

PACKET

Jan 3

2022



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TOWN ADMINISTRATOR
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

THOMAS J. FAY
ADAM G. GUTBEZAHL
CHERRY C. KARLSON
CAROL B. MARTIN
DAVID V. WATKINS

BOARD OF SELECTMEN
Monday, January 3, 2022
7:00 p.m.
Wayland Town Building; ZOOM
41 Cochituate Road, Wayland, MA

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.

One may watch or may participate remotely with the meeting link that can be found at <https://www.wayland.ma.us/public-body-meeting-information-virtual-inperson-and-hybrid>

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by in person attendance, or by accessing the meeting remotely, as noted above. We request public comment be limited to two minutes per person.

- 7:00 pm 1. Call to Order, Review Agenda for Public
- 7:02 pm 2. Announcements and Public Comment
- 7:08 pm 3. Discussion with Energy & Climate Committee regarding its work, including but not limited to the following topics: climate action mobilization and proposed engagement and outreach, and climate mobilization action plan
- 7:35 pm 4. Town Administrator update
 - a. PFAS6
 - b. Alta at River's Edge
 - c. COA/CC
 - d. Wayland Community Pool Water Bill
 - e. Eversource pole installations
 - f. Quota of Alcohol beverage licenses
 - g. TA's Goals Accomplishments and status update
- 8:35 pm 5. Sign Policy
- 8:45 pm 6. Chair of Board of Selectmen Report: Interim Town Administrator Search
- 9:00 pm 7. 2022 Annual Town Meeting:
 - a. Discussion with Moderator re: Finance Committee appointment process article
 - b. CPC Articles
 - c. Discuss and potential vote to submit warrant articles
 - d. Appendices

BOARD OF SELECTMEN
Monday, January 3, 2022
7:00 p.m.
Wayland Town Building
41 Cochrane Road, Wayland, MA

9:15 pm 8. Minutes –December 13, 2021 and December 20, 2021; review and vote to approve

9:20 pm 9. Consent: review and vote to approve

9:25pm 10. Correspondence

9:30 pm 11. Selectmen’s Reports and Concerns

9:35 pm 12. Topics not Reasonably Anticipated 48 hours in advance, if any

9:40 pm 13. Executive Session:

- I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (6) to discuss the purchase, exchange, lease or value of real estate with respect to the Town's agreement with Twenty Wayland, LLC. relative to property and development located off 400-440 Boston Post Road;
- II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with:
 - International Association of Firefighters, AFL-CIO Local 178
 - Local 690 Wayland-1 American Federation of State, County and Municipal Employees (AFSCME 690 Wayland -1)
 - Local 690 Wayland – 2 American Federation of State, County, and Municipal Employees (AFSCME 690 – 2);
- III. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with all bargaining units pursuant to the Public Employee Committee (PEC) agreement;
- IV. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (3), to discuss strategy with respect to New England Police Benevolent Association Local 176 Grievance #2021-0003, Step 3.
- V. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6) to review and approve the executive session minutes of December 16, 2021 and December 20, 2021

Approve and Hold: Executive Session minutes of December 16, 2021 and December 20, 2021

10:00pm 14. Adjourn

PROPOSED SIGN POLICY
SIGNS –DISPLAY OF SIGNS ON PUBLIC LAND

Town Sign Boards

The Town has made available four frames to display 4 feet by 8 feet signs to publicize events benefiting or open to the general public. The frames are located on Route 20 at the Weston town line, Route 20 at the intersection of Routes 27 and 126, the intersection of Old Connecticut Path and Routes 126 and 27, and the Cochituate Fire Station at the corner of East Plain Street. The following procedures govern the use of these sign boards.

1. Sign boards may be reserved by contacting the Department of Public Works using the attached form. The Department of Public Works will be responsible for notifying the Board of Selectmen. All requests for use of the sign board must be pre-approved by the Board of Selectmen.
2. Due to the demand for these signboards, priority is given as follows:
 - All Town Meetings, and elections (note: signs are posted at least two weeks prior to Town Meeting and elections and will remain posted until they are concluded; further, these uses preempt other reservations.)
 - Candidates' Night
 - Requests from Town departments
 - Wayland civic, nonprofit, and Town-wide organizations
3. The usual display will be one week, from Monday to Monday. If there are no other requests, the display period may be extended.
4. The Town is not responsible for loss or damage to the signs.
5. The Town shall fill the sign boards with the Wayland Wayfinding representation, when that representation is chosen, when no signboards are reserved for used for the demands listed within paragraph two.
6. Signs intended for use on these sign boards must fit to size (noted above), with sufficient mounting grommets (eyelets).

Sandwich Board Signs

When the Town signboards have already been reserved, town-wide civic and nonprofit organizations may request, in writing, permission from the Board of Selectmen to display sandwich/A-frame signs adjacent to the Town signboards. These signs must be placed so as not to obscure the Town signboards and secured in such a way that they are not displaced by wind. (Note: at the intersection of Old Connecticut Path and Routes 126 and 27 the signs may be placed on the land between Routes 126 and 27 heading south.)

Signs for events held outside of Wayland may only be considered for posting on Wayland Town property if requested by a Wayland resident. The same procedure for sandwich/A-frames described above must be followed.

A maximum of four signs will be permitted on Town property for period of two weeks before the event, (no more than one sign near each of the four town frames described above), and must be removed within 48 hours after the event. (If signs are not removed in a timely manner, permission may be denied in the future.)

Electronic Signboards

Through the Town Administrator, both the Department of Public Works and the Public Safety Departments display movable electronic signboards. These signboards are to be used only to notify the public of emergency or public safety situations, or water conservation restrictions, and must be removed when the situation has been resolved, ideally no longer than seven (7) days.

H-Frame/Lawn Signs

Small, temporary, stick-in-the-ground signs serve a variety of purposes. Such signs may be posted on private property.

However, in accordance with MGH c. 266, sec. 126, H-frame/Lawn, or any signs, are not permitted on public property, including on road rights of way, without prior consent of the Board of Selectmen. Regarding removal of such signs, MGL c. 266, sec. 126 reads: “Any word, device, trade mark, advertisement or notice which has been painted, put up or affixed within the limits of a highway in violation of this section shall be considered a public nuisance, and may be forthwith removed or obliterated and abated by any person.” Under MGL c. 48, sec. 16, “highway” is defined as “any state road or land maintained by the department of highways of the commonwealth or any

municipal or county maintained road, or private road other than a forest or woods road, of sufficient width to permit the simultaneous passage of two or more vehicles.”

Part IV	CRIMES, PUNISHMENTS AND PROCEEDINGS IN CRIMINAL CASES
Title I	CRIMES AND PUNISHMENTS
Chapter 266	CRIMES AGAINST PROPERTY
Section 126	NATURAL SCENERY; PENALTY FOR DEFACEMENT

Section 126. Whoever paints, or puts upon, or in any manner affixes to, any fence, structure, pole, rock or other object which is public property or the property of another, whether within or without the limits of the highway, any words, device, trade mark, advertisement or notice which is not required by law to be posted thereon, without first obtaining the written consent of the municipal or public officer in charge thereof or the owner or tenant of such property, shall, upon complaint of such municipal or public officer, or of such owner or tenant, be punished by a fine of not less than ten nor more than one hundred dollars, and in addition shall forfeit to the use of the public or private owner of such property or the tenant thereof the cost of removing or obliterating such defacement to be recovered in an action of tort. Any word, device, trade mark, advertisement or notice which has been painted, put up or affixed within the limits of a highway in violation of this section shall be considered a public nuisance, and may be forthwith removed or obliterated and abated by any person.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 48 FIRES, FIRE DEPARTMENTS AND FIRE DISTRICTS

Section 16 DEFINITIONS

Section 16. For the purposes of this section and section sixteen A, the following words and phrases shall have the following meanings:

"Forest or woods road", any permanently maintained road that is not a highway, the primary use of which is access to forest lands for the purpose of forest management or presuppression and suppression of forest fires.

"Highway", any state road or land maintained by the department of highways of the commonwealth or any municipal or county maintained road, or private road other than a forest or woods road, of sufficient width to permit the simultaneous passage of two or more vehicles.

"Slash", tops, branches, damaged trees, slabs, sawdust from milling operations, or debris left from logging or land clearing operations.

Every owner, lessee, tenant or occupant of lands, or their agents or employees, or any such person or entity holding rights or interest in said land or the timber thereon, or any rights or interests therein, except electric, telephone and telegraph companies, who cuts or permits the cutting of brush, wood or timber on lands which border upon woodland of another, or upon a highway or railroad location, or upon any forest or woods road to which the public has authorized access, shall dispose of the slash caused by such cutting in accordance with the following manner:

(a) hardwood slash shall not remain more than two feet above the ground within forty feet of any woodland of another, or of any railroad location, or of the outer edge of the boundary of any highway, or twenty feet from the outer edge of any forest or woods

road;

(b) softwood slash shall not remain on the ground within forty feet of any woodland of another, or of any railroad location, or of the outer edge of the boundary of any highway, and shall not lie more than two feet above the ground between forty feet and one hundred feet of the outer edge of the boundary of any highway, or twenty-five feet from the edge of any forest or woods road;

(c) all slash resulting from such cutting operations shall be disposed of in such a manner as to minimize the danger from fire. No slash shall be permitted within twenty-five feet of any continuously flowing brook or stream, pond, river or water supply. The director of the division of forests and parks may make exceptions to this procedure in the preparation or approval of cutting plans; provided, however, that any exceptions made on lands adjacent to a state highway shall be approved by the commissioner of the department of highways.

This section shall apply to cutting operations subject to the provisions of chapter one hundred and thirty-two.

ARTICLE LIST 2022 ANNUAL TOWN MEETING

Article	Article Name	Status	Sponsor	BoS Assignee	FinCom Assignee	Position BoS	Position FinCom	BoS Goal relates to	Tasks to be completed
A	Recognize Citizens & Employees for Particular Service to Town	submitted	Board of Selectmen						
B	Pay Previous Fiscal Year Unpaid Bills	submitted	Board of Selectmen						
C	Current Year Transfers	submitted	Board of Selectmen						
D	OPEB Funding	submitted	Board of Selectmen						
E	Enterprise Fund Budget		Board of Selectmen						
F	Fiscal Year 2023 Revolving Fund Expenditure Limits	submitted	Board of Selectmen						
G	Compensation for Town Clerk	submitted	Board of Selectmen						
H	Personnel Bylaws and Wage & Classification Plan	submitted	Board of Selectmen						
I	Surface Water Quality Committee Budget	submitted	Board of Selectmen						
J	FY 2023 Omnibus Budget		Finance Committee						
K*	<i>New Stonebridge Resolution – expenditure of funds</i>								
L*	<i>Outdoor Seating bylaw</i>								
M*	<i>Purchase of Land at Town Center</i>								
N*	<i>CoA/CC Construction</i>								
O*	<i>Loker Grass Field Construction</i>								
P*	<i>Lease of Cell Tower at Reeve's Hill</i>								
Q*	<i>Dudley Pond Boat Ramp</i>								
R*	<i>Purchase of 212 Cochituate Rd</i>								
S*	<i>Solar at the Route 20 North Landfill</i>								
T*	<i>Purchase of Launcher Way</i>								

ARTICLE LIST 2022 ANNUAL TOWN MEETING

Article	Article Name	Status	Sponsor	BoS Assignee	FinCom Assignee	Position BoS	Position FinCom	BoS Goal relates to	Tasks to be completed
U*	<i>Bylaw Chapter 19-3</i>								HSO to investigate
V*	Wastewater <i>Capital</i> Budget Request								
W	Choose Town Officers	submitted	Board of Selectmen						
X	Hear Reports	submitted	Board of Selectmen						
Y	Sell or Trade Vehicles and Equipment	submitted	Board of Selectmen						
Z	CPA: Set Asides		Community Preservation Committee						

Appendix	Appendix Name	Status	Tasks to be completed
A	Moderator's Rules and Regulations		
B			
C			
D			

Click on link below to view CPA Project Applications Submitted to Community Preservation Committee for 2022 ATM Consideration

<https://www.wayland.ma.us/community-preservation-committee/pages/2022-atm-cpa-project-applications>

BOARD OF SELECTMEN
Monday, January 3, 2022
7:00 p.m.
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CONSENT CALENDAR

1. Vote the question of designating and approving signing authority to Louise Miller, Town Administrator on items listed below.
2. Vote the question of approving and signing the weekly payroll and expense warrants.
3. Vote the question of approving invoice #134785 with KP Law for legal services through November 30, 2021 in the amount of \$6,882.20
4. Vote the question of closing the Wayland COVID-19 Relief Fund account with the remaining balance to be disbursed between the Wayland Community Fund and the Friends of the COA.
5. Vote the question of signing Memorandum of Agreement between Town and Wayland Library Staff Association, MLSA, AFTMA for period July 1, 2020 through June 30, 2023

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Monday, January 3, 2022
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CORRESPONDENCE

1. Correspondence from David Cylkowski to Board of Selectmen dated Dec 26, 2021 re:
request for Board to consider banning of inflatable outdoor decorative accessories in Town.