

TOWN OF WAYLAND - TOWN CLERK'S OFFICE

NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Library Trustees Wayland Free Public Library
FILED BY: Sandy Raymond, Library Director
DATE OF MEETING: November 17, 2021
TIME OF MEETING: 9:00 a.m.
PLACE OF MEETING: Wayland Town Building, Council on Aging
41 Cochituate Road, Wayland, MA 01778

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM

AGENDA

One may watch or may participate remotely with the meeting link that can be found at <https://www.wayland.ma.us/public-body-meeting-information-virtual-inperson-and-hybrid>

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

1. 9:00 A.M. Public Comment
2. 9:05 A.M. Review and approval of Meeting Minutes, possibly including, but not limited to October 20, 2021, September 23, 2021 possible amendment to discussion of Director evaluation process.
3. 9:10A.M. Monthly Reports: Financial/Statistical Reports, Director's Report, if available
4. 9:20 A.M. Invited guest: Ben Keefe, Facilities Director, discuss building concerns including ventilation, maintenance, CIP list
5. 9:35 A.M. Discuss, vote the question of approval of:
FY23 Draft Operating Budget
FY23 - 5 Year Capital Improvement Plan
6. 9:50 A.M. CPA project application (deadline: 12/1/2021), vote the question of approval
7. 10:05 A.M. FY23 Draft Action Plan, due 12/1/2021
8. 10:20A.M. Covid19's impact on library services and operations, updates
9. 10:30 A.M. Trustees reports and concerns
10. 10:35 A.M. Topics not reasonably anticipated by the chair 48 hours in advance of the meeting
11. 10:40 A.M. Adjourn