

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: **Finance Committee**

FILED BY: Carol Martin

DATE OF MEETING: November 4, 2019

TIME OF MEETING: 7:00pm

PLACE OF MEETING: Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM and may be recorded by others.

- 7:00pm Call to Order /Review Agenda for Public
Announcements/Public Comment and Members' Response
- 7:05pm Finance Director's Report
- 7:10pm Meet with Town Administrator to discuss:
Follow Up Questions: 5-Year Capital Plan Recommendation
FY21 Town and Unclassified Recommended Operating Budget
- 8:10pm FY21 Capital Plan: Meet and Discuss with Fire Chief, Police Chief, IT
- 8:40pm 5-Year Capital Plan: Discuss and Possibly Vote Capital Spending Level
Determine Next Steps to develop 5-Year Plan
- 9:25pm Appoint Ann Gilbert as Finance Committee Senior Tax Relief Liaison
- 9:30pm Summer/Fall Project: Article Process
- 9:40pm Chair and Vice-Chair Updates including Schedule and Follow up
regarding FinCom Votes
- 9:50pm Member's Reports, Concerns; Topics, if any, Unanticipated
48 Hours before Meeting
- 9:55pm Review & Vote to Approve Minutes of 10/21/19
- 10:00pm Adjourn