

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: **Finance Committee**

FILED BY: Carol Martin

DATE OF MEETING: October 21, 2019

TIME OF MEETING: 7:00pm

PLACE OF MEETING: Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**Agenda**

**October 21, 2019**

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM and may be recorded by others.*

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| 7:00pm | Call to Order /Review Agenda for Public<br>Announcements/Public Comment and Members' Response   |
| 7:05pm | Finance Director's Repor  |
| 7:10pm | Finance Committee Property Tax Relief and Audit Committee<br>Appointments. Discuss and Vote as Appropriate  |
| 7:15pm | Meet with Town Administrator to discuss:<br>5-Year Capital Plan and Review Status of Outstanding Capital Projects<br>Capital Stabilization Fund Recommendation<br>Board of Selectmen Response: FY2021 Operating Budget Spending Level |
| 8:30pm | Discuss Capital Plan. Determine next Steps in Developing 5 year Plan.<br>Possibly Vote 5-Year Spending Plan   |
| 9:00pm | Summer/Fall Projects: Peer Review; Revolving Funds; Article Process   |
| 9:15pm | Chair and Vice-Chair Updates including Schedule and Departmental<br>Operating Budget Reviews  |
| 9:20pm | Member's Reports, Concerns and Topics, if any, Unanticipated<br>48 Hours before Meeting   |
| 9:25pm | Review & Vote to Approve Minutes of 9/24/19 and 10/2/19   |
| 9:30pm | Adjourn   |