

PACKET

MARCH 14

7:00pm



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

STEPHEN CRANE
ACTING TOWN ADMINISTRATOR
TEL. (508) 358-3620
www.wayland.ma.us

BOARD OF SELECTMEN

THOMAS J. FAY
ADAM G. GUTBEZAHL
CHERRY C. KARLSON
CAROL B. MARTIN
DAVID V. WATKINS

BOARD OF SELECTMEN

Monday, March 14, 2022

7:00 p.m.

Wayland Town Building, ZOOM
41 Cochituate Road, Wayland, MA

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.

One may watch or may participate remotely with the meeting link that can be found at <https://www.wayland.ma.us/public-body-meeting-information-virtual-in-person-and-hybrid>.

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by in person attendance, or by accessing the meeting remotely, as noted above. We request public comment be limited to two minutes per person.

- 7:00 pm 1. Call to Order, Review Agenda for Public
- 7:02 pm 2. Executive Session
- I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with all bargaining units pursuant to the Public Employee Committee (PEC) agreement;
- II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation related to Trustees of the Residences of Oxbow v. Town of Wayland;
- III. Pursuant to Massachusetts general Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with:
- International Association of Firefighters, AFL-CIO Local 178
 - Local 690 Wayland-1 American Federation of State, County, and Municipal Employees (AFSCME 690 Wayland-1)
 - Local 690 Wayland-2 American Federation of State, County, and Municipal Employees (AFSCME 690-2);
- IV. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21(a)(2)(3), and (6) to review and approve the executive session minutes of February 28, 2022
- Approve and Hold: Executive Session minutes of February 28, 2022

2022 MAR 10 PM 3:56

WAYLAND TOWN CLERK

BOARD OF SELECTMEN
Monday, March 14, 2022
7:00 p.m.
Wayland Town Building
41 Cochituate Road, Wayland, MA

- 7:57 pm 3. Announcements and Public Comment
- 8:02 pm 4. 2022 Annual Town Meeting
- a. Discuss and Potential Vote to Insert and take a Position on Warrant Articles; refer to the list of articles in the Board's packet
 - b. Review ATM calendar for next steps
 - c. Review articles for potential Abbreviated Presentation Procedure
 - d. Discuss potential order of articles
- 9:30 pm 5. Consent: review and vote to approve
- 9:35 pm 6. Minutes: review and vote to approve the minutes of February 16, February 23, February 28, March 3, and March 7
- 9:45 pm 7. Topics not Reasonably Anticipated 48 hours in advance, if any
- 9:50 pm 8. Adjourn

ARTICLE LIST 2022 ANNUAL TOWN MEETING

Article	Article Name	Status	Sponsor	BoS Assignee	FinCom Assignee	Position BoS	Position FinCom	BoS Goal relates to	Tasks to be completed
A	Recognize Citizens & Employees for Particular Service to Town	submitted	Board of Selectmen	Karlson	Roman	5-0-0	4-0-0		<ul style="list-style-type: none"> coordinate with Town Clerk and Benefits Manager who research citizens and employees
*B	Pay Previous Fiscal Year Unpaid Bills	submitted	Board of Selectmen	Gutbezahl	Roman	4-0-0	6-0-0		<ul style="list-style-type: none"> Finance Director to coordinate with all department managers
*C	Current Year Transfers	submitted	Board of Selectmen	Gutbezahl	Roman	5-0-0	6-0-0		<ul style="list-style-type: none"> TA and Finance Director to coordinate with all department managers
*D	OPEB Funding	submitted	Board of Selectmen	Gutbezahl	Lappin	4-0-0	5-0-0		<ul style="list-style-type: none"> TA and Finance Director to coordinate with Treasurer
*E	Enterprise Fund Budget	submitted	Board of Selectmen	Gutbezahl	Hoyle	4-0-0	6-0-0		<ul style="list-style-type: none"> TA and Finance Director to coordinate budgets with DPW Director and Waste Water Management District
*F	Fiscal Year 2023 Revolving Fund Expenditure Limits	submitted	Board of Selectmen	Gutbezahl	Hoyle	4-0-0	6-0-0		<ul style="list-style-type: none"> Finance Director to coordinate with relevant department managers
*G	Compensation for Town Clerk	submitted	Board of Selectmen	Karlson	Roman	4-0-0	5-0-0		<ul style="list-style-type: none"> TBD whether necessary TA to coordinate with HR Manager and Town Clerk re salary comparables
*H	Personnel Bylaws and Wage & Classification Plan	submitted	Board of Selectmen	Karlson	Roman	4-0-0	5-0-0		<ul style="list-style-type: none"> TA and HR Manager to work with Personnel Board TA and HR Manager to coordinate with relevant department managers
*I	Surface Water Quality Committee Budget	submitted	Board of Selectmen	Martin	Bruno	5-0-0	4-0-0		<ul style="list-style-type: none"> Action completed
J	FY 2023 Omnibus Budget	submitted	Finance Committee		Steinberg				<ul style="list-style-type: none"> FinCom to provide
K	New Stonebridge Resolution – expenditure of funds	submitted	Board of Selectmen	Watkins	Hoyle				<ul style="list-style-type: none"> TA to provide back-up documents
L	Outdoor Seating bylaw	submitted	Planning Board	Fay	Correia	4-0-0	5-0-0		<ul style="list-style-type: none"> Town Planner to coordinate with Planning Board – Hearing and Report
M	Acquisition of Land at Town Center	submitted	Board of Selectmen	Fay	Correia	0-4-0			<ul style="list-style-type: none"> TA to provide back-up documents
N	CoA/CC Construction	submitted	Board of Selectmen	Fay	Correia				<ul style="list-style-type: none"> TA to coordinate with Public Buildings Director – site plan engineering, architectural cost estimate
O	Loker Grass Field Construction	submitted	BoS/Rec Commission	Watkins	Roman	5-0-0			<ul style="list-style-type: none"> TA to coordinate with Public Buildings Director, Recreation Director, and ATA - design, permitting, bidding

ARTICLE LIST 2022 ANNUAL TOWN MEETING

Article	Article Name	Status	Sponsor	BoS Assignee	FinCom Assignee	Position BoS	Position FinCom	BoS Goal relates to	Tasks to be completed
P	Lease of Cell Tower at Reeve's Hill	submitted	Board of Selectmen	Fay	Hoyle	4-0-0	5-0-0		<ul style="list-style-type: none"> TA to negotiate lease
Q	Transfer of 212 Cochituate Rd	submitted	Board of Selectmen	Karlson	Lappin	4-0-0			<ul style="list-style-type: none"> Board of Selectmen to vote preferred alternative TA to prepare documents necessary for preferred alternative
R	Solar at the Route 20 North Landfill	submitted	Board of Selectmen	Fay	Correia	0-4-0			<ul style="list-style-type: none"> TA to coordinate with Public Buildings Director and EC&C
S	Purchase of Launcher Way	submitted	Board of Selectmen	Karlson	Bruno	0-5-0			<ul style="list-style-type: none"> TA to coordinate bid process (Department of Defense)
T	Bylaw Chapter 19-3	submitted	Board of Selectmen	Martin	Lappin	4-0-0			BoS to coordinate with FinCom
U1	Wastewater Capital Budget Request	submitted	WWMDC	Karlson	Lappin	0-5-0			<ul style="list-style-type: none"> TA to coordinate with WWMDC
*U	Wastewater Capital Budget Request	submitted	WWMDC	Karlson	Lappin	4-0-0	6-0-0		<ul style="list-style-type: none">
*V	Choose Town Officers	submitted	Board of Selectmen	Gutbezahl	Hoyle	5-0-0	6-0-0		Board of Selectmen to provide
*W	Hear Reports	submitted	Board of Selectmen	Gutbezahl	Hoyle	5-0-0	6-0-0		<ul style="list-style-type: none"> Relevant Boards to provide
*X	Sell or Trade Vehicles and Equipment	submitted	Board of Selectmen	Gutbezahl	Lappin	5-0-0	5-0-0		<ul style="list-style-type: none"> ATA to coordinate with relevant department managers
*Y	CPA: Set Asides	submitted	Community Preservation Committee	Martin	Bruno	5-0-0	4-0-0		<ul style="list-style-type: none"> ATA to coordinate with CPC as relevant
Z	Conservation Cluster By-Law	submitted	Planning Board	Fay	Correia	4-0-0	5-0-0		<ul style="list-style-type: none"> Town Planner to coordinate with Planning Board – Hearing and Report
AA	Accept gifts of Land	submitted	Board of Selectmen	Fay	Roman	0-4-0			<ul style="list-style-type: none"> TA to provide back-up documents

ARTICLE LIST 2022 ANNUAL TOWN MEETING

Article	Article Name	Status	Sponsor	BoS Assignee	FinCom Assignee	Position BoS	Position FinCom	BoS Goal relates to	Tasks to be completed
*BB	Amend Chapter 77. MAHT Fund	submitted	Municipal Affordable Housing Trust	Karlson	Lappin	4-0-0	6-0-0		TA to coordinate with Town Counsel
*CC	Capital Stabilization Funding	submitted	Board of Selectmen	Watkins	Lappin				<ul style="list-style-type: none"> TA to work with BoS and Finance Director
DD	Oxbow Field ADA Accessibility	submitted	Board of Selectmen	Watkins	Roman				<ul style="list-style-type: none"> ATA to work with BoS
EE	Capital Improvement Committee	submitted	Board of Selectmen	Watkins	Steinberg	2-2-0			BoS to discuss. TA to coordinate with Town Counsel
FF	Local Historic District Bylaw Amendment	submitted	Historic District Commission	Martin	Bruno	4-0-0	6-0-0		<ul style="list-style-type: none"> TA to coordinate with Town Counsel
GG	Historic: Library Document Conservation	submitted	Community Preservation Committee	Martin	Bruno	5-0-0	6-0-0		<ul style="list-style-type: none"> ATA to work with CPC
HH	Housing: 89 Oxbow Fire Sprinkler System	submitted	Community Preservation Committee	Martin	Bruno	2-2	5-0-0		ATA to work with CPC and Town Counsel
II	Housing: Launcher Way Acquisition	submitted	Community Preservation Committee	Karlson	Bruno	4-0 to defer recommendation until Town Meeting	5-0-0 defer recommendation until Town Meeting		<ul style="list-style-type: none"> TA to coordinate bid process (Department of Defense)
JJ	Open Space: Sherman Bridge Road Acquisition	submitted	Community Preservation Committee	Martin	Bruno	2-2	5-0-0		<ul style="list-style-type: none"> TA to coordinate with CPC, Conservation Commission, and Town Counsel
KK	Wayland Free Library	submitted	Board of Library Trustees	Watkins	Steinberg	0-4-0			TA to coordinate with Public Buildings Director and Library Trustees re design and architectural estimate

ARTICLE LIST 2022 ANNUAL TOWN MEETING

Article	Article Name	Status	Sponsor	BoS Assignee	FinCom Assignee	Position BoS	Position FinCom	BoS Goal relates to	Tasks to be completed
LL	Appointment of Finance Committee	submitted	Moderator	Martin	Steinberg		0-5-0		<ul style="list-style-type: none"> BoS to work with Moderator. TA to coordinate with Town Counsel.
MM	Town Acceptance of Whittemore Lane	submitted	Petitioners	Karlson	Hoyle	4-0 to defer recommendation until Town Meeting	defer vote to ATM		<ul style="list-style-type: none"> TA to coordinate with Planning Board and Board of Public Works
NN	Rescind Appropriation for Framingham Bridge	submitted	Petitioners	Watkins	Hoyle				<ul style="list-style-type: none"> See above – Article K

* Board of Selectmen recommendation for abbreviated procedure

Appendix	Appendix Name	Status		Tasks to be completed
A	Moderator’s Rules and Regulations			
B				
C				
D				

KEY



Town Election



Ballot Question

2022


ANNUAL TOWN ELECTION/ANNUAL TOWN MEETING SCHEDULE

Last updated November 29, 2021; some dates are subject to change


2021

- Mon Nov 8* Petitioners' Workshop with Selectmen. Town will advertise on website and social media approximately 1-2 weeks prior
- Mon Dec 6* Board of Selectmen votes to open warrants for the Annual Town Meeting and Town Election starting December 15, 2021.
- Wed Dec 8* Notice of the opening of the warrant shall be sent to the Town Clerk and all Town boards and committees. Per Town Code 36-2 and 36-3, notice of the closing date of the warrant will be posted at the Town Building and at the public library in Wayland Center, at the Cochituate Fire Station or Cochituate Post Office and at the Happy Hollow School.
- Tues Dec 14* Pursuant to Town Code 36-1, the Selectmen shall cause notice of the time and place of the Annual Town Meeting and Election to be published in a newspaper of general circulation no later than the date fixed by them for closing the warrant pursuant to Town Code 36-3.
- Wed Dec 15* Warrant for Annual Town Meeting opens.
- Mon Dec 20* Planning Board has preliminary meeting with Board of Selectman on Zoning and Planning Board articles, if required.
- Mon Dec 20* Selectmen vote to submit standard warrant articles it will propose









2022

- Mon Jan 10* Selectmen vote to submit any remaining warrant articles it will propose.
- Mon Jan 17* **Martin Luther King Jr. Day**
- Tues Jan 18* Deadline for submission of warrant articles at 4:30 p.m. to the Board of Selectmen through the Town Administrator's Office. (per Town Code Sec. 36-3) Articles will be stamped with date and time of receipt. No article, other than one submitted by the Moderator, Town Clerk, or the requisite number of petitioners, shall be inserted in the warrant for any Town Meeting unless so voted and submitted by a board, commission, committee, or other governmental body of the Town of Wayland by 4:30 p.m. on the date fixed by the Board of Selectmen for closing of the warrant for such meeting. (Town Code 36-3C)
- Fri Jan 21*  Nomination papers are available from the Town Clerk for the Town Election.

Except for Town Meeting and Election, dates required by Town Code / State Law and dates for final submission of warrant articles, this schedule is subject to change.

- Fri Jan 21* Articles are draft ordered by Town Administrator and distributed to Moderator, each member of the Finance Committee, Selectmen, Town Counsel and Town Clerk. Town Counsel reviews text of articles.
- Tues Jan 25* Finance Committee ATM Article Workshop. The Workshop fulfills Town Code 19-3.
- Mon Feb 7* Selectmen meet with Planning Board on Town Meeting articles, if necessary. (See MGL 40 A Section, 5)
- Mon Feb 7* Finance Committee decides the articles for which it will make a report in the warrant to include comments, and the pros and cons. The Finance Committee will communicate its decision to the article sponsors and petitioners who may respond by March 7 with a "Sponsor's Report" not to exceed 150 words in length. Town Code § 5 B.
- Feb 21-25* **Presidents Day and School Vacation Week**
- Tues March 1*  The Finance Committee and other boards and committees are asked to make written requests to the Board of Selectmen to approve placement of a Proposition 2 ½ Ballot Question on the Election Warrant at least two weeks prior to the Board's vote. The Board will consider the requests at their March 7, 2021 meeting.
- It is the Selectmen's policy that the Board of Selectmen request the Finance Committee's recommendation on whether to place any Proposition 2 ½ Questions on the ballot. The Finance Committee's recommendation and its presentation will be made at the Selectmen's meeting on March 21, 2021. (Earliest date of action – Last legal date for Selectmen to vote on ballot questions is Tuesday, April 6, 2021.)
- Mon March 7* Selectmen determine the final order of ATM warrant articles.
- Mon March 7* By this date, any changes that an article sponsor or petitioner requests to make to the article text (excluding the comments and pros and cons which are the responsibility of the Finance Committee) shall be submitted to the Town Administrator for approval by Town Counsel after which they will be forwarded back to the article sponsor or petitioner, and also to the Chair of the Board of Selectmen and the Chair of the Finance Committee for distribution to the members.
- Mon March 7* Deadline for article sponsors and petitioners for which the Finance Committee will make a report in the warrant to submit a "Sponsor's Report" not to exceed 150 words in length. (Town Code § 36-5 B)
- Mon March 14* Board considers opening of STM Warrant (within Annual Town Meeting) for the period Tuesday, March 15 through Tuesday, March 22 at 4:30 pm and sets all related STM dates at that time. Last date to set STM within ATM is 45 days before (March 30) ATM or TBD. The warrant for any Special Town Meeting shall remain open for at least seven days after it is called by the Board of Selectmen. Within 48 hours after calling any Town Meeting, the Selectmen shall post notice of the warrant closing date at the locations specified in Town Code § 36-2.

Except for Town Meeting and Election, dates required by Town Code / State Law and dates for final submission of warrant articles, this schedule is subject to change.

- Tues March 15* Last date for Planning Board to discuss and vote Planning Board Reports on zoning articles (may be earlier). See MGL 40 A Section 5.
- Mon March 21*  Finance Committee makes presentation to Board of Selectmen on all Proposition 2 ½ questions. (See Board Policy for Finance Committee presentation requirements.)
- Mon March 21*  Board of Selectmen votes to place Proposition 2 ½ Override or Exclusion Question on Election Ballot. Under MGL 54, 42 C, the Town Clerk must receive the written notice of the question being placed on the ballot 35 days before the Election or by Tuesday, April 5, 2021. Following a vote to approve a Proposition 2 ½ Question, the Selectmen and Finance Committee will provide public notice and convene a meeting for public comment on proposed Proposition 2 ½ Question(s).
- Tues March 22*  Last day for submission by 5:00 pm of nomination papers to the Board of Registrars for Town Election (49 days before Election) GL c53, sec. 7 (*Town has not accepted MGL C. 53, sec 9A.*)
- Tues Mar 22* **Deadline: Finance Committee article comments (with supporting charts and appendices), Finance Committee report, and Planning Board articles due to Town Administrator office by 10:00 a.m. – No changes accepted after this date.**
- Tues March 22* Articles are put in final form by Town Counsel. Town Counsel provides comments on by-law changes consistent with Town Code chapter 36, Section 5 B.
- Mon April 4*  Selectmen accept public comment, discuss wording and vote on ballot questions (if any).
- Tues April 5*  Last day for Selectmen to submit ballot question to Town Clerk by 5:00 pm. (on or before 35th day proceeding election) MGL 54, sec 10; MGL C 54, sec 42c.
- Tues April 5*  Last day for filing certified nomination papers with Town Clerk (on or before 35th day proceeding election.) MGL 53 section 10.
- Thurs April 7*  Town Clerk sends ballot to printer.
- Thurs April 7*  Last day to object to nomination papers, to withdraw nomination or object to petitions for local ballot questions for Town Election. GL c. 53, sec. 11; GL c. 55B sec. 7.
 April 7 or later: Town Clerk sends ballot to printer if no objections filed. GL 55 B, sec. 7
 April 14 or later: Town Clerk sends ballot to printer if objections filed. GL 55 B, sec. 7
- Fri April 8* Compilation of warrant completed, and all changes made.
Warrant is sent to printer.

Except for Town Meeting and Election, dates required by Town Code / State Law and dates for final submission of warrant articles, this schedule is subject to change.

<i>Tues April 12</i>	Town Clerk advertises in a newspaper of general circulation and posts notice of the time and place of Annual Town Meeting and Election for per Town Code Sec. 36-1 on town sign boards no later than 2 weeks before Town Election and Town Meeting
<i>Fri April 15</i>	Postal delivery of warrants (Town Code 36-2A, MGL c. 39, s10)
<i>Fri April 15</i>	Final copy of warrant delivered to Selectmen, Moderator, Finance Committee, Town Clerk, Town Counsel and Finance Director.
<i>Fri April 15</i>	Selectmen vote and sign warrants for posting.
<i>Mon April 18</i>	Patriots Day
<i>April 18-22</i>	Motions for articles completed by Town Counsel and provided to Moderator and Town Clerk; Pre-Town Meeting review this week.
<i>Wed April 20</i>	Last day to register to vote prior to Town Election / Town Meeting; 8:00pm. (20 days prior) GL c 39 sec 26, 28
<i>Mon April 25</i>	Sponsors and Petitioners submit any illustrative slides under Moderator's Rules to Town Administrator's office by this date.
TBD	CANDIDATES' NIGHT - LEAGUE OF WOMEN VOTERS
TBD	ISSUES FORUM - LEAGUE OF WOMEN VOTERS
<i>Tuesday April 26</i>	Town Clerk posts warrants for Town Meeting and Election at the Town Building and at the public library in Wayland Center, at the Cochrutuate Fire Station or Cochrutuate Post Office and at the Happy Hollow School per Town Code Sec. 36-2A, MGL c. 39, s10 (at least 7 days prior to Annual Town Meeting or Annual or Special Election and at least 14 days prior to Special Town Meeting). If a Special Town Meeting is called for May 14, 2021, the warrant must be posted 14 days prior. GL 39, sec. 10.
TBD	Moderator's Forum
<i>Fri April 29</i>	Last date for vehicle descriptions (valued at least \$10,000 from Parks, Recreation, Highway and Water Departments only) prepared by procurement officer to be filed with Town Clerk per Town Code Sec. 19-7 (at least 7 days prior to Annual Town Meeting and 14 days prior to Special Town Meeting).
<i>Mon May 2</i>	Selectmen conduct ATM Warrant Hearing at time TBD
<i>Mon May 2</i>	Last day for Selectmen to review proposed motions and vote positions on Annual Town Meeting warrant articles.
<i>Wed May 4</i>	Draft motions for articles are posted at Town Building and Library

Except for Town Meeting and Election, dates required by Town Code / State Law and dates for final submission of warrant articles, this schedule is subject to change.

Fri May 6

Prepare and print final errata sheets, Moderator's instructions to Town Clerk, tellers, and Planning Board reports (if necessary) for distribution at Town Meeting.

Tues May 10



ANNUAL TOWN ELECTION

Fri May 13

Warrants and lists delivered to Town Meeting site. List of non-resident employees provided to Moderator and Town Clerk.

Sat May 14

ANNUAL TOWN MEETING (start time TBD)

Sun May 15

Cont. ANNUAL TOWN MEETING (as necessary)

*through May 17 (if
necessary)*

Adjourned sessions of Annual Town Meeting (Monday and Tuesday at 7:00 p.m. as necessary).

Proposed ATM 2022 Article Order

* Asterisk indicates articles proposed for abbreviated presentation procedure; scheduled at 5 minutes each.

#	Letter	Action	Name	Sponsor	Est Time	Hours	End Time
SATURDAY, MAY 14		12:30pm start					
1	A		Recognize Citizens	BoS	10		
2	B	*	Pay Previous Year Bills	BoS	5		
3	C	*	Current Year Transfer	BoS	5		
4	D	*	OPEB Funding	BoS	5		
5	E	*	Enterprise Fund Budgets	BoS	5		
6	F	*	FY 2023 Revolving Funds	BoS	5		
7	G	*	Compensation for Town Clerk	BoS	5		
8	H	*	Personnel Bylaws and Wage & Classification Plan	BoS	5		
9	I	*	SWQC Budget	BoS	5		
10	U	*	Wastewater Capital Budget	BoS/WWMDC	5		
11	CC	*	Fund Capital Stabilization	BoS	5		
12	J		FY22 Budget	FinCom	90		
13	Y	*	CPA: Set Asides	CPC	5		
14	Q		Transfer of 212 Cochituate Road	BoS	30		
15	L		Outdoor Seating Bylaw	Planning Board	20		
16	P		Lease of Cell Tower at Reeve's Hill	BoS	20		
17	JJ		CPA Open Space: Sherman's Bridge Road	CPC	30		
18	DD		Oxbow Field ADA Accessibility	BoS	45		
19	FF		Local Historic District Bylaw Amendment	HDC	20	5.3	5:45pm

SUNDAY, MAY 15		12:30pm start					
20	T		Chapter 19-3 Finance Committee Reports	BoS	15		
21	Z		Conservation Cluster Bylaw	Planning Board	20		
22	LL		Appointment of Finance Committee	Moderator	30		
23	NN		CoA/CC Construction	BoS	45		
24	II		CPA Housing: Launcher Way Acquisition	CPC	30		
25	K		New Stonebridge Resolution	BoS	45		
26	NN		Rescind Appropriation for Framingham Bridge	Petitioners	15		
27	O		Loker Grass Field Construction	BoS/Rec	30		
28	BB	*	Amend Chp 77, MAHT Fund	MAHTFC	5		
29	HH		CPA Housing: 89 Oxbow Fire Sprinkler System	CPC	30		
30	GG		CPA Historic Preservation: Library Documents	CPC	15		
31	MM		Town Acceptance of Whittemore Lane	Petitioners	30		
32	V	*	Choose Town Officers	BoS	5		
33	W	*	Hear Reports	BoS	5		
34	X	*	Sell or Trade Vehicles and Equipment	BoS	5	5.4	6:00pm

MONDAY, MAY 16 **7:00PM START????**

Pulled (*italics - anticipated*)

1	M		Acquisition of Land at Town Center	BoS			
2	R		Solar at Rt 20 North Landfill	BoS			
3	S		Purchase of Launcher Way	BoS			
4	U1		Wastewater Capital Budget	WWMDC			
5	AA		Accept Gifts of Land	BoS			
6	EE		Capital Improvement Committee	BoS			
7	KK		Wayland Free Library	BoLT			

Article D. OPEB Funding

Proposed by: Board of Selectmen

Estimated Cost: \$530,254

To determine whether the Town will vote to:

- a) appropriate an aggregate amount of \$30,254 to be deposited in the Town's Other Post-Employment Benefits Trust Fund which amount shall be provided by transferring the following sums of money from the enterprise and revolving funds:

1) Food Service	\$	06,163	
2) BASE	\$	5,551	
3) Children's Way	\$	8,364	
4) Full Day Kindergarten	\$	6,1630	
5) Water	\$	7,694	
6) Wastewater	\$	827	
7) Recreation	\$	1,655	; and
8) Pegasus	\$	0	
9) Building Use	\$	0	
10) Enrichment	\$	0	; and

- b) Appropriate \$500,000 to be deposited in the Town's Other Post-Employment Benefits Trust Fund; and that said appropriation be provided by taxation.

FINANCE COMMITTEE COMMENTS: This article funds an Other Post-Employment Benefits (OPEB) contribution from two sources: a) enterprise and revolving funds and b) taxation.

Like other towns in Massachusetts, Wayland provides health insurance for benefit eligible retirees. The Government Accounting Standards Board (GASB) requires the Town to perform periodic actuarial valuations, based on prescribed accounting standards that measure the obligations accruing under its OPEB plans. While GASB requires that this liability be included on the balance sheet, GASB does not require funding this liability. The funding decision is up to the Town.

The Town pays the cost of current retiree insurance premiums as they are incurred as part of its operating budget. The Town historically contributed an additional amount to the OPEB Fund for future premium payments from available funding sources, including taxation and Free Cash. While the amount contributed to the OPEB Fund as described in b) above was appropriated entirely from taxation since FY19, revenue pressures as a result of COVID-19 warranted the use of Free Cash for the FY22 contribution. The Town is now capable of returning to the use of taxation, rather than Free Cash, as the funding source for this contribution for the upcoming fiscal year, and anticipates remaining capable of doing so in future years.

Total OPEB Liability ("TOL") is reported on a fiscal year basis. As of June 30, 2021, the TOL, as determined under GASB was \$59,283,923. Plan assets were \$25,009,642. The Net OPEB Liability, which equals the TOL less assets, was \$34,274,281. A useful metric for gauging funding progress is the ratio of assets to total liabilities, or the funded ratio, which is 42.19% as of June 30, 2021, as compared to 39.01% as of June 30, 2020. Wayland continues to be a leader among municipalities in addressing this long-term liability, which has been viewed favorably by Moody's in assessing the Town's credit.

The Town requested that its actuary, Odyssey Advisors ("Odyssey"), update the Town's actuarial liability funding tables as of June 30, 2020 to determine a level funding contribution to achieve full funding in 2040 based on current actuarial assumptions. Odyssey determined the level annual funding contribution through 2040 to be \$550,000 if all assumptions are realized. Actual results will vary due to differences

between plan experience and assumptions. Key assumptions include, without limitation, a 7% discount rate and expected investment return, 5% pre-65 medical cost trend, and 4.5% post-65 medical cost trend.

The amount in b) is recommended at \$500,000 and this same amount is planned as a sustainable annual contribution to fund the OPEB liability as part of the Town's long-term financial planning. The methodology for calculating the amounts in part a) totaling \$30,254 is a per FTE expense at the same rate as in part b) in order to represent the fair share of the total amount to be paid from the enterprise and revolving funds.

The Board of Selectmen recommends approval. Vote: 4-0-0

ARGUMENTS IN FAVOR: OPEB liabilities are accrued over the service period of the employees earning these benefits because that recognizes the cost as it is earned. While there is no mandate to fund these obligations, proponents may argue it is prudent financial practice to fund towards benefits as they are earned rather than leave the obligation for future generations to pay.

Moody's has listed the Town's aggressive funding of OPEB liability as one of the Town's credit strengths and noted that, at the Town's current rate, the liability could be fully funded well ahead of most local governments.

Contributions to the OPEB Trust Fund represent the funding set aside to pay the contractually obligated future OPEB benefits. All contributions to the fund will accumulate at tax free rates and will result in lowering future operating expenses for the payment of OPEB benefits.

ARGUMENTS OPPOSED: Opponents may argue that our annual funding contributions should be larger because OPEB liabilities represent the projected value of benefit commitments made in the past, which should have been fully funded as earned. Since they were not fully funded as earned, we should fund a larger amount to close the gap faster.

There is no legal mandate to fund these liabilities, and this generation of taxpayers is being asked to bear a cost for current retirees as well as contribute towards the annual accrual for active employees. Therefore, opponents may argue a lower funding level is justified.

RECOMMENDATION: The Finance Committee recommends approval. Vote: 5-0-0

QUANTUM OF VOTE: Majority – see Massachusetts General Laws, Chapter 40, Section 5 and Chapter 44, Section 33B.

For more information about this article, contact Finance Director Brian Keveny at bkeveny@wayland.ma.us.

Article X. Sell or Trade Vehicles and equipment

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

<u>Department</u>	<u>Vehicle/Equipment</u>	<u>Year</u>
Fire	SUV	2011
DPW	Dump Truck	2002
DPW	Dump Truck	2005
DPW	Dump Truck	2008

<u>Department</u>	<u>Vehicle/Equipment</u>	<u>Year</u>
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FINANCE COMMITTEE COMMENTS: This standard article allows the Town to sell or trade-in used vehicles, equipment, or other personal property in compliance with Massachusetts General Laws and the Town Code.

The Board of Selectmen recommends approval. Vote: 5-0-0

ARGUMENTS IN FAVOR: The selling of used property contributes to the Town’s General Fund.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends _____. Vote: __-__-__

QUANTUM OF VOTE: Majority – see Massachusetts General Laws Chapter 30B, Section 16, and Wayland Town Code Chapter 62.

For more information about this article, contact Acting Town Administrator Stephen Crane at scrane@wayland.ma.us.

Article DD. Oxbow Meadow Funding

Proposed by: Board of Selectmen

Estimated Cost: \$70,000

Article Description (final language to be provided by Town Counsel based on description provided):

To determine whether the Town authorizes the Board of Selectmen, with approval of Town Counsel as to form, to perform various improvements to the **walkways** in and around the area of Oxbow Recreational Field for the purposes of complying with the American's with Disabilities Act related to the accessibility of public property on such terms and conditions as the Board of Selectmen deems appropriate, but at a price not to exceed \$70,000, as shown in Appendix A and further to authorize the Board of Selectmen to execute any and all documents as may be necessary or convenient in relation thereto or take any other action relative thereto, and further authorize the Board of Selectmen to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, transfer from available funds already appropriated for another purpose, transfer from the real estate fund, or otherwise.

Commented [PR1]: Does this section need to be expanded to include screening of parking areas and the pad for the porto john?

Background Information (to be used by Finance Committee to draft its report. Please explain the intent of the article, why it should be supported now, as well as known reasons the article may be opposed):

~~The project will include addressing the accessibility and overall usefulness of the two sets of trails. The first set of trails/pathways (pink) that run through the woodland areas around the Oxbow Field, and the second pathways (yellow) refer to the trails that are directly adjacent to the field itself. Both sets of trails are in need of work to be brought into ADA compliance. Please see attached map of the Oxbow Recreational field and surrounding pathways. The areas highlighted in yellow represent the pathways that will need to be replaced brought into ADA compliance and the areas highlighted in pink represent the pathways that will need to be upgraded to be brought into ADA compliance.~~

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Proposer's Comments (if needed, 150-word limit per Town Code):

Department

FINANCE COMMITTEE COMMENTS: At the 2017 Annual Town Meeting, the Town approved the construction of a multi-purpose athletic field at Oxbow Meadows at 91 Oxbow Rd. Following the initial design, abutters at the condominium property at 89 Oxbow objected to the proposed field's Site Plan that was approved by the Planning Board in August 2017 and appealed it. In a legal settlement, in July 2018, the Town agreed to make specified changes to the Oxbow Meadows property. Although the field construction was completed in 2019, several changes agreed to in the settlement agreement are still outstanding. These include making trails around the fields ADA compliant and planting and screening views of Oxbow Meadows' parking facilities from residential abutters. The Town believe that it has satisfied the other agreed-upon items.

Commented [PR2]: Is this true that other items agreed upon have been completed?

The project will include addressing the accessibility and overall usefulness of the two sets of trails at Oxbow Meadows. The first set of trails/pathways (pink on the map in Appendix A) run through the woodland areas around the Oxbow Field, and the second set of pathways (yellow on the map) are trails that are directly adjacent to the field itself. Both sets of trails are in need of work to be brought into ADA compliance. The areas highlighted in yellow represent the pathways that will need to be replaced to be brought into ADA compliance and the areas highlighted in pink represent the pathways that will need to be upgraded to be brought into ADA compliance.

Commented [PR3]: I don't have a map with the trails highlighted in pink and yellow. ??

Additionally, the project will include planting bushes and shrubs to screen abutting residences from Oxbow Meadows' parking facilities and may also include installation of an irrigation system to ensure plant viability and effective maintenance. According to Town by-laws, Article 1406.5, "All parking shall be screened from adjacent properties by suitable landscaping materials."

Commented [PR4]:

Commented [PR5]: Should irrigation be included??

The Board of Selectmen recommends Blank. Vote:

ARGUMENTS IN FAVOR: The Town has agreed to make certain changes to the Oxbow Meadows fields and has an obligation to complete these to satisfy the agreement with Trustees of the Residences at 89 Oxbow Condominium Trust.

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Use of Oxbow Meadows field is conditional upon the Town completing terms of the legal agreement with abutters. In order for the Town to enjoy full use of the field and trails, it must complete the projects noted in this article.

Commented [PR6]: True? Is usage conditional upon completing the project?

ARGUMENTS OPPOSED: Opponents might argue that improvements related to the Oxbow Meadows field project should have been completed with field construction and should not be included in a separate article.

RECOMMENDATION: The Finance Committee recommends Blank. Vote:

QUANTUM OF VOTE: Majority.

For more information about this article, contact Acting Town Administrator Stephen Crane at scrane@wayland.ma.us



TOWN OF WAYLAND
SPONSORING BOARD ARTICLE REQUEST FOR TOWN MEETING
Attach extra pages if necessary

Article Title: Appointment of the Finance Committee **Estimated Cost:** None

Article Description (final language to be provided by Town Counsel based on description provided):

To determine whether the Town will vote to amend Town Code §19-1 such that the Finance Committee is appointed by a new Finance Committee Appointing Board, as follows:

[Key to changes: underlining denotes addition, ~~strike through~~ denotes deletion.]

19.1 Finance Committee

There shall be a committee called the "Finance Committee" appointed by the ~~Board of Selectmen~~ Finance Committee Appointing Board (the Appointing Board) as hereinafter provided. Such committee shall consist of seven registered voters who shall serve without pay and none of whom during his or her service on such Committee shall hold elective or appointive Town office having to do with the appropriation or expenditure of Town money. Members shall serve terms of three years, such that the terms of two or three members shall expire each year. Appointment to fill unexpired terms shall be made by the ~~Board of Selectmen~~ Appointing Board as vacancies occur.

The Appointing Board shall consist of the Moderator and the Chair of the Board of Selectman, who shall serve in a personal capacity and not as a member of the Board of Selectmen. The incumbent members of the Finance Committee shall continue in office for the duration of their appointed terms.

The members of the Appointing Board shall act in good faith to reach agreement on any appointment in the interests of the Town.

This bylaw shall take effect at the next election of a Moderator.

Background Information (to be used by Finance Committee to draft its report. Please explain the intent of the article, why it should be supported now, as well as known reasons the article may be opposed):

The intent of this article is simple and straight forward. Appointment of the Wayland Finance Committee would be taken out of the hands of the Board of Selectmen and given to an appointing board. That appointing board would consist of the Moderator and the Chair of the Board of Selectmen.

This change, consideration of which was suggested in the Collins Report "*Financial Management Structure Review*," will bring the town more in line with the separation of powers between the Executive Branch (Selectmen, and paid administration) and the Legislative Branch (the Town Meeting). It will in addition provide greater checks and balances in the town's financial affairs. It should be seen as a further evolution of our town government as we evolve from a town administrator to a town manager.



TOWN OF WAYLAND

SPONSORING BOARD ARTICLE REQUEST FOR TOWN MEETING

Attach extra pages if necessary

Pursuant to the Finance Committee Handbook the general role of the finance committee is representing the town meeting between sessions. In the vast majority of other towns in Massachusetts the finance committee is appointed by the moderator, who takes on that role as an official the town meeting. All our peer towns used for comparison by the Finance Committee have the finance committee appointed by the moderator or a hybrid group. Research by the Mass. Moderators Association demonstrates that the finance committee is appointed either by the Moderator alone, or by a hybrid group as proposed here in towns throughout the state. Appointment by the Selectmen is the rule in only a small number of towns, many of which are much smaller than Wayland.

This discrepancy in appointment procedure was highlighted by the 2018 Collins Report, the report cited by the Selectmen to support the implementation of a town manager. That report looked at Wayland's blurred lines of budgetary authority, described an unusual role for the Wayland Finance Committee and specifically suggested that the Selectmen "contemplate changing the appointment process for the Finance Committee to the moderator alone or a hybrid group." This article clearly follows that suggestion.

Why Wayland is different from so many other towns is unclear, but likely due to historical reasons based on how our town developed. As we evolve from a town where the administrator had an unclear association with finances and the budget process, to a town manager who will be the chief financial officer, it is appropriate to evolve the appointment process for the Finance Committee to ensure the separation of powers. Adoption of this article will fulfil the direction set out in the Collins Report, bring Wayland in line with most other towns in the state and take a step towards instituting the checks and balances inherent in the separation of powers that is the foundation of American government.

This article was proposed last year by petitioners. With little publicity or pre-meeting discussion it lost by a small margin. Had 14 votes changed it would have been adopted.

This article may be opposed by those who feel the Selectmen should maintain and in fact enhance their power which would happen as the Selectmen would appoint not on the town manager/CFO as part of the executive but also the finance committee which purportedly represents the legislative. Others may oppose this out of tradition as Wayland has long had the Board of Selectmen make these appointments.

Proposer's Comments (if needed, 150-word limit per Town Code):

Under the Town Manager Act, adopted last year, the Board of Selectmen will appoint the Town Manager and Chief Financial Officer with financial and initial budgetary authority, as well as the Finance Committee which is supposed to review the budget on behalf of the Town Meeting. Thus, both the Town Manager and the members of the Finance Committee would be beholden to the Selectmen to maintain their respective positions. That structure is devoid of any separation of powers or checks and balances.

By changing the Finance Committee appointment process, a measure of separation of power and checks and balances is instituted. Appointment by the Moderator alone, acting as an officer of the Town Meeting, or by a hybrid Board is the rule in the vast majority of towns in Massachusetts and is specifically called for in the Collins Report.

This is not a criticism of the Finance Committee or the Selectmen. It is an evolution of the structure of the town government to bring it into line with appropriate governmental theory and practice as the town evolves to a new administrative structure.



TOWN OF WAYLAND

SPONSORING BOARD ARTICLE REQUEST FOR TOWN MEETING

Attach extra pages if necessary

Contact Information for Publication in Warrant

Contact Person Name: Dennis J. Berry **Contact Person Phone:** 655-1497

Contact Person Town Email: _____

Proposing Board Information

Board Name: Moderator

Board Vote (Quantum) to Submit Article: _____ **Date of Board Vote:** _____

Signature of Board Chairperson: _____ **Date:** _____

Article LL. Appointment of Finance Committee

Proposed by: (Dennis Berry, Town Moderator)

Estimate Cost: None

Article Description (final language to be provided by Town Counsel based on description provided):

To determine whether the Town will vote to amend Town Code §19-1 such that the Finance Committee is appointed by a new Finance Committee Appointing Board, as follows:

[Key to changes: underlining denotes addition, ~~strikethrough~~ denotes deletion.]

19.1 Finance Committee

There shall be a committee called the “Finance Committee” appointed by the ~~Board of Selectmen~~ Finance Committee Appointing Board as hereinafter provided. The Finance Committee shall consist to seven registered voters who shall serve without pay and none of whom during his or her service on such committee shall hold elective or appointed Town Office having to do with the appropriation or expenditure of Town money. Members shall serve terms of three years, such that the terms of two or three members shall expire Each year. Appointments to fill unexpired terms shall be made by the Finance Committee Appointing Board as vacancies occur.

The Finance Committee Appointing Board shall consist of the Moderator and the Chair of the Board of Selectman, who shall serve in a personal capacity, The incumbent members of the Finance Committee shall continue in office for the duration of their appointed terms.

This bylaw shall take effect at the next election of a Moderator.

Background Information (to be used by Finance Committee to draft its report. Please explain the intent of the article, why it should be supported now, as well as known reasons the article may be opposed):

The intent of this article is simple and straight forward. Appointment of the Wayland Finance Committee would be taken out of the hands of the Board of Selectmen and given to an appointing board. That appointing board would consist of the Moderator and the Chair of the Board of Selectmen.

This change, consideration of which was suggested in the Collins Report “*Financial Management Structure Review*,” will bring the town more in line with the separation of powers between the Executive Branch (Selectmen, and paid administration) and the Legislative Branch (the Town Meeting). It will in addition provide greater checks and balances in the town’s financial affairs. It should be seen as a further evolution of our town government as we evolve from a town administrator to a town manager.

Pursuant to the Finance Committee Handbook the general role of the finance committee is representing the town meeting between sessions. In the vast majority of other towns in Massachusetts the finance committee is appointed by the moderator, who takes on that role as an official the town meeting. All our peer towns used for comparison by the Finance Committee have the finance committee appointed by the moderator or a hybrid group. Research by the Mass. Moderators Association demonstrates that the finance committee is appointed either by the Moderator alone, or by a hybrid group as proposed here in towns throughout the state. Appointment by the Selectmen is the rule in only a small number of towns, many of which are much smaller than Wayland.

This discrepancy in appointment procedure was highlighted by the 2018 Collins Report, the report cited by the Selectmen to support the implementation of a town manager. That report looked at Wayland’s blurred lines of budgetary authority, described an unusual role for the Wayland Finance Committee and

specifically suggested that the Selectmen “contemplate changing the appointment process for the Finance Committee to the moderator alone or a hybrid group.” This article clearly follows that suggestion.

Why Wayland is different from so many other towns is unclear, but likely due to historical reasons based on how our town developed. As we evolve from a town where the administrator had an unclear association with finances and the budget process, to a town manager who will be the chief financial officer, it is appropriate to evolve the appointment process for the Finance Committee to ensure the separation of powers. Adoption of this article will fulfil the direction set out in the Collins Report, bring Wayland in line with most other towns in the state and take a step towards instituting the checks and balances inherent in the separation of powers that is the foundation of American government.

This article was proposed last year by petitioners. With little publicity or pre-meeting discussion it lost by a small margin. Had 14 votes changed it would have been adopted.

This article may be opposed by those who feel the Selectmen should maintain and in fact enhance their power which would happen as the Selectmen would appoint not on the town manager/CFO as part of the executive but also the finance committee which purportedly represents the legislative. Others may oppose this out of tradition as Wayland has long had the Board of Selectmen make these appointments.

Proposer’s Comments (if needed, 150-word limit per Town Code):

Under the Town Manager Act, adopted last year, the Board of Selectmen will appoint the Town Manager and Chief Financial Officer with financial and initial budgetary authority, as well as the Finance Committee which is supposed to review the budget on behalf of the Town Meeting. Thus, both the Town Manager and the members of the Finance Committee would be beholden to the Selectmen to maintain their respective positions. That structure is devoid of any separation of powers or checks and balances.

By changing the Finance Committee appointment process, a measure of separation of power and checks and balances is instituted. Appointment by the Moderator alone, acting as an officer of the Town Meeting, or by a hybrid Board is the rule in the vast majority of towns in Massachusetts and is specifically called for in the Collins Report.

This is not a criticism of the Finance Committee or the Selectmen. It is an evolution of the structure of the town government to bring it into line with appropriate governmental theory and practice as the town evolves to a new administrative structure.

FINANCE COMMITTEE COMMENTS:

This article sets forth a recommendation to modify the manner by which the Finance Committee for the Town of Wayland is selected. Currently, seven members serve staggered three-year terms such that two or three members have terms that end in any one year. The members of the Finance Committee are currently appointed by the Board of Selectmen. The Finance Committee is not aware of any costs that would be incurred by the Town in conjunction with this article.

According to the Collins Center report, the Finance Committee should act as an independent board responsible for recommending a budget to Town Meeting (the legislative branch), thus serving as a check on the budgeting and spending of the executive branch (e.g., Board of Selectmen). Wayland is the only one of its 13 peer towns (and the majority of the 263 towns in Massachusetts with Open Town Meeting) using this procedure. The Collins report states that the responsibilities of our Selectmen and Finance Committee are “entangled,” such that the Finance Committee is not an independent advisor to Town Meeting.

This article would provide that in the future, members of the Finance Committee would be selected by the Town Moderator and the Chair of the Board of Selectmen, acting under the Open Meeting Law. Their decision must be unanimous. The article does not change the current role of the Finance Committee. Changes in the manner by which the Finance Committee operates, including its roles and responsibilities, could be modified based upon the Town having voted to approve the Town Manager Special Act at Annual Town Meeting in 2021.

The Collins report writes extensively about the role of the Finance Committee in comparison to similar communities in Massachusetts and makes a number of recommendations with regard to changing that role. This Article does not make any such recommendations, and it could be that a change in the manner by which the Finance Committee is selected might be better incorporated into a proposal to change the role of the Finance Committee.

Note: The Edward J. Collins, Jr. Center for Public Management is dedicated to improving efficiency, effectiveness, governance, and accountability at all levels of government, with a particular focus on state and local government. It was established by the state legislature of the Commonwealth of Massachusetts in July 2008. It is affiliated with the University of Massachusetts – Boston (web site: www.umb.edu/cpm)

The Board of Selectmen recommends Blank. Vote:

ARGUMENTS IN FAVOR:

- As the Collins Center advises, The Finance Committee is intended to serve as an independent check on the budgeting and spending of the executive branch (e.g., Board of Selectmen).
- Appointment of the Finance Committee by the Moderator and chair of the Board of Selectmen will achieve the desired independence of the Finance Committee.
- Giving the Moderator an important role in appointing the Finance Committee aligns Wayland with the majority of the 263 towns in Massachusetts with Open Town Meeting.
- The Moderator and chair of the Board of Selectmen, acting together, will have the necessary expertise to make appointments that satisfy the goals of an independent Finance Committee.

ARGUMENTS OPPOSED:

- There are numerous examples of hiring and selecting people to boards, committees and jobs, and it is overwhelmingly shown that multiple people are typically involved in the selection process and not just two individuals. There is an argument that appointments are better made by five people rather than two, providing for a more thoughtful selection process.
- The Moderator is an individual who is engaged in the Town's business at Town Meeting and is otherwise not engaged in the day-to-day business of the Town; therefore, one might argue that such an individual is not qualified to have a significant role in appointing one of the Town's operating committees. The Moderator rarely attends a Finance Committee meeting and rarely interacts with the Finance Committee, so how would that person understand the types of people to select on such a committee.
- Observers of the Finance Committee have rarely, if ever (certainly not in the past decade) argued that the Finance Committee fails to act as an independent committee, and this can be seen in budget discussions that take place every fiscal year. The argument of independence made by the proponents could be used to argue that the Board of Selectmen should not be responsible for selecting any of our many boards and committees.
- Many people would argue that just because some in our society do something that is not thoughtful, the rest of us should not follow those practices. The argument here is that just because many towns in Massachusetts follow the proposed practice of selecting the Finance

Committee does not mean that it is a thoughtful process. Wayland should make a smart decision and not a decision and maintain the current process and not change to a questionable process.

- Some opponents argue that changes to the Finance Committee section of the Town Code should wait for a total rewrite of the entire section.
- Most boards and committees have an odd number of members in order to avoid the possibility of one member in favor and one against, leading to no decision on potential candidates.

RECOMMENDATION: The Finance Committee recommends Against. Vote: 0-5-0.

QUANTUM OF VOTE: Majority.

For more information about this article, contact Town Moderator Dennis Berry at dberry@wayland.ma.us



STEPHEN CRANE
ACTING TOWN ADMINISTRATOR
TEL. (508) 358-3620
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

THOMAS J. FAY
ADAM G. GUTBEZAHL
CHERRY C. KARLSON
CAROL B. MARTIN
DAVID V. WATKINS

DRAFT Meeting Minutes
BOARD OF SELECTMEN
Wednesday, February 16, 2022
7:00 p.m.

Wayland Town Building: Council on Aging Room
41 Cochituate Road, Wayland, MA

Present: Thomas J. Fay, Cherry C. Karlson, Carol B. Martin, David V. Watkins

Absent: Adam G. Gutbezahl

Also Present: Acting Town Administrator Stephen Crane

A1. Call to Order, Review the Agenda for Public: At 7:00 p.m., T. Fay called the meeting of the Board of Selectmen to order when a quorum was present and reviewed the agenda for the public. T. Fay noted the meeting would be recorded for re-broadcast and the ways in which the public could view and participate. T. Fay announced each member by full name and that A. Gutbezahl would be absent.

A2. Announcements and Public Comment: There were no announcements from the Board.

A8. Correspondence: The Board reviewed the correspondence in the packet. S. Crane informed the Board there would soon be an update from the Health Department regarding the Town Building mask mandate.

A3. Open Meeting Law Complaint: discussion of complaint received on February 2, 2022, from resident George Harris, and potential vote on next steps and a potential response: T. Fay welcomed Brian Riley, counsel from K-P Law P.C, who attended the meeting in person, to discuss a recently filed Open Meeting Law (OML) complaint. The complaint was related to the Boards' circulation of a composite performance evaluation of the previous Town Administrator. B. Riley reviewed the allegation that the Board intentionally violated OML. There was a question if the complaint was filed in a timely manner, as complaints should be filed within 30 days of the violation and the violations occurred one and three years ago. B. Riley offered to prepare a response to the complaint by the next meeting, the Board agreed and made suggested arguments to include as well as a policy revision.

A2. Announcements and Public Comment: (revisited):

Steve Myerow, Red Barn Road, joined by teleconference to comment on Annual Town Meeting Article JJ: 27 Sherman's Bridge Road Acquisition and recommended the Board pursue alternative sites for affordable housing due to its value as conservation land.

A4. Select Board Town Manager Act Update: Discussion and potential vote relative to language within the proposed amendments to H4315, An Act Creating Select Board/Town Manager form of Government in the Town of Wayland: T. Fay reported that Massachusetts Senate Representatives had provided comments and revisions to the House Bill H4315. The Board reviewed the documents in the packet regarding the proposed revisions to the Act which included comments from Lea Anderson, former Board member and Carolyn Murray, counsel from K-P Law, P.C.

C. Martin moved, seconded by D. Watkins, that the Board accept the proposed changes except for the proposed change on page 11 of 13 at or about line 210. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezahl. ABSTAIN: None. Adopted 4-0.

A5. Town Administrator update a. Budget update: S. Crane recommended, after review of the needs of the Town, that a full-time sustainability position be nested in the Facilities Department. S. Crane added that the role would include responsibilities for sustainability initiatives for the Town's public buildings and also include community education component. S. Crane reported that the Finance Committee, School Department

and Finance Director had a productive meeting to work on the Finance Committee's request to reduce the FY2023 budget by \$1.2 million. S. Crane also reported that the Governor's letter recently reported about \$763,000 more than was assumed for state aid. S. Crane reported that the Town then made \$393,000 in additional reductions: \$189,000 from classified and \$204,000 from unclassified; and the Finance Committee requested that the School Department make an additional \$150,000 in reductions. C. Martin recommended that the Board discuss the budget at a future meeting. S. Crane reported that the Finance Director would provide more detail after meeting with the Finance Committee.

A6. 2022 Annual Town Meeting a. Identify articles for potential Abbreviated Presentation Procedure b. Discuss Potential Debt Exclusion Ballot Questions c. Discuss and Potential Vote to Insert and take a Position on Warrant Articles; refer to the list of articles in the Board's packet:

A6.a. Identify articles for potential Abbreviated Presentation Procedure: T. Fay reported that the warrant articles which were proposed to be presented under the abbreviated presentation procedure at 2022 Annual Town Meeting would be updated on the Warrant Article List in the Board's packet. [Articles marked with an * are proposed to be presented under the Abbreviated Presentation Procedure]

A6.b. Discuss Potential Debt Exclusion Ballot Questions: T. Fay reviewed the Board's previous discussion to consider debt exclusion ballot questions related to the Article S: Loker Field and Article R: COA/CC. C. Karlson noted that the Board had requested the Finance Committee make a recommendation to the Board. C. Martin reported that there was also a letter from the Library in the packet.

A6.c. Discuss and Potential Vote to Insert and take a Position on Warrant Articles; refer to the list of articles in the Board's packet: D. Watkins reviewed the intent of Article EE. Capital Improvement Committee, which would establish a committee to manage a long-range capital plan. The Board discussed if the committee would be established by petitioning the state legislature or approval of a bylaw at Annual Town Meeting. C. Karlson noted that the Board should be aware that the Town Manager Act would place the responsibility of the capital plan with the Town Manager. The Board discussed the composition of the proposed committee and concern for finding. T. Fay recommended the Board consult with other boards and committees because it would make a significant change to town government.

C. Karlson moved, seconded by C. Martin, to insert and approve Article B: Pay Previous Fiscal Year Unpaid Bills* with the understanding that more bills could be added before ATM. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezah. ABSTAIN: None. Adopted 4-0.

C. Karlson moved, seconded by D. Watkins, to insert and support Article G. Compensation for Town Clerk*. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezah. ABSTAIN: None. Adopted 4-0.

C. Karlson moved, seconded by D. Watkins, to insert and support Article H. Personnel Bylaws and Wage & Classification Plan*. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezah. ABSTAIN: None. Adopted 4-0.

C. Karlson moved, seconded by D. Watkins, to insert and support Article U. Wastewater Capital Budget Request*. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezah. ABSTAIN: None. Adopted 4-0.

C. Karlson moved, seconded by C. Martin, to insert, co-sponsor and support Article BB. Amend Chapter 77. Municipal Affordable Housing Trust Fund (MAHT)*. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezah. ABSTAIN: None. Adopted 4-0.

C. Karlson moved, seconded by D. Watkins, to insert and support Article F. Fiscal Year 2023 Revolving Fund Expenditure Limits*. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezah. ABSTAIN: None. Adopted 4-0.

A7. Twenty Wayland Settlement a. Discuss next steps, including potential separation of parcel 16 per Settlement Agreement, and potential vote: T. Fay reminded the Board that the Town had reached a settlement agreement with Twenty Wayland LLC relative to the municipal parcels at Town Center. T. Fay

reported that there was initially a suggestion to divide parcel #16. T. Fay reviewed the proposed parcel boundaries with Town Counsel, a land surveyor, the Town Planner, and S. Crane. The review resulted in the determination to not divide the parcel, but to request the Board act to commit the Conservation Commission, as they so voted, to accept Parcel #16 for conservation purposes.

C. Karlson moved, seconded by D. Watkins, to affirm the decision that Parcel #16 in Town Center on Boston Post Road, shown in the packet, be conveyed to the Conservation Commission in its entirety. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezahl. ABSTAIN: None. Adopted 4-0.

A9. Selectmen's Reports and Concerns: C. Martin recommended that the Board move the meetings back to the Selectmen's Meeting Room. There was a discussion about holding virtual, hybrid and in-person meetings.

A10. Topics Not Reasonably Anticipated by the Chair 48 Hours In Advance, If Any: There were none.

A11. Executive Session: I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation related to Trustees of the Residences of Oxbow v. Town of Wayland II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6) to review and approve the executive session minutes of February 7, 2022 and February 9, 2022. Approve and Hold: Executive Session minutes of February 7, 2022 and February 9, 2022

At 11:00 p.m., Chair T. Fay moved, seconded by D. Watkins, that the Board of Selectmen enter into Executive Session: Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation related to Trustees of the Residences of Oxbow v. Town of Wayland II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6) to review and approve the executive session minutes of February 7, 2022 and February 9, 2022. with the intent to approve and hold said executive session minutes.

T. Fay declared that a public discussion of these matters may have a detrimental effect on the litigating, negotiating, or bargaining position of the Town. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezahl. ABSTAIN: None. Adopted 4-0.

Chair, T. Fay invited attendance by Acting Town Administrator Stephen Crane. The Board would adjourn from the executive session with no other public business to be held in open session.

A12. Adjourn: The Board adjourned from Executive Session at xx:xx p.m.

Items included in the packet and updated during the Board of Selectmen Meeting of February 16, 2022:

1. Agenda for meeting of the Board of Selectmen, February 16, 2022 7:00 p.m.
2. Open Meeting Law Complaint and Complaint Form, submitted by G. Harris dated February 2, 2022 with exhibits.
3. Town Administrator Performance Evaluation Composite and related emails for review period September 1, 2019 - August 30, 2020
4. Email with Attachment: From: L. Anderson Sent: Saturday, February 12, 2022 7:15 PM To: Fay, Thomas Subject: H4315 comments; attached H4315 with questionsL.A.2-12.docx
5. Email with Attachment: Bill #H4315: From T. Fay Re: KP-#800044-v1-WAYL_H4315_with_questions L_A_2-12_and_responses.docx; Refer to page 8, line 155
6. Draft: Bill #H4315 version 1.
7. Draft: Article B. Pay Previous Fiscal Years Unpaid Bills
8. Proposed Code Revisions: § 19-3 Finance Committee: Recommendations and Reports, revised 2/16/2022
9. Draft: Article D. OPEB Funding
10. Draft: Article T: Amend Chapter 19, Section 3 of Town Code
11. Slideshow: Odyssey Advisors: Town of Wayland Other Postemployment Benefits (OPEB) Plan GASB 74 & GASB 75 Actuarial Valuation With a Valuation Date of July 1, 2020 As of the Measurement Date:

June 30, 2021 For the Reporting Date: June 30, 2021 Delivered August 17, 2021 (48 slides) with attached spreadsheets re: OPEB

12. Proposed Code Revisions: § 19-3 Finance Committee: Recommendations and Reports, revised 2/8/2022
13. Draft: Article F. Fiscal Year 2023 Revolving Fund Expenditure Limits
14. Settlement Agreement: Twenty Wayland, LLC. and Town of Wayland, dated January 20, 2022 with exhibits and executed
15. Letter: From: Weston & Sampson Engineers, Inc. Brian McCormack, PE, TPI To: Mark Fairbrother Solid Waste Section Chief - NERO Massachusetts Department of Environmental Protection (MassDEP) 205 Lowell Street Wilmington, MA 01887 Cc: T. Holder Director, DPW Re: Cap Assessment Report South Landfill (Facility #173053) Boston Post Road, Wayland Massachusetts, dated February 8, 2022, with figure 1: Assessment Location Plan, and test pit logs

Supplemental Packet 2:

1. Draft: Article List 2022 Annual Town Meeting, revised February 14, 2022
2. Draft: Article BB. Amend Chapter 77. MAHT Fund, dated February 13, 2022
3. Draft: Article D. OPEB Funding,
4. Draft: Article G. Compensation for Town Clerk,
5. Draft: Article H. Personnel Bylaws and Wage & Classification Plan, dated February 10, 2022
6. Draft: Article Q. Transfer of 212 Cochituate Rd
7. Draft: Article U. Wastewater FY2022 Budget Request, dated January 27, 2022

Supplemental Packet 3:

8. Finance Committee Comments: Automatic Water Meter Reading Project
9. Letter: To: T. Fay From: A. Gennis Chair of Board of Library Trustees: Re: Library capital project funding, dated February 15, 2022
10. 2020 Town Administrator Evaluation Policy & Procedure
11. Draft: Article P. Lease of Cell Tower Reeve's Hill

**Items Distributed For Information and Use By the Board during the Meeting of February 16, 2022
Otherwise Not Included In The Packet (Handouts):**

12. Draft: Article EE. Establishment of a Capital Improvement Planning Committee
13. Draft: Article JJ. 27 Sherman Bridge Road – Open Space Acquisition

Correspondence:

1. Correspondence from Vertex Companies, Inc. to Town of Wayland dated February 10th, 2022 re: Availability of Draft Downgradient Property Status Opinion Report for Public Comment River's Edge



STEPHEN CRANE
ACTING TOWN ADMINISTRATOR
TEL. (508) 358-3620
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

THOMAS J. FAY
ADAM G. GUTBEZAHL
CHERRY C. KARLSON
CAROL B. MARTIN
DAVID V. WATKINS

DRAFT Meeting Minutes
BOARD OF SELECTMEN
Wednesday, February 23, 2022
7:00 p.m.

Wayland Town Building: Remote (via Zoom)
41 Cochituate Road, Wayland, MA

Present via Remote Participation: Thomas J. Fay, Cherry C. Karlson, Carol B. Martin, David V. Watkins

Absent: Adam G. Gutbezahl

Also Present via Remote Participation: Acting Town Administrator Stephen Crane, Finance Director Brian Keveny

A1. Call to Order, Review the Agenda for Public: At 7:00 p.m., T. Fay called the meeting of the Board of Selectmen to order when a quorum was present and announced each member by full name and that all present would participate remotely. T. Fay announced that the meeting would be recorded for re-broadcast and reviewed the ways in which the public could view and participate. T. Fay reviewed the agenda.

A2. FY2023 Budget: Discussion and potential vote to recommend the revised Town and Unclassified FY2023 budgets: T. Fay noted that the proposed FY 2023 budget had not yet been approved by the Finance Committee. S. Crane, joined by video-teleconference and provided background that a draft budget was first presented by Finance Director, B. Keveny and prior Town Administrator L. Miller in September. S. Crane added that the Finance Committee initially recommended a reduction in \$1.2 million, thereafter there was an increase in the budgeted amount assumed from state aid, further the Town then made reductions and the Finance Committee requested that the School Department make additional reductions.

B. Keveny joined the meeting via teleconference and reviewed each page of the FY 2023 budget, he reported that the budget totaled \$92.6 million which represented a 4.39% increase over the prior year budget. B. Keveny noted a significant increase in Other Expenses that was attributed to increases in OPEB and state assessments. He reviewed the real estate tax levy and tax rate forecast. There was a discussion about the impact of Alta at River's Edge on the budget.

C. Karlson requested the Board discuss the reductions and the personnel changes. B. Keveny outlined the reductions made to the budget to date. There was a discussion regarding the Personnel Board's role in the process of budgeting positions and the status of current vacancies. B. Keveny reviewed the proposed departmental payroll changes, the addition of 4.93 FTE's, which accounted for an overall 5.94% increase over the prior year. The Board tabled the budget conversation to a future meeting.

A3. 2022 Annual Town Meeting a. Discuss and Potential Vote to Insert and take a Position on Warrant Articles; meet with petitioners to discuss their articles; refer to the list of articles in the Board's packet. [Articles marked with an * are proposed to be presented under the Abbreviated Presentation Procedure]

T. Fay invited petitioners Tom Sciacca, Rolling Lane and George Harris, Holiday Road, who joined by video-teleconference to discuss Article NN. Rescind Appropriation for Framingham Bridge. T. Sciacca summarized the intent of the article which would rescind the previously approved funding for repairs to the Stonebridge Road Bridge, which T. Sciacca opposed due to its location within the City of Framingham. D. Watkins noted that the bridge is located both in Framingham and Wayland, but mostly in Framingham. D. Watkins reported that the voters were informed of the location of the bridge at 2021 Annual Town Meeting and still voted to fund the repairs. T. Sciacca and G. Harris expressed objection to D. Watkins statements.

T. Fay invited Town Moderator, Dennis Berry, who joined by video-teleconference to discuss warrant Article LL. Appointment of Finance Committee. D. Berry reviewed the justification for the warrant article and discussed the Finance Committee's comments.

C. Karlson moved, seconded by D. Watkins, that the Board vote to defer its recommendation on Article MM. Town Acceptance of Whittemore Lane as a Public Way until 2022 Annual Town Meeting. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezahl. ABSTAIN: None. Adopted 4-0.

C. Martin moved, seconded by D. Watkins, that the Board of Selectmen insert and support Article FF. Local Historic District Bylaw Amendment. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezahl. ABSTAIN: None. Adopted 4-0.

C. Martin moved, seconded by D. Watkins, that the Board of Selectmen support Article HH. Fire Sprinkler System at 89 Oxbow Condo Trust – Community Housing. In discussion, T. Fay questioned if the article would set a precedent for other housing. D. Watkins suggested that the request could be funded by alternate means and also expressed concern with setting a precedent. C. Karlson suggested the Board consult with the Housing Partnership. Roll Call Vote: YEA: T. Fay, C. Martin. NAY: C. Karlson, D. Watkins. ABSENT: A. Gutbezahl. ABSTAIN: None. Motion failed 2-2.

C. Martin moved, seconded by D. Watkins, that the Board of Selectmen support Article JJ. 27 Sherman Bridge Road – Open Space Acquisition. In discussion, T. Fay expressed support for the motion, but would have preferred to see a stronger effort made to establish homes on part of the property given there were long-term budget implications balanced with the value of open space. Roll Call Vote: YEA: T. Fay, C. Martin. NAY: C. Karlson, D. Watkins. ABSENT: A. Gutbezahl. ABSTAIN: None. Motion failed 2-2.

C. Martin reviewed the revised version of § 19-3 Finance Committee: Recommendations and Reports related to Article T, the Board discussed and provided revisions. C. Martin moved, seconded by C. Karlson, that the Board of Selectmen insert and support Article T: Amend Chapter 19, Section 3 of Town Code, as written on page 9 of the Board packet, and as further amended. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezahl. ABSTAIN: None. Adopted 4-0.

There was a discussion regarding the development of Article J. FY 2023 Omnibus Budget. T. Fay suggested the Board discuss the budget at the beginning of the next meeting, and before the Finance Committee meeting. D. Watkins provided an update on several articles that would be discussed at the next meeting. There was a discussion on funding for Article KK. Wayland Free Library. D. Watkins described the relationship between Article K. New Stonebridge Resolution – expenditure of funds and Article NN. Rescind Appropriation for Framingham Bridge. S. Crane reported that the Town surveyor had confirmed that the drainage swales located in Wayland did carry the drainage from the bridge and the bridge connected Framingham to Wayland. S. Crane confirmed that the design for Article O. Loker Grass Field Construction was near completion and had been submitted to Conservation for review, he expected that the project bids would be received before ATM.

T. Fay moved, seconded by C. Karlson, that the Board of Selectmen insert Article M. Acquisition of Land at Town Center. Roll Call Vote: YEA: None. NAY: T. Fay, C. Karlson, C. Martin, D. Watkins. ABSENT: A. Gutbezahl. ABSTAIN: None. Motion failed 0-4.

T. Fay moved, seconded by C. Karlson, that the Board of Selectmen insert Article AA. Accept gifts of Land. Roll Call Vote: YEA: None. NAY: T. Fay, C. Karlson, C. Martin, D. Watkins. ABSENT: A. Gutbezahl. ABSTAIN: None. Motion failed 0-4.

A4. Minutes: Review and vote to approve the minutes of February 7, February 9, and February 16, 2022. No Action was taken on the minutes of February 16, 2022.

D. Watkins moved, seconded by C. Martin, to approve the minutes of February 7 and February 9, 2022, as amended. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezahl. ABSTAIN: None. Adopted 4-0.

A5. Topics Not Reasonably Anticipated by the Chair 48 Hours In Advance, If Any: S. Crane noted that there was snow forecasted for Friday, February 25 and that the staff would prepare the Board's packet for Monday remotely, if Town Building was closed.

A6. Adjourn: At 10:19 p.m., T. Fay announced that there was no further business before the Board. C. Karlson moved, seconded by C. Martin, that the Board adjourn the meeting. Roll Call Vote: YEA: T. Fay, C. Karlson, C. Martin, D. Watkins. NAY: None. ABSENT: A. Gutbezahl. ABSTAIN: None. Adopted 4-0.

Items included in the packet and updated during the Board of Selectmen Meeting of Feb 23, 2022:

1. Agenda for meeting of the Board of Selectmen, February 23, 2022 7:00 p.m.
2. Draft: Article List 2022 Annual Town Meeting, revised February 17, 2022
3. 2022 Annual Town Election/Annual Town Meeting Schedule, revised November 29, 2021
4. Draft: (v5): Draft: Article T: Amend Chapter 19, Section 3 of Town Code § 19-3 Finance Committee: Recommendations and Reports, revised February 8, 2022 with red line version
5. Draft: Article LL. Appointment of Finance Committee
6. Draft: Article HH. Local Historic District Bylaw Amendment, with red line revisions
7. Draft: Article HH. Fire Sprinkler System at 89 Oxbow Condo Trust – Community Housing
8. Draft: Article JJ. 27 Sherman Bridge Road – Open Space Acquisition with red line revisions
9. Draft: Article MM. Town Acceptance of Whittemore Lane as a Public Way, revised February 4, 2022
10. Letter: To: L. Whitney, Glover Property Management Inc. From: M. DiNapoli Re: Attached Amendment No 1 to Ground Lease between Town of Wayland and Horizon Towers LLC. Dates July 28, 2008
11. Vote Certificate: 2005 Special Town Meeting Article 3: Authorize The Transfer And Lease A Portion Of Reeve’s Hill Property And The Conveyance Of Utility Easements For Wireless Communication Purposes
12. Lease Agreement: Ground Lease between Town of Wayland and Horizon Towers LLC Re: Reeve’s Hill, executed November 7, 2005, with attached exhibits, Amendment No. 2, Site Plan Approval Documents

Supplemental Packet:

13. Draft: Proposed FY 2023 Budget
14. Letter: From: T. Fay To: Chair Finance Committee B. Steinberg re: Request for Finance Committee recommendation regarding Prop 2 ½ Ballot Questions, dated February 22, 2022 with attached Draft: Article O. Loker Grass Field Construction and Draft: Article N. Appropriate Funds to Construct A New Council on Aging Community Center (COA/CC)
15. Board Policy: Proposition 2 ½ Ballot Questions
16. Draft: Article K. New Stonebridge Resolution – expenditure of funds submitted with attachments
17. Draft: Article NN. Rescind Appropriation for Framingham Bridge
18. Draft: Article O. Loker Grass Field Construction
19. Letter: To: Planning Board From: S. Sarkisian, Town Planner Re: Draft Outdoor Dining Planning Board Report, Date: February 16, 2022
20. Letter: To: Planning Board From: S. Sarkisian, Town Planner RE: Draft Conservation Cluster Bylaw Amendments Planning Board Report, Date: February 22, 2022
21. Draft: Meeting Minutes Board of Selectmen Meeting Wednesday, February 9, 2022 3:30 p.m.
22. Draft: Meeting Minutes Board of Selectmen Meeting Monday, February 7, 2022 7:00 p.m.

Items Distributed For Information and Use By the Board during the Meeting of February 23, 2022 Otherwise Not Included In The Packet (Handouts):

1. There were none.

BOARD OF SELECTMEN
Monday, March 14, 2022
7:00 p.m.
Wayland Town Building
41 Cochituate Road, Wayland, MA

CONSENT CALENDAR

1. Vote the question of designating and approving signing authority to Stephen Crane, Acting Town Administrator on items listed below.
2. Vote the question of approving and signing the weekly payroll and expense warrants
3. Vote the question of approving sandwich board requests by the CAPA high school A Cappella fundraising project during the dates of Saturday, March 19-Saturday, March 26, 2022 at the Fire Station Two in Cochituate, as well as the Old Connecticut Path and Cochituate Road (five paths).
4. Vote the question of approving sandwich board requests by the Creative Arts Parent Association for a Can and Bottle Drive during the dates of Saturday, April 30-Saturday, May 7, 2022 at the Fire Station Two in Cochituate, the Old Connecticut Path and Cochituate Road (five paths), Route 20/Old Connecticut Path by Coach Grill, and Town Center (Routes 20 & 27).
5. Vote the question of approving the Improvements to Loker Conservation and Recreation Area Soild Assessment Services Contract Amendment Proposal Spring 2022 Re-Bid.
6. Vote the question of approving Massachusetts DPH contract # INTF1115P01W22162006.
7. Vote the question of approving the contract with Maguire Equipment Inc. to deliver, furnish, and install solid waste compactor.
8. Vote the question of approving the Epoch Preservation contract for gravestone condition assessment.
9. Vote the question of approving the contract with Leo Vigeant Co. Inc. for catch basin, cleaning, and disposal.
10. Vote the question of approving the Tower Constuction Corp Wayland Loker Roof Replacement Job #2285 Change Proposal No. 5