

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: **Electronic Voting Implementation Subcommittee**

FILED BY: Dave Bernstein

DATE OF MEETING: November 08, 2018

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

AGENDA

- Call to order
- Appoint Secretary pro tem
- Invite public comment
- Welcome to the first ELVIS Interns!
- Approve Minutes from our 2018-08-16 meeting
- Consider the use of a "Help Desk status light" that enables the Moderator to quickly determine whether or not Help Desk personnel may have paper ballots to convey as a result of handset failures during a vote
- Review our Special Town Meeting responsibilities
 - Monitoring handsets yet to be issued, as they will be active
 - Awareness of handset color codes vs. base station locations
 - Scanning for handset failures during votes
 - providing a ballot and a replacement handset to each voter reporting a failed handset
 - recording handset failures with the new form
 - Managing the "Manual Counting Section"
 - Scanning for physical possession of multiple handsets, and bringing this to the Moderator's attention by raising a point of personal privilege
 - Managing two venues
- Invite public comment
- Adjourn