

Brian E. Boggia Executive Director

7:30

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Board of Commissioners

Miriam Andrews Mary M. Antes Russell Ashton Kevin Goodwin Susan Weinstein

## Board of Commissioners Meeting April 19, 2018 7:30 PM Wayland Town Building 41 Cochituate Road, Wayland, MA 01778

## **Regular Meeting Agenda**

		Review Agenda for the Public, Announcements
7:40	2	Public Comment
7:50	3	Tenant Comment
8:00	4	Minutes 3/22/18
8:10	5	Bill Warrant March 2017
8:20	6	Debit/Credit Card Warrant March 2018,
8:30	7	Executive Director's Report
		Overview of Operations
		Public Housing
		- Administration
		Operating Budget Comparatives
		- Tenant Account Receivables
		<ul> <li>Vacancy Ledger</li> </ul>
		<ul> <li>Evictions and Terminations</li> </ul>
		- Maintenance
		Section Eight Housing Choice Voucher Program
		- Administration
		<ul> <li>Operating Budget Comparatives</li> </ul>
		<ul> <li>Voucher Utilization Rate and Funding</li> </ul>
		Family Self-Sufficiency Program
8:40	8	2018 HUD Income Limits
8:50	9	Management Plan Review
		- Pet Policy
		<ul> <li>Sexual Harassment Policy</li> </ul>
		<ul> <li>Recreation Equipment Policy</li> </ul>
		<ul> <li>Income Targeting Procedure</li> </ul>
		- Fraud Policy
8:40	10	Capital Fund Program Improvements
		<ul> <li>HUD Capital Fund Program Grants</li> </ul>
9:00	11	National Grid Gas Bill
9:10	12	Chapter 40B Affordable Housing Update
		- Chapter 40B Monitoring Services Proposal for the Town

1 Call to order Regular Meeting by Chair

- Town of Wayland, WHA, and RHSO
- Annual Homeowner Self Certifications
- Municipal Affordable Housing Trust Housing
- 11 Hammond Road Leasing Agreement

9:20	13	General Correspondence
9:30	14	Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If
		Any
9:40	15	Next Meeting

9:50 16 Adjourn

NOTE: Times are approximate. Items may be taken out of order.

## **Documents to Be Reviewed at the Meeting**

Meeting Packet
Minutes
Bill Warrant
A/P Warrant
Executive Director's Report