

PACKET

JUNE 14

7:00 PM



STEPHEN CRANE
ACTING TOWN MANAGER
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

SELECT BOARD

THOMAS J. FAY
ADAM G. GUTBEZAHL
CHERRY C. KARLSON
CAROL B. MARTIN
DAVID V. WATKINS

SELECT BOARD
Tuesday, June 14, 2022
7:00 p.m.
Wayland Public Safety Building
38 Cochituate Road, Wayland, MA

Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted in person, in accordance with applicable law. This means that members of the public body as well as members of the public may access this meeting in person. In person attendance will be at the meeting location listed above and the public is welcome to attend. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

- | | |
|---------|---|
| 7:00 pm | 1. Call to Order, Review Agenda for Public |
| 7:02 pm | 2. Select Board Retreat: Discuss and develop the goals of the Board, including <ul style="list-style-type: none">• Review the 2021-2022 Board Goals to Determine Progress• Establish Select Board Goals for 2022-2023• Establish Goals for the Town Manager |
| 9:02 pm | 3. Topics not Reasonably Anticipated by the Chair 48 hours in advance, if any |
| 9:05 pm | 4. Adjourn |

WAYLAND TOWN CLERK
2022 JUN -9 PM 3:28

Board of Selectmen Goals FY2021-FY2022

Economic Development

- River's Edge
 - Complete construction of wastewater infrastructure
 - Review payment offsets and receive payment for property
- Route 20 Corridor
 - Determine MassDOT parameters
 - Hold discussion with Planning Board and Economic Development Committee
 - Finish engineering work to determine opportunities and hurdles for Route 20S Landfill
- Cochituate (Route 27, West Plain Street and East Plain Street intersection)
 - Hold community visioning conversations
 - Work with Planning Board and Economic Development Committee to prepare and bring new zoning plans to 2022 Annual Town Meeting
- Housing
 - Complete Housing Production Plan
 - Reach the 10% affordable housing target under Chapter 40B
 - Consider a policy to include affordable housing in overall Town property development plans and property purchases
 - Continue working with the various housing groups to develop a unified approach to affordable housing
 - Develop plans to enable a variety of housing options
 - Senior downsizing options
 - Accessory dwelling units
 - Identify potential friendly 40B projects and work with developers to develop as 40B
 - Engage in a discussion with the Planning Board and Economic Development Committee regarding potential zoning changes to provide for more affordable housing (MBTA community opportunities)

Leverage Town-Owned Properties

- Determine limitations on use of Town Building and Library
- Develop a plan for a canoe and kayak landing on the Sudbury River
- Old DPW Site
 - Receive engineering/design report
 - Discuss options with other boards
- Route 20S Landfill
 - Finish MassDEP work and obtain report of environmental considerations
 - Visioning group: explore hurdles and opportunities

Long-Range Operating and Capital Financing Plan

- Benchmark financial indicators relative to comparable towns
- Begin strategic planning for long-term needs
 - Begin strategic planning for town-owned land, including timing of potential development or disposition
 - Begin strategic planning for town-owned buildings, including a plan for long-term maintenance
 - Begin review of potential properties for Town purchase

- Complete review and updating of long-range operating assumptions and projections
- Complete Long-Range Capital Plan (10 years, 20 years)

Council on Aging/Community Center

- Negotiate purchase of appropriate property for Council on Aging/Community Center
- Design Council on Aging/Community Center with funding appropriated at 2020 Annual Town Meeting
- Bring to 2022 Spring Town Meeting for construction funding if appropriate

Communication

- Website
 - Improve content
 - Maintain relevant and timely content
 - Create and maintain a budget page with all relevant budget documents
 - Maintain board and committee appointments and vacancies page
- Board of Selectmen Updates
- Town Administrator Updates – monthly updates of happenings – including photos
- Other Town Boards and Committees
 - Consult periodically with other Town Boards and Committees – convey Board of Selectmen priorities, receive feedback re: projects

Wastewater

- Develop a plan for wastewater management

Climate Change Plan

- Begin discussions with citizens and relevant boards and committees
- Begin development

Diversity, Equity, and Inclusion

- Form Human Rights, Diversity, Equity, and Inclusion Committee
- Continue promoting diversity in staffing and boards

Administrative Goals

- Keep meetings productive and efficient
- Revise Chapter 19 of Code: understand budget roles and leverage skills of staff and volunteers
- Implement sustainable process for board and committee appointments
- Finish regulatory review put on hold due to COVID: Water, Stormwater, Health
- Update policies, signs
- Support TA and Personnel Board with modernizing and supporting staff development, Town competitiveness, and diversity and inclusion
- Support TA with efforts to streamline, modernize, and automate processes
- Rely on and support staff – do not micromanage

From: Karlson, Cherry <ckarlson@wayland.ma.us>

Sent: Thursday, June 9, 2022 4:35 PM

To: Watkins, David <dwatkins@wayland.ma.us>; Fay, Thomas <tfay@wayland.ma.us>; Gutbezahl, Adam <agutbezahl@wayland.ma.us>; Martin, Carol <cmartin@wayland.ma.us>

Cc: Crane, Stephen <scrane@wayland.ma.us>; Pessimato, Joe <jpessimato@wayland.ma.us>

Subject: Goal Meeting - June 14

All,

The agenda has been posted. We will meet in the Public Safety Building conference room.

As we discussed at our meeting on June 6, please come prepared to discuss:

Performance and achievements against 2021-2022 goals

Select Board 'aspirational' Goals for 2022-2023

Town Manager Goals to help achieve the Select Board Goals

Please do not reply all to this email.

Thanks,

Cherry

Cherry Karlson

Chair, Select Board

Town of Wayland

Please be advised that the Massachusetts Attorney General has determined that email is a public record unless the content of the email falls within one of the stated exemptions under the Massachusetts Public Records Laws.