

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: **Finance Committee**

FILED BY: Carol Martin

DATE OF MEETING: December 2, 2019

TIME OF MEETING: 7:00pm

PLACE OF MEETING: Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM and may be recorded by others.

- 7:00pm Call to Order /Review Agenda for Public Announcements/Public Comment and Members' Response
- 7:05pm Welcome New Member
- 7:10pm Finance Director's Report including FY2019 Year-End Reports
- 7:20pm Discuss Tax Reclassification Presentation and BoS Vote; Possibly Re-Vote Recommendation; Review Recap Summary
- 7:30pm 5-Year Capital Plan including Discussion of FY21 Capital Requests, Available Resources, Capital Spending Plan and Follow-Up Questions
- 8:45pm Discuss FY21 Town and Unclassified Recommended Operating Budget Including Follow-Up Questions; Develop Plan to Review School Budget
- 9:25pm Review and Discuss Current Draft of Town Administrator's Act Including Follow-up Questions
- 9:40pm Chair and Vice-Chair Updates including Schedule and Public Documents
- 9:45pm Member's Reports, Concerns; Topics, if any, Unanticipated 48 Hours Before Meeting
- 9:50pm Review & Vote to Approve Minutes of 11/4, 11/18, and 11/25
- 9:55pm Adjourn