

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: **Electronic Voting Implementation Subcommittee**

FILED BY: Dave Bernstein

DATE OF MEETING: April 2, 2018

TIME OF MEETING: 6:30 PM

PLACE OF MEETING: High School Field House

AGENDA

- Call to order
- Appoint Secretary pro tem
- Invite public comment
- Approve Minutes from our 2018-02-01 meeting
- Review our Annual Town Meeting responsibilities
 - Two-venue considerations
 - During votes, scan audience for handset failures or “can’t vote yet”
 - Notify Moderator
 - Provide voter with paper ballot and replacement handset
 - Issue replacement handsets
 - To voters with failed handsets
 - To registered but inactive voters
 - Provide paper ballots to voters in manual ballot section
 - Scan for Proxy Voting; if seen, raise “Point of Privilege”
- Invite public comment
- Adjourn