



STEPHEN CRANE  
ACTING TOWN MANAGER  
TEL. (508) 358-3620  
www.wayland.ma.us

# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## SELECT BOARD

THOMAS J. FAY  
ADAM G. GUTBEZAHL  
CHERRY C. KARLSON  
CAROL B. MARTIN  
DAVID V. WATKINS

**SELECT BOARD**  
**Monday, August 8, 2022**  
**7:00 p.m.**  
**Wayland Town Building, ZOOM**  
**41 Cochituate Road, Wayland, MA**

### Agenda

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. All topics may be subject to deliberation and vote*

One may watch or may participate remotely with the meeting link that can be found at <https://www.wayland.ma.us/public-body-meeting-information-virtual-inperson-and-hybrid>.

Pursuant to Chapter 107 of the Acts of 2022, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by accessing the meeting remotely, as noted above. We request public comment be limited to two minutes per person.

- |         |   |
|---------|---|
| 7:00 pm | 1. Call to Order, Review Agenda for Public  |
| 7:02 pm | 2. Announcements and Public Comment   |
| 7:10 pm | 3. Consent Calendar: review and vote approve  |
| 7:15 pm | 4. National Grid Grant of Location Hearing: 40-60 Shermans Bridge Road. <ol style="list-style-type: none"><li>a. Petitioners request permission to install approximately 1840 feet of 4-inch Plastic from 40 to 66 Shermans Bridge Rd Wayland. Tie-in to existing 4-inch-Plastic from the intersection of Shermans Bridge and Oxbow Roads to approximately 66 Shermans Bridge Rd near the Wayland/Sudbury town-line. Relay services off Shermans Bridge Rd with Plastic services (5 anticipated: 40, 45, 47, 51, 66).</li></ol> |
| 7:35 pm | 5. Community Choice Aggregation of Electricity: presentation by Energy & Climate Committee and consultant Peregrine Energy; Board discussion and decisions on program name, categories for energy supply and name, operational adder  |
| 8:05 pm | 6. Appointments to Committees: Vote to confirm appointment of the following volunteers:   |

WAYLAND TOWN CLERK  
2022 AUG -4 PM 1:00

**SELECT BOARD**  
**Monday, August 8, 2022**  
**7:00 p.m.**  
**Wayland Town Building, ZOOM**  
**41 Cochituate Road, Wayland, MA**

<u>Committee</u>	<u>Potential Appointee</u>	<u>Term End Date</u>
Youth Advisory Committee	Brenda Ross	June 30, 2025

Appointments to Committees: Interview, discuss, and potential vote to appoint

<u>Committee</u>	<u>Potential Appointee</u>	<u>Term End Date</u>
Zoning Board of Appeals	James Grumbach	1 Associate Member June 30, 2024
<i>3 Vacancies</i>	Thomas White	1 Associate Member June 30, 2025
	Duane Galbi	1 Full Member June 30, 2025
	Doug Levine	

- |         |   |
|---------|---|
| 8:30 pm | 7. 2022 Massachusetts State Primary & General Election: Polling Places: discussion and potential designation of the Town Building (precincts 1 & 4) and the Middle School (precincts 2 & 3) as the two polling locations  |
| 8:40 pm | 8. VOTES Act: Discussion and decision on assigning police detail at polling locations, per new law.   |
| 8:45 pm | 9. Preservation Act Grant Agreement for 89 Oxbow : discussion and potential approval of Agreement   |
| 8:50 pm | 10. Fence Viewing report: discussion and next steps   |
| 9:00 pm | 11. Annual Town Meeting 2023: process to select dates, discussion of weekend vs weeknight scheduling  |
| 9:15 pm | 12. Select Board Policies: discussion of plan to update, creation of financial policies   |
| 9:30 pm | 13. Town Manager Report: <ul style="list-style-type: none"> <li>a. 195 Main Street-update on PMBC report</li> <li>b. Bus parking-update on Planning Board meeting, next steps</li> <li>c. Hiring Update</li> <li>d. Personnel policies and employee handbook</li> <li>e. Private road snow plow appeal</li> <li>f. Work of Public Relations firm</li> </ul> |

**SELECT BOARD**  
**Monday, August 8, 2022**  
**7:00 p.m.**  
**Wayland Town Building, ZOOM**  
**41 Cochituate Road, Wayland, MA**

- 10:00 pm      14. Creation of Select Board Sub-committees:
- a. Finance Committee Appointment Study Group Sub-committee: review and approve charge; appoint two Select Board members
  - b. Capital Asset Planning Sub-committee: review and approve charge; appoint members
- 10:20 pm      15. Open Meeting Law: George Harris request for unredacted executive session minutes related to Duane Galbi v. Town of Wayland
- 10:25 pm      16. 51 Knollwood Lane: discussion and authorize the Acting Town Manager to sign license agreement; discussion of potential ATM article to relinquish or abandon
- 10:35 pm      17. Scenic Road Application; 202 Glezen Road: discuss and provide comments on application, if any
- 10:40 pm      18. Minutes:
- a. Review and vote to approve the minutes of July 18, 2022
  - b. Executive Session Minutes: vote to release with redactions the executive session minutes related to discussing strategy with respect to the Public Employee Committee (PEC) agreement: April 26, 2021, June 14, 2021, September 2, 2021, October 4, 2021, October 18, 2021, December 13, 2021, December 20, 2021, January 3, 2022, January 10, 2022, January 18, 2022, and March 14, 2022.
- 10:45 pm      19. Review Correspondence
- 10:50 pm      20. Select Board Members' Reports and Concerns
- 11:00 pm      21. Topics not Reasonably Anticipated by the Chair 48 hours in advance, if any
- 11:05 pm      22. Adjourn

**SELECT BOARD**  
**Monday, August 8, 2022**  
**7:00 p.m.**  
**Wayland Town Building, ZOOM**  
**41 Cochituate Road, Wayland, MA**

**CONSENT CALENDAR**

1. Vote the question of approving Change Order No. 5 for the Loker Elementary School Roof Replacement Project in the amount of \$215,709.81 with Contractor Tower Construction Corp. and engineer Tighe Bond. This Change Order will include "required scope for the electrical and HVAC improvements noted in RFP #2 and Change Order #4." The appropriation number is 41407948, the line item is 55480, and the project number is 3879.
2. Vote to ratify the contract with SHI International Corp. in the amount of \$106,323.01 to purchase public safety software called IMC for the Wayland Police Department.