00
17	PERSONNEL SERVICES	\$184,047	\$197,650	\$222,777	\$228,120
	PURCHASE OF SERVICES	\$26,946	\$20,498	\$29,325	\$36,417
18	SUPPLIES	\$10,971	\$460	\$19,750	\$21,000
	TOTAL EXPENSES	\$37,917	\$20,958	\$49,075	\$57,417
	TOTAL CONSERVATION	\$221,964	\$218,608	\$271,852	\$285,537
PLANNING					
	<i>Total FTEs</i>	1.40	1.40	1.00	1.00
19	PERSONNEL SERVICES	\$103,824	\$112,238	\$102,220	\$99,220
	PURCHASE OF SERVICES	\$5,279	\$4,097	\$7,100	\$7,100
20	SUPPLIES	\$355	\$225	\$200	\$200
	TOTAL EXPENSES	\$5,634	\$4,322	\$7,300	\$7,300
	TOTAL PLANNING	\$109,458	\$116,560	\$109,520	\$106,520

FISCAL YEAR 2022 BUDGET		ACTUAL FY 2019	ACTUAL FY 2020	APPROVED FY 2021	REQUESTED FY 2022
FACILITIES					
	<i>Total FTEs</i>	4.54	5.54	6.54	6.54
21	PERSONNEL SERVICES	\$271,017	\$370,414	\$475,451	\$479,061
	PURCHASE OF SERVICES	\$305,497	\$379,421	\$337,500	\$318,500
	UTILITIES	\$392,057	\$419,016	\$694,500	\$742,550
	SUPPLIES	\$99,679	\$28,371	\$113,500	\$115,600
22	TOTAL EXPENSES	\$797,233	\$826,808	\$1,145,500	\$1,176,650
	TOTAL FACILITIES	\$1,068,250	\$1,197,222	\$1,620,951	\$1,655,711
MISC COMMITTEES					
<i>Historic Commission, Surface Water Quality Commission, Historic District Commission, Public Ceremonies Committee</i>					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
23	PURCHASE OF SERVICES	\$44,792	\$53,904	\$3,775	\$3,775
	TOTAL EXPENSES	\$44,792	\$53,904	\$3,775	\$3,775
	TOTAL MISC COMMITTEES	\$44,792	\$53,904	\$3,775	\$3,775
POLICE					
	<i>Total FTEs</i>	26.59	26.59	26.59	26.59
24	PERSONNEL SERVICES	\$2,595,864	\$2,525,272	\$2,820,892	\$2,902,293
	PURCHASE OF SERVICES	\$91,289	\$116,810	\$124,830	\$75,080
25	SUPPLIES	\$183,473	\$206,571	\$242,725	\$268,725
	TOTAL EXPENSES	\$274,762	\$323,381	\$367,555	\$343,805
	TOTAL POLICE	\$2,870,626	\$2,848,653	\$3,188,447	\$3,246,098
JOINT COMMUNICATIONS					
	<i>Total FTEs</i>	8.00	8.00	8.00	8.00
26	PERSONNEL SERVICES	\$516,596	\$545,532	\$549,908	\$558,432
	PURCHASE OF SERVICES	\$12,016	\$4,519	\$9,500	\$9,500
	UTILITIES	\$11,777	\$12,810	\$13,000	\$13,000
27	SUPPLIES	\$2,712	\$11,754	\$14,000	\$14,000
	TOTAL EXPENSES	\$26,505	\$29,083	\$36,500	\$36,500
	TOTAL JOINT COMMUNICATIONS	\$543,101	\$574,615	\$586,408	\$594,932
EMERGENCY MANAGEMENT					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$13,996	\$14,757	\$0	\$0
	SUPPLIES	\$1,964	\$3,181	\$0	\$0
	TOTAL EXPENSES	\$15,960	\$17,938	\$0	\$0
	TOTAL EMERGENCY MANAGEMENT	\$15,960	\$17,938	\$0	\$0
DOG OFFICER					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$23,999	\$37,119	\$0	\$0
	SUPPLIES	\$0	\$0	\$0	\$0
	TOTAL EXPENSES	\$23,999	\$37,119	\$0	\$0
	TOTAL DOG OFFICER	\$23,999	\$37,119	\$0	\$0
FIRE & ALS					
	<i>Total FTEs</i>	28.54	28.54	29.54	29.54
28	PERSONNEL SERVICES	\$2,697,846	\$2,474,305	\$3,028,763	\$2,953,565
	PURCHASE OF SERVICES	\$67,420	\$61,799	\$72,600	\$72,600
29	SUPPLIES	\$190,521	\$190,288	\$204,239	\$206,239
	TOTAL EXPENSES	\$257,941	\$252,087	\$276,839	\$278,839
	TOTAL FIRE	\$2,955,787	\$2,726,392	\$3,305,602	\$3,232,404

	FISCAL YEAR 2022 BUDGET	ACTUAL FY 2019	ACTUAL FY 2020	APPROVED FY 2021	REQUESTED FY 2022
	BUILDING & ZONING				
	<i>Total FTEs</i>	4.63	4.63	5.03	5.03
30	PERSONNEL SERVICES	\$282,065	\$306,193	\$336,663	\$355,943
	PURCHASE OF SERVICES	\$16,586	\$9,381	\$16,550	\$16,550
	SUPPLIES	\$1,170	\$1,265	\$3,000	\$3,000
31	TOTAL EXPENSES	\$17,756	\$10,646	\$19,550	\$19,550
	TOTAL BUILDING & ZONING	\$299,821	\$316,839	\$356,213	\$375,493
	SCHOOLS				
	<i>Total FTEs</i>	411.73	427.66	460.84	445.96
32	TOTAL SCHOOLS	\$40,504,770	\$41,786,120	\$43,491,145	\$45,223,290
	REGIONAL VOCATIONAL SCHOOLS				
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
33	TOTAL REGIONAL VOC SCHOOLS	\$181,716	\$301,910	\$333,000	\$368,500
	DPW				
	<i>Total FTEs</i>	34.82	34.82	33.82	33.82
	PERSONNEL SERVICES	\$1,948,240	\$1,855,150	\$2,045,923	\$2,100,598
	DPW ENGINEERING				
34	PERSONNEL SERVICES	\$335,292	\$261,048	\$289,470	\$300,109
	PURCHASE SERVICES	\$20,837	\$14,011	\$34,500	\$26,000
	SUPPLIES	\$3,562	\$4,000	\$14,920	\$15,420
35	TOTAL EXPENSES	\$24,399	\$18,011	\$49,420	\$41,420
	TOTAL ENGINEERING	\$359,691	\$279,059	\$338,890	\$341,529
	HIGHWAY				
36	PERSONNEL SERVICES	\$1,007,417	\$953,712	\$1,050,025	\$1,094,771
	PURCHASE SERVICES	\$516,531	\$314,651	\$461,300	\$454,200
	SUPPLIES	\$133,410	\$121,499	\$151,500	\$157,500
37	TOTAL EXPENSES	\$649,941	\$436,150	\$612,800	\$611,700
	TOTAL HIGHWAY	\$1,657,358	\$1,389,862	\$1,662,825	\$1,706,471
	PARK AND CEMETERY				
38	PERSONNEL SERVICES	\$605,531	\$640,390	\$706,428	\$705,718
	PURCHASE SERVICES	\$239,296	\$230,836	\$226,981	\$246,000
	SUPPLIES	\$106,004	\$105,766	\$132,000	\$139,500
39	TOTAL EXPENSES	\$345,300	\$336,602	\$358,981	\$385,500
	TOTAL PARK AND CEMETERY	\$950,831	\$976,992	\$1,065,409	\$1,091,218
	LANDFILL				
40	PURCHASE SERVICES	\$30,823	\$40,000	\$50,000	\$60,000
	TOTAL DPW	\$2,998,703	\$2,685,913	\$3,117,124	\$3,199,218
	SNOW				
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
41	PERSONNEL SERVICES	\$168,415	\$126,464	\$175,000	\$175,000
	PURCHASE OF SERVICES	\$193,619	\$97,435	\$110,000	\$100,000
	SUPPLIES	\$196,783	\$208,785	\$215,000	\$225,000
42	TOTAL EXPENSES	\$390,402	\$306,220	\$325,000	\$325,000
	TOTAL SNOW	\$558,817	\$432,684	\$500,000	\$500,000

	FISCAL YEAR 2022 BUDGET	ACTUAL FY 2019	ACTUAL FY 2020	APPROVED FY 2021	REQUESTED FY 2022
	BOARD OF HEALTH				
	<i>Total FTEs</i>	9.29	9.43	10.43	10.43
43	PERSONNEL SERVICES	\$722,273	\$742,976	\$814,036	\$814,036
	PURCHASE OF SERVICES	\$147,180	\$126,535	\$161,124	\$161,658
	SUPPLIES	\$9,193	\$9,853	\$13,000	\$16,000
44	TOTAL EXPENSES	\$156,373	\$136,388	\$174,124	\$177,658
	TOTAL BOARD OF HEALTH	\$878,646	\$879,364	\$988,160	\$991,694
	VETERANS SERVICES				
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$32,111	\$33,656	\$46,000	\$46,000
	SUPPLIES	\$1,848	\$1,929	\$4,000	\$4,000
45	TOTAL EXPENSES	\$33,959	\$35,585	\$50,000	\$50,000
	TOTAL VETERANS SERVICES	\$33,959	\$35,585	\$50,000	\$50,000
	COUNCIL ON AGING				
	<i>Total FTEs</i>	3.69	3.69	4.09	4.09
46	PERSONNEL SERVICES	\$227,296	\$215,305	\$254,942	\$252,904
	PURCHASE OF SERVICES	\$50,378	\$40,886	\$55,350	\$55,750
	SUPPLIES	\$8,358	\$11,144	\$15,300	\$15,300
47	TOTAL EXPENSES	\$58,736	\$52,030	\$70,650	\$71,050
	TOTAL COUNCIL ON AGING	\$286,032	\$267,335	\$325,592	\$323,954
	YOUTH SERVICES				
	<i>Total FTEs</i>	2.77	2.77	3.26	3.26
48	PERSONNEL SERVICES	\$188,246	\$189,744	\$253,742	\$262,742
	PURCHASE OF SERVICES	\$3,782	\$1,311	\$4,901	\$4,901
	SUPPLIES	\$1,068	\$72	\$1,625	\$1,625
49	TOTAL EXPENSES	\$4,850	\$1,383	\$6,526	\$6,526
	TOTAL YOUTH SERVICES	\$193,096	\$191,127	\$260,268	\$269,268
	LIBRARY				
	<i>Total FTEs</i>	13.69	13.69	13.69	13.69
50	PERSONNEL SERVICES	\$803,599	\$834,033	\$869,477	\$894,826
	PURCHASE OF SERVICES	\$45,926	\$48,718	\$51,399	\$51,834
	SUPPLIES	\$217,748	\$207,650	\$234,877	\$234,694
51	TOTAL EXPENSES	\$263,674	\$256,368	\$286,276	\$286,528
	TOTAL LIBRARY	\$1,067,273	\$1,090,401	\$1,155,753	\$1,181,354
	RECREATION				
	<i>Total FTEs</i>	3.54	3.54	3.54	3.54
52	PERSONNEL SERVICES	\$157,219	\$167,589	\$185,383	\$189,192
	PURCHASE OF SERVICES	\$36,202	\$2,237	\$87,410	\$83,980
	SUPPLIES	\$0	\$0	\$0	\$0
53	TOTAL EXPENSES	\$36,202	\$2,237	\$87,410	\$83,980
	TOTAL RECREATION	\$193,421	\$169,826	\$272,793	\$273,172

FISCAL YEAR 2022 BUDGET		ACTUAL	ACTUAL	APPROVED	REQUESTED
		FY 2019	FY 2020	FY 2021	FY 2022
DEBT AND INTEREST					
<i>Total FTEs</i>					
54	TOTAL DEBT AND INTEREST	\$7,218,934	\$6,729,672	\$6,874,864	\$6,634,542
RETIREMENT					
<i>Total FTEs</i>		0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$4,648,984	\$4,862,852	\$5,182,237	\$5,378,336
55	TOTAL RETIREMENT	\$4,648,984	\$4,862,852	\$5,182,237	\$5,378,336
UNCLASSIFIED					
<i>Total FTEs</i>		0.00	0.00	0.00	0.00
HEALTH & LIFE INSURANCE					
	Employee Health Insurance (426)	\$5,239,298	\$5,694,940	\$6,285,371	\$6,514,825
	Retiree Health Insurance (456)	\$1,661,919	\$1,806,450	\$1,888,933	\$1,918,031
	Health Insurance Incentive Waiver (53)	\$229,443	\$240,932	\$242,000	\$256,900
	Employee & Retiree Life Insurance (603)	\$16,262	\$15,688	\$30,600	\$31,200
	Other Expenses	\$124,240	\$143,546	\$67,260	\$159,200
56	TOTAL HEALTH/LIFE INSURANCE	\$7,271,162	\$7,901,556	\$8,514,164	\$8,880,156
OTHER INSURANCE					
57	PROPERTY, CASUALTY & LIABILITY INSURANCE	\$718,606	\$790,120	\$701,000	\$750,000
58	MEDICARE TAX - 1.45%	\$681,960	\$734,556	\$698,088	\$730,000
59	UNEMPLOYMENT COMPENSATION	\$51,769	\$49,999	\$50,000	\$100,000
60	POLICE/FIRE DISABILITY	\$502	\$0	\$15,000	\$15,000
61	OCCUPATIONAL HEALTH	\$8,000	\$7,445	\$8,000	\$8,000
	TOTAL OTHER INSURANCE	\$1,460,837	\$1,582,120	\$1,472,088	\$1,603,000
62	SICK LEAVE BUYBACK	\$33,139	\$46,066	\$40,000	\$40,000
63	RESERVE FOR SALARY SETTLEMENT	\$0	\$0	\$135,091	\$329,582
	TOWN MEETING	\$115,225	\$8,636	\$0	\$0
	STREET LIGHTING	\$79,919	\$25,032	\$0	\$0
64	RESERVE FUND BUDGET	\$0	\$0	\$250,000	\$250,000
65	STORMWATER	\$0	\$101,728	\$200,000	\$200,000
66	WATER CHARGES	\$0	\$0	\$50,000	\$25,000
	TOTAL UNCLASSIFIED	\$8,960,282	\$9,665,138	\$10,661,343	\$11,327,738
TOTAL GENERAL FUND BUDGET		\$78,729,158	\$79,916,472	\$86,149,125	\$88,721,639

FISCAL YEAR 2022 BUDGET		ACTUAL	ACTUAL	APPROVED	REQUESTED
		FY 2019	FY 2020	FY 2021	FY 2022
WATER FUND					
	<i>Total FTEs</i>	8.00	8.00	8.00	8.00
	SALARIES	\$745,134	\$743,291	\$811,600	\$822,570
	PURCHASE OF SERVICES	\$399,806	\$364,198	\$557,000	\$408,000
	UTILITIES	\$402,657	\$393,500	\$410,000	\$400,000
	SUPPLIES	\$406,783	\$466,234	\$529,000	\$671,000
	OTHER FINANCING USES	\$383,537	\$374,779	\$362,400	\$374,388
	DEBT SERVICE	\$1,292,656	\$1,231,860	\$1,313,017	\$1,227,161
67	TOTAL WATER DEPARTMENT	\$3,630,573	\$3,573,862	\$3,983,017	\$3,903,119
WASTEWATER FUND					
	<i>Total FTEs</i>	1.54	1.54	1.54	1.54
	SALARIES	\$29,531	\$81,460	\$88,330	\$88,330
	PURCHASE OF SERVICES	\$131,525	\$130,104	\$140,650	\$133,872
	UTILITIES	\$47,040	\$40,009	\$54,750	\$49,000
	SUPPLIES	\$1,635	\$7,656	\$37,908	\$49,855
	OTHER FINANCING USES	\$94,965	\$34,913	\$36,472	\$35,493
	DEBT SERVICE	\$458,104	\$429,172	\$435,894	\$326,104
68	TOTAL WASTEWATER MGMT COMM	\$762,800	\$723,314	\$794,004	\$682,654
	<i>Grand Total FTEs</i>	587.59	604.72	643.13	628.25
	TOTAL ENTERPRISE FUNDS	\$4,393,373	\$4,297,176	\$4,777,021	\$4,585,773
GRAND TOTAL OMNIBUS BUDGET		\$83,122,531	\$84,213,648	\$90,926,146	\$93,307,412

Proposed Capital Budget - Fiscal 2022			
DPW			
1	Town Wide Road Reconstruction	CC	\$ 600,000
2	Heavy Equipment Replacement - Dump Truck H20	B	275,000
3	Stormwater Management	FC	50,000
4	Sidewalk Improvements - Study & Construction	FC	50,000
Facilities			
5	Fire Station #2 Rehab. Add'l Funding	B/SB	575,000
6	Public Safety Building Exterior Painting & Sealing	FC	135,000
7	Conservation Truck Replacement	FC	62,000
8	Library Upper and Lower Level Rehab - Design	FC	50,000
Fire			
9	Ambulance	B	345,000
10	Breathing Air Compressor	AMB	95,000
11	Fire Vehicle - Car 2	AMB	67,000
12	Extrication Tools	AMB	65,000
Information Technology			
13	Network and Wireless Elementary Schools	FC	320,000
14	Public Safety Records Management CAD Software	FC	285,000
JCC			
15	Public Safety Radio System Replacement	FC	350,000
Police			
16	In-Car Video Recording Equipment Replacement	FC	50,000
Schools			
17	Middle School Corridor Repair: Carpet with Floor Tiles & Locker Replacement	B	564,000
18	Replacement of Student Storage Systems	FC	152,100
19	Middle & High School Voice Lift System	FC	115,000
20	School Space Study and Construction	FC	100,000
21	Replacement of Fire Alarm Control Panel/Smoke Detector	FC	87,400
22	Happy Hollow Chair Lift	FC	75,000
23	Loker Egress Doors	FC	40,000
24	Elementary School Feasibility Instructional Spaces	FC	0
DPW Water Enterprise Fund			
25	Heavy Equipment Replacement - Utility Truck W-9	WR	200,000
26	Water Main - Design & Construction	WR	100,000
TOTAL BUDGET			\$ 4,807,500
SUMMARY OF FUNDING SOURCES			
BORROWING (within the levy)		B	\$ 1,669,429
CASH CAPITAL (FY22 taxation)		CC	600,000
FREE CASH (unspent funds from prior years)		FC	1,921,500
SURPLUS BONDS (unspent bond proceeds)		SB	89,571
AMBULANCE FUND (ambulance fees)		AMB	227,000
WATER REVENUE (water fees)		WR	300,000
TOTAL FUNDING SOURCES			\$ 4,807,500

1. Budget: Department of Public Works - \$600,000	
Title: Town Wide Road Reconstruction	Project Advocate(s): Director, DPW
Description: Funding for road improvement projects on the Town's 96 miles of roadway. At present construction rates, resurfacing costs approximately \$250,000 per mile. The \$600,000 combined with State Chapter 90 funding is expected to repave 4-5 miles of roads in FY22 including the following: Alden, Brewster, Cabot, Hobbs, Nob Hill, Brackett, Millbrook, Michael, and Plain Phase 2 (Route 20 to Hidden Springs).	
Justification: Annual program that ensures the Town's roads and municipal ways remain in safe and usable condition. Schedule is based on required water main projects, drainage issues, and pavement conditions. This level of funding represents a 17-20 year resurfacing schedule for all Town roads.	
Relationship to General Plan: Ongoing maintenance and investment in the Town's infrastructure	
History: Part of the ongoing repair and maintenance of Town roadways	
Source of Funds: Cash Capital	In the 5 Year Capital Plan?: Yes

2. Budget: Department of Public Works - \$275,000	
Title: Heavy Equipment Replacement - Dump Truck H20	Project Advocate(s): Director, DPW
Description: This is a replacement scheduled for FY24 which is being advanced due to recent significant equipment failures.	
Justification: H20 is a 1999 Volvo 10-Wheel Dump Truck which has had a number of frame failures, most recently in January 2021. These are failures to the truck frame which have been welded as temporary repairs. It is strongly recommended to replace this vehicle during FY22 with a 10-Wheel Dump Truck due to its capabilities.	
Relationship to General Plan: Scheduled replacement of an older piece of equipment that is valuable to the operations of the DPW	
History: Planned replacement accelerated due to equipment failures	
Source of Funds: Borrowing	In the 5 Year Capital Plan?:

3. Budget: Department of Public Works - \$50,000	
Title: Stormwater Management	Project Advocate(s): Director, DPW
Description: Funding to conduct necessary repairs to drainage / stormwater management systems within the Town Right of Way	
Justification: The DPW seeks funding to address issues with the drainage / stormwater management systems located within the Town's right of way. The DPW has identified several roadways in need of repairs, with Maguire Road the primary project currently scheduled for CY2021. Other projects include outfall repairs, Pod Meadow erosion repairs and Wallace Road drainage reconstruction.	
Relationship to General Plan: Ongoing maintenance and investment in the Town's infrastructure	
History: Part of ongoing capital improvement plan	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

4. Budget: Department of Public Works - \$50,000	
Title: Sidewalk Improvements - Study & Construction	Project Advocate(s): Director, DPW
Description: This is a new capital budget request that is expected to be recurring. The request will provide funds specifically targeting the renewal and expansion of the Town's sidewalk system. Improvements will also include the provision to add ADA required modifications to the sidewalk system. For FY22 the funds are expected to be used for sidewalk design for Cochituate Road (Five Paths to Route 20).	
Justification: The Town's roadways have historically been the primary recipient of transportation improvement funds. More recently it has become apparent that non-motorized transportation (pedestrian and bicycle) warrants investment. Current levels of funding with the roadway renovation budget are not sufficient to provide for the renewal and expansion of the Town's pedestrian system. A portion of the funding request is derived by reducing the roadway renovation request. Providing a specific capital budget item will provide the DPW a means to invest in the sidewalk system of the Town.	
Relationship to General Plan: Ongoing maintenance and investment in the Town's infrastructure	
History: New capital budget recurring request	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: No

5. Budget: Facilities - \$575,000	
Title: Fire Station #2 Rehab. Add'l Funding	Project Advocate(s): Public Buildings Director
Description: Renovate Fire Station #2 to adequately support both male and female staff and to meet current standards and regulations for equipment, maintenance and storage. Renovations will include updated office space, separate male and female locker and rest rooms, proper storage for EMS and Hazardous materials containment equipment, a gear storage room, bunk rooms and a fully handicapped accessible restroom for public use. It is anticipated these updates and renovations will take place within the same structure and no expansions will be needed. The cost to renovate Fire Station #2 was expected to be approximately \$1,000,000, however during the design process it was determined that seismic bracing would also be required and additional funds are required.	
Justification: Fire Station #2 located at 145 Main Street was originally designed as a call firefighter station but is now staffed 24/7 and 365 days a year similar to the Town's main fire station at the Public Safety Building. Currently Fire Station #2 can only adequately accommodate two personnel at a time, during times of increased response requirements (storms and emergencies) staffing needs may increase to six. The building is also not adequate for housing both male and female staff. In addition, it lacks the required storage areas for fire and EMS equipment and is in need of updating and repairs to plumbing, electrical and HVAC.	
Relationship to General Plan: Upgrading of infrastructure to meet staffing requirements	
History: Design appropriated in FY18 and initial construction appropriated in FY19	
Source of Funds: Borrowing	In the 5 Year Capital Plan?: No

6. Budget: Facilities - \$135,000	
Title: Public Safety Building Exterior Painting & Sealing	Project Advocate(s): Public Buildings Director
Description: Paint, caulk, seal exterior surfaces of Public Safety Building	
Justification: Required periodic maintenance to maintain building envelope integrity.	
Relationship to General Plan: Ongoing maintenance and investment in the Town's infrastructure	
History: Part of ongoing capital improvement plan	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

7. Budget: Facilities - \$62,000	
Title: Conservation Truck Replacement	Project Advocate(s): Public Buildings Director
Description: New heavy-duty truck with lift gate for land management activities (Ford F-250 Super cab with lift gate and winch)	
Justification: Current truck is 16 years old and will not pass safety inspection due to rust	
Relationship to General Plan: Replacement of unserviceable vehicle	
History: This is a planned replacement	
Source of Funds: Free Cash	In the 5 Year Capital Plan? Yes

8. Budget: Facilities - \$50,000	
Title: Library Upper and Lower-Level Rehab - Design	Project Advocate(s): Public Buildings Director
Description: Planning and design to rehab upper and lower levels of the Library. Coordinate with needed ADA and HVAC upgrades, wastewater connection, exterior sealing and parking lot improvements	
Justification: This project combines all the anticipated Library upgrades and required maintenance into one larger and more economical project. Accomplishing the construction project at the same time will reduce the long-term impact on Library Services as well as better utilize Facilities staffing.	
Relationship to General Plan: Ongoing maintenance and investment in the Town's infrastructure	
History: Several items that have been on the 5-year plan are being combined to a more manageable project	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

9. Budget: Fire Department - \$345,000	
Title: Ambulance	Project Advocate(s): Fire Chief
Description: Replace ambulance and corresponding equipment	
Justification: Funds are being sought to replace a 7-year-old ambulance. This is one of two ambulances used by the department daily to respond to EMS calls which account for the majority of our call volume. Funds will replace the ambulance and related equipment.	
Relationship to General Plan: Ongoing replacement of fire vehicle based on age and condition	
History: This is a planned replacement	
Source of Funds: Borrowing	In the 5 Year Capital Plan?: Yes

10. Budget: Fire Department - \$95,000	
Title: Breathing Air Compressor	Project Advocate(s): Fire Chief
Description: Breathing Air Compressor System Replacement	
Justification: Funds are being sought to replace an outdated SCBA compressor air filling system that no longer meets the appropriate standards. This system is used to fill the air cylinders and dive tanks used by firefighters. Part of the funds will pay for the installation of the unit.	
Relationship to General Plan: Improvement of Town assets and safety	
History: This is a planned replacement	
Source of Funds: Ambulance Fund	In the 5 Year Capital Plan?: Yes

11. Budget: Fire Department - \$67,000	
Title: Fire Vehicle - Car 2	Project Advocate(s): Fire Chief
Description: Replace the Shift Officer's command vehicle and corresponding equipment	
Justification: Funds are being requested to replace the Shift Officer's command vehicle and corresponding equipment as part of a regular replacement plan. The replacement of this vehicle was deferred from last FY. This car is the most frequently used vehicle, and it responds to emergency calls, inspections, fire alarm work, vehicle lock outs, investigations, etc.	
Relationship to General Plan: Ongoing replacement of fire vehicles based on age and condition	
History: This is a planned replacement	
Source of Funds: Ambulance Fund	In the 5 Year Capital Plan?: Yes

12. Budget: Fire Department - \$65,000	
Title: Extrication Tools	Project Advocate(s): Fire Chief
Description: Replace outdated extrication tools	
Justification: Funds are being sought to replace existing auto extrication tools and equipment. The existing equipment is between 10 - 20 years old and is not designed to operate on modern vehicles.	
Relationship to General Plan: Improvement of Town assets and safety	
History: This is a planned replacement	
Source of Funds: Ambulance Fund	In the 5 Year Capital Plan?: Yes

13. Budget: Information Technology - \$320,000	
Title: Network and Wireless Elementary Schools	Project Advocate(s): IT Director
Description: Replace wireless and wired networking systems at Loker, Happy Hollow and Claypit Hill Schools.	
Justification: Both wired and wireless systems at all three facilities are past their manufacturers end of life, are no longer supported and do not receive software updates necessitating their replacement. This will result in significantly improved performance, especially in the wireless system.	
Relationship to General Plan: Improvement of Town assets	
History: Part of ongoing capital improvement plan	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

14. Budget: Information Technology - \$285,000	
Title: Public Safety Records Management CAD Software	Project Advocate(s): IT Director
Description: Replacement of Records Management System (RMS) and Computer Aided Dispatch System (CAD) in the Public Safety Department.	
Justification: The current provider of these systems made the sudden and unexpected decision to discontinue this line of business. Consequently, all support for the product will end in late 2021. Additionally, any product updates which are required to maintain statutory and regulatory recordkeeping and reporting compliance will also cease.	
Relationship to General Plan: Improvement of Town assets and safety	
History: Part of ongoing capital improvement plan accelerated due to discontinuing support by provider	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

15. Budget: Joint Communications Center (JCC) - \$350,000	
Title: Public Safety Radio System Replacement	Project Advocate(s): Police and Fire Chiefs
Description: Currently the Wayland Public Safety radio system is over 15 years old. The current equipment is no longer serviceable and is outdated. It is the main communication link for public safety units. This system is used by JCC to communicate with police and fire personnel in the field.	
Justification: Critical public safety communication equipment is outdated and no longer serviceable	
Relationship to General Plan: Improvement of Town assets and safety	
History: Part of ongoing capital improvement plan	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

16. Budget: Police - \$50,000	
Title: In-Car Video Recording Equipment Replacement	Project Advocate(s): Police Chief
Description: Currently the Wayland Police Department has video recording in all marked patrol units. The video recording system is used for evidentiary purposes on numerous police calls. The current system is the first-generation model and has a recommended life span of 5 years from the manufacturer. It has been in place for 8 years. The newer system has additional features included with the new technology.	
Justification: Equipment is beyond the manufacturer's recommended life span	
Relationship to General Plan: Improvement of Town assets and safety	
History: Part of ongoing capital improvement plan	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

17. Budget: School Department - \$564,000	
Title: Middle School Corridor Repair: Carpet with Floor Tiles and Locker Replacements	Project Advocate(s): School Committee, Public Buildings Director
Description: The FY 2022 request is the third year of a multi-year program to replace worn aging carpeting with vinyl composition floor tile (VCT) and slab moisture barrier combined with the replacement of more than 700 corridor lockers in the remainder of approximately 57,000 sq. feet of the school.	
Justification: There are safety and health issues related to the worn carpets in the Schools' hallways and classrooms. New material (VCT) has a 30-year life expectancy while carpet has a useful life of 10 to 12 years in a school setting if properly maintained. Additionally, the VCT requires less maintenance is easier to keep clean and will improve the learning environment as well as the aesthetics of the school. A slab moisture barrier, reflected in the replacement costs noted above, provides added protection from water and moisture. Lockers lining corridor walls will also be replaced and coordinated with tiling of corridors.	
Relationship to General Plan: Ongoing maintenance and investment in the Town's infrastructure	
History: Part of ongoing capital improvement plan	
Source of Funds: Borrowing	In the 5 Year Capital Plan?: Yes

18. Budget: School Department - \$152,100	
Title: Replacement of Student Storage Systems	Project Advocate(s): School Committee, Public Buildings Director
Description: Funding is requested to improve the safe and efficient operations of the elementary schools by installing a storage system in which to place students' personal belongings, such as outerwear, musical instruments, books and backpacks, safely out of the way. Additionally, cabinets in classrooms at the elementary schools and in the Middle School science labs are past their life expectancy. As a result, the particle board is disintegrating. Design and bidding of the cabinetry is included in this item while the cost of replacement is included in the 5-year Capital Plan for FY23.	
Justification: The horizontal bar and hook system with protruding metal edges at eye level for young students presents safety concerns. Additionally, the current system is ineffective for safely storing students' personal belongings, which impedes safe movement through the corridors and interferes with maintaining and cleaning the spaces. The Fire Chief has been explicit that corridors must remain clear of obstacles. The new locker system will meet fire codes and align with ALICE drill safety requirements. The COVID-19 environment requires that students' belongings are kept separate. In addition, the cabinetry in the Middle School science labs and elementary schools are decaying. The Department of Public Health's indoor air quality study in 2019 noted the deterioration of the cabinetry and recommendation for replacement.	
Relationship to General Plan: Improvement of Town assets and safety	
History: Part of ongoing capital improvement plan	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

19. Budget: School Department - \$115,000	
Title: Middle & High School Voice Lift Systems	Project Advocate(s): School Committee, Public Buildings Director
Description: Classrooms are required to have voice lift systems for students with hearing disabilities. As students move throughout the classrooms and grade levels, additional voice lift systems are required. The need for this system is more acute due to mask wearing. This project includes a system for the Middle School and the remaining portion of the two-year planned upgrade of the High School system.	
Justification: The Lightspeed Classroom Audio Systems are failing at the High School. They are nearly 10 years old, are no longer functioning effectively, and interfere with the school's PA system. The Middle School does not have a voice lift system currently.	
Relationship to General Plan: Improvement of Town assets and safety	
History: Part of ongoing capital improvement plan	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

20. Budget: School Department - \$100,000	
Title: School Space Study and Construction	Project Advocate(s): School Committee, Public Buildings Director
Description: Implement the recommendations of the 2021 Space Utilization Study supported by TBA which builds on the work of their 2012 utilization study and 2020 ventilation assessment. The Utilization Study will articulate specific recommendations to address needs arising from COVID-19 related requirements for the commencement of the 2021-2022 school year in August, 2021. The Study will provide projected implementation costs.	
Justification: Implementation of the Space Utilization Study recommendations will resolve capacity issues related to COVID-19 to ensure our instructional and student services staff have the spaces necessary in which to deliver and conduct educational and health services. Elementary school class sizes and instructional spaces are at capacity as a result of COVID-19 driven instructional needs. Due to DESE's requirements for health waiting rooms, ventilation specifications and social distancing protocols, certain spaces within each elementary school have become limited or altogether unavailable for service delivery. To return to an all-in model with continued COVID-19 health and safety requirements, there is a need to restore spaces for service delivery and conducting confidential parent and student services meetings. The completion of this work will make certain that educational services will be delivered in safe and appropriate spaces.	
Relationship to General Plan: Compliance with COVID-19 health and safety requirements	
History: New request responsive to COVID-19 related space needs	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: No

21. Budget: School Department - \$87,400	
Title: Replacement of Fire Alarm Control Panel/Smoke Detector	Project Advocate(s): School Committee, Public Buildings Director
Description: The Capital Conditions Needs Assessment conducted in 2018 identified that the fire alarm control panels and smoke detection systems at Claypit Hill, Loker, the Middle School and the High School Field House require replacement as they have reached their useful life. Additionally, the Wayland Fire Department has recommended strongly that the systems be replaced. The updated alarm systems will be addressable systems that will identify individual detectors in lieu of the current systems that only identify a large section of the building. This item covers the design and bidding of the system for all locations noted above and the replacement for Claypit Hill and Loker schools. The replacement of the system at the Middle School and High School Field House is included in the 5-year Capital Plan for FY23.	
Justification: Replacement is required to meet safety standards	
Relationship to General Plan: Improvement of Town assets and safety	
History: Part of ongoing capital improvement plan	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

22. Budget: School Department - \$75,000	
Title: Happy Hollow Chair Lift	Project Advocate(s): School Committee, Public Buildings Director
Description: Replace the chair lift at Happy Hollow School	
Justification: As mandated and required by ADA regulations, our schools require operational chair lifts. The lift is over 32 years old and has reached its projected life span. The existing lift has had numerous breakdowns in the last few years resulting in a student without proper access while awaiting repairs. Due to changes in ADA requirements since original installation, replacement of the chair lift will require architectural, demolition and construction services to install a vertical lift system in place of the existing inclined lift.	
Relationship to General Plan: Improvement of Town assets and safety	
History: Part of ongoing capital improvement plan	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

23. Budget: School Department - \$40,000	
Title: Loker Egress Doors	Project Advocate(s): School Committee, Public Buildings Director
Description: This request is to install two forms of egress in two classrooms at Loker Elementary School. The Fire Inspector recommended that these classrooms have a second form of egress.	
Justification: The Fire Inspector identified that two classrooms do not have two forms of egress as required.	
Relationship to General Plan: Improvement of Town assets and safety	
History: Part of ongoing capital improvement plan	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: No

24. Budget: School Department - \$0	
Title: Elementary School Feasibility Instructional Spaces	Project Advocate(s): School Committee, IT Director
Description: Conduct a feasibility study to determine square footage and design requirements for the Elementary Schools' instructional learning spaces to also include the Happy Hollow School.	
Justification: 2020 Annual Town Meeting has already approved the Feasibility at Loker and Claypit Hill Schools. This project will now include Happy Hollow School. Language from previous Town Meeting is below: The combination of projected growing student enrollment and changing demographics of learners requires a review of elementary school spaces. Elementary school class sizes and instructional spaces are at capacity. With three new residential housing developments in the planning and construction phases (projected to open between the next one to four years), it is prudent and necessary to conduct a feasibility study. The study will define the impact on schools and allow the Facilities and School Departments to plan for the number, type and location of appropriate and available instructional classroom spaces based on need.	
Relationship to General Plan: Maintenance and improvement of infrastructure.	
History: Part of ongoing capital improvement plan	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: No

25. Budget: Department of Public Works, Water - \$200,000	
Title: Heavy Equipment Replacement - Utility Truck W-9	Project Advocate(s): Director, DPW
Description: This is a scheduled replacement	
Justification: W9 is a 2009 Ford with approximately 12,000 miles. This truck is the primary response vehicle to water main breaks and other issues involving Town's water distribution system. This vehicle has had extensive site use and is beyond its useful life. The current vehicle is under-equipped to meet the evolving needs of the Water Division. To effectively provide construction services, this vehicle requires the inclusion of an inverter, compressor, tamping apparatus, fitting inventory space, lift gate, and hydraulic/pneumatic equipment capabilities. As such, the DPW is seeking to replace the current vehicle with an updated, more capable truck.	
Relationship to General Plan: Scheduled replacement of an older piece of equipment that is valuable to the operations of the DPW	
History: This is a planned replacement	
Source of Funds: Water Revenue	In the 5 Year Capital Plan?: Yes

26. Budget: Department of Public Works, Water - \$100,000	
Title: Water Main - Design & Construction	Project Advocate(s): Director, DPW
Description: Replacement and upgrade of approx. 2,100 linear feet of 4" Cast Iron water main with 8" Ductile Iron water main. The work is anticipated to occur on River Road.	
Justification: The Water Main Replacement Program has been designed to replace the water distribution systems older water mains that have exceeded their expected life spans. The program also looks at upgrading areas of the distribution system that do not currently meet ISO Fire Flow requirements. In 2016, the Water Division completed its Capital Efficiency Study. The Study looks at all aspects of Water Division Infrastructure including: Age of Water Mains, Pipe Material, Break History, Soil Conditions and Fire Flow requirements. The Water Main Replacement Program is based on this Study. Postponing the scheduled replacement of the ageing infrastructure can impact the Operational Budget by necessitating overtime costs for water quality complaints. These older mains are also more susceptible to leakage, bacteria and turbidity problems.	
Relationship to General Plan: Ongoing maintenance and investment in the Town's infrastructure	
History: Part of ongoing capital improvement plan	
Source of Funds: Water Revenue	In the 5 Year Capital Plan?: Yes

MOVER: CHERRY KARLSON (BOS)

MOTION- 2021 ATM

ARTICLE 1: RECOGNIZE CITIZENS AND EMPLOYEES FOR PARTICULAR SERVICE TO THE TOWN

I MOVE YOU SIR:

MOVED:

the Town vote to recognize the achievements and contributions to Town government of citizens and employees as follows:

1. To recognize citizens who have served in a volunteer capacity on elected and/or appointed boards, committees, and commissions for a minimum of 25 years (service need not be consecutive) as listed in Article 1 on page 24 of the Warrant for the 2021 Annual Town Meeting;
2. To recognize employees who have retired since the previous Annual Town Meeting or intend to retire prior to June 30, 2021, subject to a minimum of 20 years of service as listed in Article 1 on page 24 of the Warrant for the 2021 Annual Town Meeting;
3. To request Town Meeting observe a moment of silence in memory of elected or appointed volunteers, employees with at least 10 years of service, or an employee while in service to the Town without regard to tenure, who shall have passed away since the adjournment of the 2020 Annual Town Meeting as listed in Article 1 on page 24 of the Warrant for the 2021 Annual Town Meeting.

Majority vote required

MOVER: CHERRY KARLSON (BOS)

MOTION- 2021 ATM

ARTICLE 2: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

I MOVE YOU SIR:

MOVED: that Article 2 be adopted under the Abbreviated Presentation Procedure

OR MOVED:

the Town vote to approve the payment of the bills of a prior fiscal year as listed in Article 2 on page 25 of the Warrant for the 2021 Annual Town Meeting, and, to transfer from the Fiscal Year 2021 appropriations specified to pay such bills.

Metropolitan Pipe	\$1,037.06	FY21- School Expense Budget
HMES	\$900.00	FY21- School Expense Budget
HMES	\$1,350.00	FY21- School Expense Budget
HMES	\$1,425.00	FY21- School Expense Budget
HMES	\$1,200.00	FY21- School Expense Budget
Spec. Ed Parent Reimbursement	\$3,498.69	FY21- School Expense Budget
Employee Reimbursement	\$210.06	FY 21- Conservation Payroll
New England Time Solutions	\$17.66	FY21- Town Clerk Expense Budget
New England Time Solutions	\$451.57	FY21- Town Clerk Expense Budget
WB Mason	\$40.94	FY21- Town Administrator Expense Budget
General Dynamics	\$2,083.70	FY21- Information Technology Expense
General Dynamics	\$83.70	FY21- Information Technology Expense
General Dynamics	\$41.85	FY21- Information Technology Expense
General Dynamics	\$41.85	FY21- Information Technology Expense
General Dynamics	\$41.85	FY21- Information Technology Expense
General Dynamics	\$502.20	FY21- Information Technology Expense
AFC Urgent Care	\$2,635.00	FY 21- Occupational Health
Timothy Walsh	\$2,130.00	FY 21- Building & Zoning Expense Budget
Total	\$17,691.13	

DRAFT 2021 ATM Motions *as of April 30, 2021*

4/5 vote required –*see Massachusetts General Laws Chapter 44, Section 64*

DRAFT

MOVER: CHERRY KARLSON (BOS)

MOTION- 2021 ATM

ARTICLE 3: CURRENT YEAR TRANSFERS

I MOVE YOU SIR:

MOVED: that Article 3 be adopted under the Abbreviated Presentation Procedure

OR MOVED:

the Town vote to transfer funds already appropriated in Fiscal Year 2021 for another purpose, in the amounts and for the purposes listed in Article 3 on page 26 of the Warrant for the 2021 Annual Town Meeting.

CURRENT YEAR TRANSFERS FY 2021

PURPOSE:

AMOUNT

1) TREASURER PURCHASE OF SERVICES	\$ 30,000
2) ASSESSOR PURCHASE OF SERVICES	\$ 40,000
3) REGIONAL VOCATIONAL SCHOOLS	\$ 30,000
4) SCHOOLS	<u>\$132,000</u>

TOTAL: **\$ 232,000**

FUNDING SOURCES:

1) TREASURER PERSONNEL SERVICES	\$ 30,000
2) ASSESSOR PERSONNEL SERVICES	\$ 40,000
3) INFORMATIONAL TECHNOLOGY PURCHASE OF SERVICES	\$ 30,000
4) UNCLASSIFIED: RESERVE FOR SALARY SETTLEMENT	<u>\$132,000</u>

TOTAL: **\$ 232,000**

Majority vote required

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant. The change in language is to identify the specific sources of funding for the transfers)

MOVER: DAVE WATKINS (BOS)

MOTION- 2021 ATM

ARTICLE 4: OPEB FUNDING

I MOVE YOU SIR:

MOVED: that Article 4 be adopted under the Abbreviated Presentation Procedure

OR MOVED:

the Town vote to:

a) appropriate an aggregate amount of \$10,324 to be deposited in the Town's Other Post-Employment Benefits Trust Fund which amount shall be provided by transferring the following sums of money from the following enterprise and revolving funds:

- | | |
|--------------------------|-------------|
| 1) Food Service | \$ 0 |
| 2) BASE | \$ 0 |
| 3) Children's Way | \$ 0 |
| 4) Full Day Kindergarten | \$ 0 |
| 5) Water Enterprise | \$ 7,806 |
| 6) Transfer Station | \$ 0 |
| 7) Recreation | \$ 1,679 |
| 8) Wastewater Enterprise | \$ 839; and |

b) appropriate \$250,000 to be deposited in the Town's Other Post-Employment Benefits Trust Fund to be provided by transfer of Unreserved Fund Balance.

Majority vote required – see Massachusetts General Laws, Chapter 40, Section 5 and Chapter 44, Section 33B.

MOVER: TOM FAY (BOS)

MOTION- 2021 ATM

ARTICLE 5: RESCIND TRANSFER STATION REVOLVING FUND AND CREATE AND BUDGET A TRANSFER STATION ENTERPRISE FUND

I MOVE YOU SIR:

That the Town vote to:

- a) rescind its authorization of the Board of Public Works Transfer Station Revolving Fund, established pursuant to M.G.L. Chapter 44, Section 53E ½, by deleting, in Section 19-10(A)(1) of the General Bylaws, row one of the chart set forth therein, and renumbering the remaining rows accordingly, with such action to take effect at the close of business on June 30, 2021;
- b) accept the provisions of M.G.L. Chapter 44, Section 53F ½ to establish an enterprise fund for the operation, maintenance and improvement of the Wayland Transfer Station located at 484 Boston Post Road, Wayland MA 01778, effective July 1, 2021;
- c) transfer to the General Fund any amounts remaining in the Transfer Station Revolving Fund as of the close of business on June 30, 2021;
- d) appropriate the following sums of money for the FY22 budget of the Transfer Station Enterprise, \$75,000 to be raised from the tax levy and \$481,348 to be raised from Transfer Station revenues:

FISCAL YEAR 2022 BUDGET

TRANSFER STATION	ACTUAL FY2020	ESTIMATED FY2021	REQUESTED FY2022	
Total FTEs		2.5	2.5	2.5
SALARIES	\$ 163,613.00	\$ 170,000.00	\$ 173,500.00	
PURCHASE OF SERVICES	\$ 223,067.00	\$ 222,800.00	\$ 266,000.00	
UTILITIES	\$ 10,804.00	\$ 8,000.00	\$ 10,000.00	
SUPPLIES	\$ 5,181.00	\$ 1,000.00	\$ 2,000.00	
OTHER FINANCING USES	\$ -	\$ -	\$ -	
DEBT SERVICE	\$ -	\$ -	\$ -	
INDIRECT COSTS	\$ -	\$ -	\$ 29,848.00	
TOTAL TRANSFER STATION	\$ 402,665.00	\$ 401,800.00	\$ 481,348.00	

Majority vote required -- *see Massachusetts General Laws Chapter 44, Section 53F 1/2*

OPTION A – without Transfer Station (if article 5 passes)

MOVER: CHERRY KARLSON (BOS)

MOTION- 2021 ATM

**ARTICLE 6A: FISCAL YEAR 2022 REVOLVING FUND
EXPENDITURE LIMITS**

I MOVE YOU SIR:

That the Town vote to set the following enumerated dollar figures as the total amount to be expended from the respective authorized revolving funds for Fiscal Year 2022:

- | | |
|--|------------|
| 1. Council on Aging: | \$ 40,000 |
| 2. School Department / Professional Development: | \$ 0 |
| 3. School Department / Curriculum: | \$ 0 |
| 4. Recreation: | \$ 900,000 |
| 5. Recreation Athletic Fields: | \$ 250,000 |
| 6. Conservation Community Gardens: | \$ 3,000 |

Majority vote required – see *Massachusetts General Laws Chapter 44, Section 53½*.

OPTION B – with Transfer Station (if article 5 does not pass. WILL NEED TO AMEND CURRENT ARTICLE)

MOVER: CHERRY KARLSON (BOS)

MOTION- 2021 ATM

ARTICLE 6B: FISCAL YEAR 2022 REVOLVING FUND EXPENDITURE LIMITS

I MOVE YOU SIR:

That the Town vote to set the following enumerated dollar figures as the total amount to be expended from the respective authorized revolving funds for Fiscal Year 2022:

1. Transfer Station:	\$ 490,000
2. Council on Aging:	\$ 40,000
3. School Department / Professional Development:	\$ 0
4. School Department / Curriculum:	\$ 0
5. Recreation:	\$ 900,000
6. Recreation Athletic Fields:	\$ 250,000
7. Conservation Community Gardens:	\$ 3,000

Majority vote required – see *Massachusetts General Laws Chapter 44, Section 53½*.

MOVER: CHERRY KARLSON (BOS)

MOTION- 2021 ATM

ARTICLE 7: COMPENSATION FOR TOWN CLERK

I MOVE YOU SIR:

MOVED: that Article 7 be adopted under the Abbreviated
Presentation Procedure

OR MOVED:

the Town will vote to fix the salary for the Town Clerk, pursuant to Massachusetts
General Laws Chapter 41, Section 108, to be effective July 1, 2021.

SALARY SCHEDULE – TOWN CLERK

	<u>FY 2021</u>	<u>FY 2022</u>
Town Clerk	\$ 77,146	\$ 82,674

**Majority vote required - See Massachusetts General Laws Chapter 41, Section
10**

MOVER: CHERRY KARLSON (BOS)

MOTION- 2021 ATM

ARTICLE 8: UPDATE FY2022 PERSONNEL BY-LAWS AND WAGE AND CLASSIFICATION PLAN AND FUND FY2021 UNION AND NON-UNION PERSONNEL AGREEMENTS

I MOVE YOU SIR:

MOVED: that Article 8 be adopted under the Abbreviated Presentation Procedure.

OR

MOVED:

that the Town vote to:

- a) amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan, previously adopted by the Town, to amend the table as set forth in Appendix B;
- b) transfer from FY21 budgeted Unclassified: Reserve for Salary Settlement account \$23,626 for the purpose of funding FY21, the first year of the collective bargaining agreement for the period of July 1, 2020 through June 30, 2021 reached between the Town of Wayland and the Teamsters and to authorize the Town Accountant to allocate said amounts to be distributed to and among the department personnel and line items affected thereby in such amounts as are proper and required;
- c) amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan (Appendix B), previously

adopted by the Town for Non-Union Town employees, by adding a 2% Cost of Living Adjustment (COLA) to each Non-Union position; transfer from FY21 budgeted Unclassified: Reserve for Salary Settlement account \$37,971 for the purpose of funding FY21 for the period of July 1, 2020 through June 30, 2021 for Non-Union Town employees; and to authorize the Town Accountant to allocate said sums to and among the personnel and line items affected thereby in such amounts as are proper and required; and

d) transfer from FY21 budgeted Unclassified: Reserve for Salary Settlement account \$55,587 for the purpose of funding the cost items of FY21, the agreement for the period of July 1, 2020 through June 30, 2021 reached between the Town of Wayland and AFSCME 1 & 2, and to authorize the Town Accountant to allocate said amounts to be distributed to and among the department personnel and line items affected thereby in such amounts as are proper and required.

Majority vote required

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant. The change in language in item d is to clarify that the AFSCME contract is for 1 year only)

MOVER: LEA ANDERSON (BOS)

MOTION- 2021 ATM

**ARTICLE 9: SURFACE QUALITY WATER COMMITTEE
BUDGET**

I MOVE YOU SIR:

MOVED: that Article 9 be adopted under the Abbreviated
Presentation Procedure.

OR

MOVED:

the Town vote to raise and appropriate \$51,000 for the expenses of the Surface
Water Quality Committee to be spent under the direction of the Board of
Selectmen.

Majority vote required – *see Massachusetts General Laws Chapter 40,
Section 5.*

MOVER: STEVE CORREIA (FINANCE COMMITTEE)

MOTION- 2021 ATM

ARTICLE 10: FISCAL YEAR 2022 OMNIBUS BUDGET

MOTION NO. 1:

I MOVE YOU SIR:

“That each and every numbered item set forth in the Finance Committee’s Budget for Fiscal Year 2022 starting on page 39 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$ 93,307,412 which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated \$87,865,380 shall be raised by taxation, \$374,400 shall be provided by transfer from Ambulance receipts, , \$3,703,119 shall be provided from Water revenue, \$200,000 shall be provided from Water Certified Retained Earnings, \$631,244 shall be provided from Wastewater Revenues, \$51,410 shall be provided by Wastewater Certified Retained Earnings and \$481,859 shall be provided by transfer from the following funds:

\$ 2,134.00	from Council on Aging Revolving Fund
\$ 374,388.00	from Water Enterprise Fund
\$ 35,493.00	from Wastewater Enterprise Fund
\$ 59,176.00	from Recreation Revolving Fund
\$ 10,668.00	from Recreation Field Revolving Fund
\$ 0	from BASE Revolving Fund
\$ 0	from Children’s Way Revolving Fund
\$ 0	from Food Service Revolving Fund
\$ 0	from Full Day Kindergarten Revolving Fund

MOVER: KELLY LAPIN (FINANCE COMMITTEE)

MOTION – 2021 ATM

ARTICLE 10: FY 2021 OMNIBUS BUDGET – CAPITAL BUDGET

MOTION NO. 2

I MOVE YOU SIR:

“That each and every numbered item set forth in the Finance Committee’s capital budget of Fiscal Year 2022, as listed on pages 46-55 in Article 10 of the warrant for the 2021 Annual Town Meeting, in the total amount of \$4,807,500 be appropriated for equipment and vehicles acquisitions and projects for the listed departments, each of which shall be considered a separate appropriation, and of the total sum so appropriated, \$600,000 shall be raised from taxation, \$1,921,500 shall be provided by transfer from Unreserved Fund Balance, \$227,000 shall be provided from Ambulance Receipts, \$89,571 shall be provided from Surplus Capital Accounts, \$300,000 shall be provided by Water Enterprise Capital, and, further, that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,669,429 pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8 and issues bonds and notes of the Town therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this

vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

(Please note The Town will need to have a substitute to the main motion or motion to amend in order to address remediation for PFAS in the Town's Water Supply)

Majority vote required for Motion 1– *see Massachusetts General Laws Chapter 40, Section 5; Chapter 44, Section 53 F1/2 and Chapter 44, Section 33B.*

Two-thirds vote required for Motion 2 – Borrowing – *see Massachusetts General Laws Chapter 44, Section 2, 7 and 8.*

MOVER: DAVE WATKINS (BOS)

MOTION- 2021 ATM

ARTICLE 11: CAPITAL STABILIZATION FUND

I MOVE YOU SIR:

MOVED: that Article 11 be adopted under the Abbreviated Presentation Procedure.

OR

MOVED:

that the Town vote to:

a) establish a special purpose stabilization fund under the provisions of M.G.L c. 40 section 5B, to be known as the Capital Stabilization Fund, the purpose of which is to allow the Town, from time to time, by appropriation, to reserve funds to pay for engineering and design, renovation, reconstruction or construction of Town facilities, or the debt service for engineering and design, renovation, reconstruction or construction of Town facilities; and b) to fund said Capital Stabilization Fund by transferring from cash surplus totaling \$132,913.82 from previously Town Meeting approved Capital Projects as listed in Article 11 on page 56 of the Warrant for the 2021 Annual Town Meeting.

2/3 vote required – *see Massachusetts General Laws Chapter 40, section 5B*

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant. The change in language is to clarify the type of fund being created)

MOVER: GRETCHEN SCHULER (CPC)

MOTION- 2021 ATM

ARTICLE 12: CPA–SET ASIDES AND TRANSFERS

I MOVE YOU SIR:

MOVED: that Article 12 be adopted under the Abbreviated Presentation Procedure.

OR

MOVED:

the Town vote to

- a) set aside, from the FY22 Community Preservation Fund (CPF) Estimated Annual Revenues, for later spending \$119,020 for open space, but not including land for recreational use, \$119,020 for historic preservation, and \$119,020 for community housing pursuant to Massachusetts General Laws Chapter 44B, Section 6;
- b) appropriate from the CPF Uncommitted Fund \$372,731 for annual debt service obligations for the purchase of the conservation restriction on Mainstone Farm, as previously approved by Town Meeting;
- and c) transfer, as a grant, \$119,020 from the CPF Community Housing Fund to the Wayland Municipal Affordable Housing Trust Fund.

Majority vote -*see Massachusetts General Laws Chapter 44B, section 5*

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant.)

MOVER: MARY ANTES (BOS)

MOTION- 2021 ATM

ARTICLE 13: SENIOR CITIZEN TAX WORK OFF EXEMPTION

I MOVE YOU SIR:

MOVED: that Article 13 be adopted under the Abbreviated Presentation Procedure.

OR

MOVED:

the Town vote to:

- a) accept the provisions of Massachusetts General Laws Chapter 59, Section 5K to establish a program for person over the age of 60 to volunteer to provide services to the Town of Wayland in exchange for a reduction on the real property tax obligations of such person over the age of 60; and
- b) adjust the exemption for senior citizen tax work off exemption under Chapter 59 Section 5K by:
 1. allowing an approved representative for persons physically unable to provide volunteer services to the town; and
 2. allowing the maximum reduction of the real property tax bill to be based on 125 volunteer service hours in a given tax year, rather than \$1,500.

Majority vote required - *see Massachusetts General Laws Chapter 59 Section 5K*

MOVER: TOM FAY (BOS)

MOTION- 2021 ATM

ARTICLE 14: SPENCER CIRCLE STREET ACCEPTANCE

I MOVE YOU SIR:

MOVED: that Article 14 be adopted under the Abbreviated Presentation Procedure.

OR

MOVED:

The Town vote to accept Spencer Circle as a public way, and any easements appurtenant thereto, as laid out by the Board of Public Works and shown on a plan entitled “Definitive Subdivision Plan Proposed Lot Configuration Spencer Circle Wayland, Massachusetts,” dated March 2, 2000, prepared by Encon, recorded with said Registry of Deeds as Plan 1024 of 2000 (Sheet 2 of 6), and the drainage system as shown on a plan entitled "Storm Drainage & Utility Plan, Spencer Circle, Wayland, Massachusetts,” dated March 2, 2000, prepared by Encon, recorded with said Registry of Deeds as Plan 1024 of 2000 (Sheet 4 of 6) ; and to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, any easements in land necessary for laying out Spencer Circle as a public way, or other easements related thereto; and further, to authorize the Board of Selectman and/or the Board of Public Works, and/or any other applicable Town of Wayland Board and their personnel and/or representatives or designees, to take any and all related actions necessary or appropriate to accomplish the purposes of this Article and/or otherwise act thereon.

Majority vote required

DRAFT

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant.)

MOVER: ALAN REIS

MOTION- 2021 ATM

ARTICLE 15: RESOLUTION TO CONTINUE ELECTRONIC VOTING THROUGH FY 2027

I MOVE YOU SIR:

MOVED: that Article 15 be adopted under the Abbreviated Presentation Procedure.

OR

MOVED:

the Town vote to **LET IT BE RESOLVED** that Town Meeting endorses the use of an electronic voting service for all sessions of all Town Meetings through fiscal year 2027, subject to the Moderator's rules, and requests the Board of Selectmen and Finance Committee to include sufficient funding in the FY2023, FY2024, FY2025, FY2026, FY2027 Omnibus Budget articles present at the CY2022, CY2023, CY2024, CY2025, CY2026 Annual Town Meetings. - 5 Consecutive years.

Majority vote required

MOVER: DAVE WATKINS (BOS)

MOTION- 2021 ATM

ARTICLE 16: HOME RULE PETITION FOR REMOTE PARTICIPATION IN TOWN MEETING BY REGISTERED VOTERS OF THE TOWN OF WAYLAND

I MOVE YOU SIR:

that the Town vote to authorize the Board of Selectmen to file with the General Court a petition for a special act entitled, “An Act authorizing remote participation in Annual Town Meeting for registered voters in the Town of Wayland”; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of the petition authorized hereunder.

Majority Vote – *See Section 8 of Amended Art. 2 of the Massachusetts Constitution*

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant.)

MOVER: LEA ANDERSON (BOS)

MOTION- 2021 ATM

ARTICLE 17: COMMUNITY CHOICE AGGREGATION OF ELECTRICITY

I MOVE YOU SIR:

that the Town vote to authorize the Board of Selectmen to initiate the process of seeking to aggregate energy, whether independently or in joint action with other municipalities, and contract for electric supply for Wayland residents and businesses as authorized by M.G.L. Chapter 164, Section 134(a), and to authorize the Board of Selectmen to enter into contracts to decrease greenhouse gas emissions from the generation of electricity for Wayland residents by pursuing an amount of renewable energy higher than is required by the Massachusetts Renewable Portfolio Standard (RPS), as authorized by M.G.L. Chapter 164, Section 134(b).

Majority vote required -- *see Massachusetts General Laws Chapter 164, section 134*

MOVER: LEA ANDERSON (BOS)

MOTION- 2021 ATM

ARTICLE 18: LOKER ELEMENTARY SCHOOL SOLAR AGREEMENT

I MOVE YOU SIR:

that the Town vote to:

- a) transfer from the School Committee the care, custody, management and control of the parking lot and building of the Loker Elementary School at 47 Loker Street for school purposes, to the School Committee for such purposes, and to the Board of Selectmen for the purpose of leasing, as lessor, or licensing said areas of land and buildings for a term of not more than twenty (20) years for the installation and operation of solar photovoltaic power generation systems to be installed and operated on canopies located in parking lot and on the roof of the Loker Elementary School; and
- b) authorize the Board of Selectmen to enter into and execute a renewable energy power purchase and/or net metering credit purchase agreement for the purchase of solar energy or net metering credits generated by said systems above to be installed and operated on canopies located in parking lot of the Loker Elementary School for a term of twenty (20) years, on such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town; and
- c) authorize the Board of Selectmen, pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 38H, with the approval of Town Counsel as to

form, to enter into and execute a structured tax or payment in lieu of tax (PILOT) agreement in connection with the solar photovoltaic power generation systems to be installed and operated on canopies located in parking lot at the Loker Elementary School for a term of twenty (20) years upon such terms and conditions as the Board of Selectmen shall deem to be in the best interest of the Town.

Two-thirds vote required – *see Massachusetts General Laws Chapter 40, Section 15A*

Majority vote required – *see Massachusetts General Laws Chapter 40, Section 4 and Chapter 30B, Section 12(b)*

Majority vote required – *see Massachusetts General Laws Chapter 59, Section 38H*

MOVER: MICHAEL DELMAN

MOTION- 2021 ATM

ARTICLE 19: RESOLUTION TO DECLARE A CLIMATE EMERGENCY

I MOVE YOU SIR:

that the Town vote to approve the resolution listed in Article 19 in the Warrant for the 2021 Annual Town Meeting.

OR MOVED:

WHEREAS, there is already cascading environmental harm, severe health impacts, and destruction due to the current average global warming of 1°C;

WHEREAS, restoring a safe and stable climate will require deep greenhouse gas emissions reductions through rapid, unprecedented transitions in all aspects of society;

WHEREAS, progress toward this future is already underway in Massachusetts, a national leader on climate initiatives;

WHEREAS, Wayland has already undertaken important steps on climate and is better positioned than most municipalities to lead the way on the critical transition away from fossil fuels and can act as a model for other communities;

NOW, BE IT THEREFORE RESOLVED that the Town of Wayland declares that a climate emergency threatens our town, all human civilization, and the natural world; and that a climate emergency mobilization effort to meet this challenge is

both a moral imperative to remedy environmental harms and an opportunity to convert to a just and ecologically sustainable economy and improve human lives;

BE IT FURTHER RESOLVED that the Town of Wayland supports a town-wide mobilization of municipal departments, boards, commissions, residents, and businesses, to reduce community-wide greenhouse gas emissions by the year 2030 by 50% and with an ambition of 75% from its 1990 baseline levels;

BE IT FURTHER RESOLVED that the Town Meeting requests that the Board of Selectmen charge the Energy and Climate Committee (1) to invite all municipal stakeholders to a meeting to be held within 90 days of the passage of this resolution to educate them about the risks posed by the Climate Emergency, the process the Town of Wayland is planning to address it, and to encourage municipal participation in the development of a Climate Mobilization Action Plan, and (2) to convene an advisory team consisting of some of its members, municipal representatives, and a diverse group of residents, and (3) to have researched and developed, by the following Annual Town Meeting, a Climate Mobilization Action Plan for Wayland that explains the benefits, costs, strategies and tactics of reducing community-wide greenhouse gas emissions by the year 2030 by 50% and with an ambition of 75% from its 1990 baseline levels. The plan should address greenhouse gas reduction; resilience and adaptation; engagement; and education; taking into account any negative consequences of recommended actions to residents both within and beyond our town's borders;

BE IT FURTHER RESOLVED that the Town of Wayland shall submit a certified copy of this resolution to Wayland's elected officials at the county, state, and federal levels and seek all relevant support and assistance in effectuating this resolution and encourage a state-wide, regional, and national climate emergency mobilization effort.

Majority vote required

DRAFT

MOVER: ELISA SCOLA (CPC)

MOTION- 2021 ATM

**ARTICLE 20: CPA – HISTORIC PRESERVATION: LIBRARY
ARCHIVAL DOCUMENT CONSERVATION**

I MOVE YOU SIR:

that the Town vote to appropriate \$16,820 from the Community Preservation Fund's Historic Preservation Fund, to be expended under the direction of the Wayland Free Public Library Trustees, to conserve and digitize irreplaceable historic documents owned by the Wayland Free Public Library.

Majority vote required - *see Massachusetts General Laws Chapter 44B, section 5*

MOVER: MAUREEN CAVANAUGH (CPC)

MOTION- 2021 ATM

ARTICLE 21: CPA – OPEN SPACE: NATIVE PLANTINGS & POLLINATOR PLANTINGS

I MOVE YOU SIR:

that the Town vote to appropriate funds from the Community Preservation Fund to be expended under the direction of the Conservation Commission, including:

- a) \$7,000 from the Open Space Fund for the purchase of native plant species to help preserve Conservation Commission open spaces; and
- b) \$2,000 from the Open Space Fund to plant pollinator gardens on Conservation Commission land to preserve existing landscape.

Majority vote required - *see Massachusetts General Laws Chapter 44B, section 5*

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant.)

MOVER: LEA ANDERSON (BOS)

MOTION- 2021 ATM

ARTICLE 22: SELECT BOARD/TOWN MANAGER ACT

I MOVE YOU SIR:

that the Town vote to authorize the Board of Selectmen to petition the General Court for special legislation entitled “An Act to Create a Select Board/Town Manager Form of Government in the Town of Wayland,” the full text of which is printed as Appendix D.1 to the 2021 Annual Town Meeting warrant; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of the petition authorized hereunder.

Majority vote required

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant. The changed language clarifies the procedure for the General Court to approve of the Special Act)

MOVER: GEORGE HARRIS

MOTION- 2021 ATM

ARTICLE 23: APPOINTMENT OF FINANCE COMMITTEE

I MOVE YOU SIR:

that the Town vote to amend Town Code § 19-1 such that the Finance Committee is appointed by a new Finance Committee Appointing Board, as follows, and further that the terms of all incumbent members of the Finance Committee serving on the effective date of this bylaw amendment shall be unaffected:

[Key to changes: underlining denotes addition; ~~striketrough~~ denotes deletion]

§ 19-1. Finance Committee.

There shall be a committee called the “Finance Committee” appointed by the ~~Board of Selectmen~~ Finance Committee Appointing Board as hereinafter provided.

Such committee shall consist of seven registered voters who shall serve without pay and none of whom during his or her service on such Committee shall hold elective or appointive Town office having to do with the appropriation or expenditure of Town money. Members shall serve terms of three years, such that the terms of two or three members shall expire each year. Appointment to fill unexpired terms shall be made by the ~~Board of Selectmen~~ Finance Committee Appointing Board as vacancies occur.

The Finance Committee Appointing Board (FCAB) shall consist of the Moderator and the chair of the Board of Selectmen..

Majority vote required – *see Massachusetts General Laws Chapter 39, Section 16, Massachusetts General Laws Chapter 40, Sections 21 and 23, Chapter 43B, Section 20, and Section 8 of Amended Article 2 of the Massachusetts Constitution. Town Counsel has reviewed this Article and is of the opinion that this Article is deemed consistent with state law, and therefore not repugnant to state or federal law.*

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant. The changed language clarifies that the motion does not affect incumbent members of the Finance Committee until their term end date)

MOVER: TOM FAY (BOS)

MOTION- 2021 ATM

ARTICLE 24: ACQUISITION OF LAND FOR A COACC

I MOVE YOU SIR:

MOVED:

the Town authorize the Board of Selectmen to acquire for general municipal purposes, including eventual construction of a multi-use Community Center, by gift, purchase, or otherwise, for a sum of not more than \$100.00, the fee or any lesser interest in all or any part of the parcels of land, on and off Elissa Avenue, north of the current X Golf business, and bounded by Elissa Avenue on the west and on the north by 185 Elissa Avenue, owned by the Town, Assessor's Map 23-052B, as shown in Appendix H of the Warrant for the 2021 Annual Town Meeting, and further to authorize the Board of Selectmen to execute any and all documents as may be necessary or convenient to effectuate this vote, and as funding therefor, to further authorize the Board of Selectmen Provide for such appropriation by taxation.

2/3 vote required – *See Massachusetts General Laws, Chapter 40, Section 14*

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant.)

MOVER: RECREATION

MOTION- 2021 ATM

ARTICLE 25: LOKER TURF FIELD CONSTRUCTION

I MOVE YOU SIR:

that the Town vote to:

- a) Appropriate \$3,600,000, to be expended under the direction of the Permanent Municipal Building Committee for designing, permitting, engineering and constructing a multi-purpose synthetic turf athletic playing field at the Loker Conservation & Recreation Area, including but not limited to playing surfaces, lighting, drainage, landscaping, recreational amenities, access and parking areas, and any and all other costs incidental or related thereto;
- b) Provide for said appropriation by transferring \$188,816 from the Recreation Stabilization Fund; and
- c) Authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow the balance of such funding, in accordance with Massachusetts General Laws Chapter 44, section 7 and 8 and any other enabling authority, and issue bonds or notes of the Town therefor; and
- d) Authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment

of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with Massachusetts General Laws Chapter 44, section 20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

2/3 vote required – *See General Laws, Chapter 44, Sections 7 and 8; General Laws, Chapter 40, Section 5B*

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant.)

MOVER: PETITIONER

MOTION- 2021 ATM

ARTICLE 26: ESTABLISH WAYLAND HUMAN RIGHTS COMMISSION

I MOVE YOU SIR:

that the Town vote to establish a Human Rights Commission (HRC), which will serve as a government entity with a mission to promote justice, equity, and inclusive humanity in all spheres of Wayland life (including but not limited to education, employment, law enforcement, housing, public accommodation, health, recreation, sports, and the arts) for all persons who live, work, study, worship in or visit Wayland for any reason, all as listed in Article 26 in the Warrant of the 2021 Annual Town Meeting

OR MOVED:

that the Town vote to establish a Human Rights Commission (HRC), which will serve as a government entity with a mission to promote justice, equity, and inclusive humanity in all spheres of Wayland life (including but not limited to education, employment, law enforcement, housing, public accommodation, health, recreation, sports, and the arts) for all persons who live, work, study, worship in or visit Wayland for any reason.

The HRC shall consist of no fewer than 9 and no more than 15 members. At least 7 members shall be Voting Members. To qualify as a Voting Member, a person shall be a Town resident 18 years of age or older. A person may be appointed as an Associate (non-voting) Member even if the person is not a resident of the Town or is not 18 years of age or older. The Town Administrator / Town Manager may serve as an ex-officio, non-voting member of the HRC. The members of the HRC (with the exception of Youth Members, who serve a 1-year terms) shall be appointed to serve 3-year terms with no member serving more than 6 consecutive years. The initial HRC appointments shall be for staggered terms so that 3 of the appointed members shall initially serve 1-year terms, 4 of the initial members shall serve 2-year terms, and all remaining initial members shall serve 3-year terms. The length of the initial staggered terms shall be determined by lottery.

The members of the HRC shall be nominated as set forth below and then confirmed by a majority of the Board of Selectmen.

One member shall be nominated by the Wayland Board of Selectmen.

One member shall be nominated by the Wayland School Committee;

One member, serving as a Youth Member of the HRC, shall be nominated by the Principal of the Wayland High School in coordination with the WPS Diversity and Equity Coordinator;

One member shall be nominated by the Director of the Wayland Public Schools METCO Program;

One member shall be nominated by the Chief of the Wayland Police Department;

One member shall be nominated by the Wayland Council on Aging;

One member shall be nominated by the Wayland Housing Authority; and

One member shall be nominated by the Board of Library Trustees.

The HRC shall nominate any remaining members up to a maximum of 15 not otherwise appointed, as above (including filling remaining unexpired terms), by seeking applications from a broad range of interested persons who shall reflect the HRC's goals as set forth above. The HRC shall nominate at least one youth.

Nominating entities and the Board of Selectmen shall strongly endeavor to ensure that the HRC represents a broad spectrum of the community, including but not limited to a diverse representation of race, skin color, sex, age, religion, ethnicity, physical or mental ability, sexual orientation, gender identity, family and/or marital status, educational status, health status and socio-economic status. In addition to these factors, nominating entities and the Board of Selectmen shall strongly endeavor to ensure that HRC membership represents experience related to human rights/equity, community engagement, municipal government, and supportive services for individuals from historically marginalized groups.

The initial nominations shall be made to the Board of Selectmen within 6 weeks of the passage of this article. The Board of Selectmen shall confirm these nominations within 9 weeks of the passage of this article. The HRC shall make its nominations no later than 6 weeks following its first meeting. The Board of Selectmen's nominee shall convene the first two meetings of the HRC, the first of which shall occur within 4 weeks of the Board of Selectmen's confirmation of nominations. Members of the HRC shall select a temporary Chairperson for the first six months, after which time the HRC shall elect Co-Chair people from among the full HRC membership.

The HRC shall be authorized to:

- (1) Offer support to individuals who bring forward a complaint of inequity or mistreatment on the basis of race, skin color, sex, age, religion, ethnicity, physical or mental ability, sexual orientation, gender identity, family and/or marital status, educational status, health status, or socio-economic status, or other aspects of their identity or identities. Upon receipt of a complaint, the HRC may suggest resources, provide referrals for human services and other resources as appropriate, and/or inform the person on their right to file a report with appropriate authorities and provide information on how to do so.
- (2) Partner with Town entities (including but not limited to Town departments, elected and appointed

Town boards, committees, councils, and commissions) to:

- (a) Assess whether, and to what extent, entities' practices and policies perpetuate barriers to equity;
- (b) establish justice, equity and inclusive humanity goals;
- (c) collect and analyze data to measure progress toward these goals;
- (d) determine what steps are needed to end or mitigate the negative impact of policies and practices that are found to be barriers to the achievement of these goals.

The HRC shall explore an equity audit.

(3) In collaboration with members of historically marginalized groups and other stakeholders, organize community education opportunities with an aim to: promote mutual respect and understanding for differences, foster understanding of barriers to justice and equity, and stimulate conversations and strategies to reduce these barriers.

The HRC shall be directly accountable to the residents of the Town. To ensure such accountability, the HRC shall submit annually a written report for the record at Annual Town Meeting. The HRC shall also hold an annual public forum within two months of Annual Town Meeting, which includes an oral report by members of the HRC and an opportunity for the public to ask questions and provide

comments to the HRC. In addition, quarterly written updates shall be made publicly available.

Majority vote required

DRAFT

MOVER: VIRGINIA GARDNER

MOTION- 2021 ATM

ARTICLE 27: RECOGNIZE LAW ENFORCEMENT DAY

I MOVE YOU SIR:

MOVED: that Article 27 be adopted under the Abbreviated Presentation Procedure.

OR

MOVED:

the Town vote to Declare that in Wayland, Massachusetts January 9 of every year beginning 2022 shall be recognized as “Law Enforcement Officers Day.”

Majority vote required

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant.)

MOVER: ELISA SCOLA (CPC)

MOTION- 2021 ATM

**ARTICLE 28: CPA – HISTORIC PRESERVATION:
REHABILITATION OF 70-74 MAIN STREET**

I MOVE YOU SIR:

that the Town vote to appropriate \$125,000 from the Community Preservation Fund's Historic Preservation Fund as a grant to restore and rehabilitate the exterior elevations of the historic 70-74 Main Street buildings to their early 20th century appearance, including all incidental and related expenses; and to authorize the Board of Selectmen to enter into a grant agreement for such purposes and to accept any interest in land as might be provided to the Town under such grant agreement, and which grant agreement shall include the following conditions:

- a) the work will be consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings (36 C.F.R. 67 and 68), and such proposed work shall, prior to demolition and construction, be reviewed for consistency with such standards and approved by the Wayland Historical Commission, which Commission shall not unreasonably withhold such approval;
- b) that an historic preservation restriction on the exterior elevations of the subject properties shall be granted by the property owner to the Town of Wayland, to be held under the care, custody and control of the Wayland Historical Commission.

Majority vote required - *see Massachusetts General Laws Chapter 44B, section 5*

DRAFT

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant.)

MOVER: KELLY PIERCE (CPC)

MOTION- 2021 ATM

ARTICLE 29: CPA – RECREATION: MILL POND DAM WALKWAY, ATHLETIC FIELDS DESIGN, HEARD FARM IMPROVEMENTS (CPA-HISTORIC PRESERVATION IN PART)

I MOVE YOU SIR:

that the Town vote to appropriate the following sums of money:

- a) \$21,760 from the Community Preservation Fund's Uncommitted Fund for Recreational use to be expended under the direction of the Board of Public Works to reconstruct the Mill Pond Dam walkway at Adams Park, off Millbrook Road; and
- b) \$50,000 from the Community Preservation Fund's Uncommitted Fund for Recreational Use, to be expended under the direction of the Recreation Commission, for the design of playing fields and appurtenances at the Wayland Middle School, 201 Main Street, including all incidental and related expenses; and
- c) \$7,500 from the Community Preservation Fund of which \$5,500 from the Uncommitted Fund for Recreational Use, shall be expended under the direction of the Conservation Commission, to build a kiosk and signs at Heard Farm, including all incidental and related expenses, and \$2,000 from the Historic Preservation Fund to restore and rehabilitate the historic apple orchard at Heard Farm, Heard Road off Pelham Island Road, including all incidental and related expenses.

Majority vote required - *see Massachusetts General Laws Chapter 44B, section 5.*

DRAFT

(Please note that the motion language differs from the article language found in the warrant. The substance of the motion language is consistent with the warrant.)

MOVER: MARY ANTES (BOS)

MOTION- 2021 ATM

ARTICLE 30: CHOOSE TOWN OFFICERS

I MOVE YOU SIR:

MOVED: that Article 30 be adopted under the Abbreviated Presentation Procedure.

OR

MOVED:

the Town vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot as follows:

Trustees of the Allen Fund	The Selectmen
Fence Viewers	The Selectmen
Field Drivers	The Constables
Measurers of Wood and Bark	Paul Doerr
	Gary Slep
	John Sullivan
Surveyors of Lumber	Judy Currier
	Richard Hoyt
	Susan Pope

Majority vote required – *see Massachusetts General Laws Chapter 41, Section 1, Chapter 49, Section 1, Chapter 49, section 24, Chapter 94, section 296 and Chapter 96, section 7.*

MOVER: MARY ANTES (BOS)

MOTION- 2021 ATM

ARTICLE 31: HEAR REPORTS

I MOVE YOU SIR:

MOVED: that Article 31 be adopted under the Abbreviated Presentation Procedure.

OR

MOVED:

the Town vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

- Board of Assessors
- Community Preservation Committee (Appendix)
- Public Ceremonies Committee

Majority vote required

MOVER: TOM FAY (BOS)

MOTION- 2021 ATM

ARTICLE 32: SELL OR TRADE VEHICLES AND EQUIPMENT

I MOVE YOU SIR:

MOVED: that Article 32 be adopted under the Abbreviated Presentation Procedure.

OR

MOVED:

the Town vote to authorize the Board of Selectmen to sell or otherwise dispose of surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property, including the following:

<u>Department</u>	<u>Vehicle/Equipment</u>	<u>Year</u>
DPW	Street Sweeper	2010
DPW	Dump Truck	2007

Majority vote required – *see Massachusetts General Laws Chapter 30B, section 16, Wayland Town Code Chapter 62.*

Link to the Town of Wayland's Annual Town Meeting Warrant can be found at the link below

Town Meeting is to be held May 15 & 16 at 12:30pm at the High School Stadium

https://www.wayland.ma.us/sites/g/files/vyhlf4016/f/pages/atm_warrant_2021_final_for_web.pdf

BOARD OF SELECTMEN
Monday, May 3, 2021
5:00 p.m.
Wayland Town Building
41 Cochituate Road, Wayland, MA

CONSENT CALENDAR

1. Vote the question of designating and approving signing authority to Louise Miller, Town Administrator on items listed below.
2. Vote the question of approving and signing the weekly payroll and expense warrants.
3. Vote the question of accepting with thanks two (2) donations in the amount of 300.00 to the Wayland COVID-19 Relief Fund.
4. Vote the question of approving and signing agreement with Kleinfelder Northeast Inc. for Engineering Services related to MWRA Water Supply Analysis
5. Vote the question of approving and signing invoice #130648 from KP Law in the amount of \$5,339.00 for Professional Services through March 31, 2021
6. Vote the question of approving and signing invoice #130916 from KP Law in the amount of \$116.00 for Professional Services through March 31, 2021

BOARD OF SELECTMEN
Monday, May 3, 2021
5:00 pm
Wayland Town Building
Council on Aging Room
41 Cochituate Road, Wayland, MA

CORRESPONDENCE

1. Correspondence from Molly Upton to Board of Selectmen dated April 25, 2021 re: Concern regarding the amended application for outdoor service license for the Dudley Chateau.
2. Correspondence from Massachusetts State Representative Alice Peisch to Board of Selectmen dated April 28, 2021 re: Upcoming Special Joint Committee on Redistricting virtual hearing to be held Tuesday, May 4 at 5:00pm.
<https://malegislature.gov/Events/Hearings/Detail/3682>
3. Correspondence from Elements Massage in Wayland to Board of Selectmen dated April 13, 2021 re: Appeal for financial assistance.
4. Correspondence from Comcast Cable to Board of Selectmen dated April 29, 2021 re: Massachusetts Cable Television Forms 200 and 400 for year-ending December 31, 2020
5. Correspondence from Carl Brauer to Board of Selectmen dated April 29, 2021 re: Letter of support for Dovie King to the Human Rights, Diversity, Equity and Inclusion Committee