

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: **Finance Committee**

FILED BY: Carol Martin

DATE OF MEETING: December 9, 2019

TIME OF MEETING: 7:00pm

PLACE OF MEETING: Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM and may be recorded by others.*

- 7:00pm Call to Order /Review Agenda for Public Announcements/Public Comment and Members' Response
- 7:05pm Finance Director's Report
- 7:15pm Review FY21 Capital Budget Follow-Up Questions;Discuss Capital Budget Annual Capital Spending Plan and Years FY22-FY25 of Proposed 5-Year Capital Plan
- 8:00pm Attend School Committee for Superintendent's FY21 Budget Presentation
- 8:45pm Discuss FY21 Town and Unclassified Recommended Operating Budget and Superintendent's Proposed FY21 Budget; Determine Next Steps
- 9:30pm Review and Discuss Draft of Town Administrator's Act Including Follow-up Questions
- 9:40pm Chair and Vice-Chair Updates including Schedule and Public Documents
- 9:45pm Member's Reports, Concerns; Topics, if any, Unanticipated 48 Hours Before Meeting
- 9:50pm Review & Vote to Approve Minutes of 11/18 and 12/4
- 9:55pm Adjourn