



Wayland Housing Authority
106 Main Street
Wayland, MA 01778

Brian E. Boggia
Executive Director

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Board of Commissioners
Miriam Andrews
Mary M. Antes
Russell Ashton
Kevin Goodwin
Susan Weinstein

Board of Commissioners Meeting

January 24, 2019

04:30 PM

Bent Park Community Room, Wayland, MA

Regular Meeting Agenda

- 04:30 1 Call to order Regular Meeting by Chair
Review Agenda for the Public, Announcements
- 04:35 2 Public Comment
- 04:40 3 Tenant Comment
- 04:45 4 Minutes December 13, 2018
- 04:50 5 Bill Warrant December 2018
- 04:55 6 Debit/Credit Card Warrant December 2018
- 05:00 7 Executive Director's Report
 - Overview of Operations
 - Public Housing
 - Administration
 - Operating Budget Comparatives
 - Tenant Account Receivables
 - Vacancy Ledger
 - Evictions and Terminations
 - Section Eight Housing Choice Voucher Program
 - Administration
 - Operating Budget Comparatives
 - Voucher Utilization Rate and Funding
 - Family Self-Sufficiency Program
- 05:05 8 Maintenance and Capital Program Improvements
 - Capital Fund Financial Reports
 - Community Preservation Act Project Applications
- 05:10 9 Insurance Register and January Renewals
 - General Liability
 - Property
 - Auto
- 05:15 10 State Conflict of Interest Training
- 05:20 11 Management Plan
 - Recreational Equipment
 - Income Targeting
 - Grievance Procedure
 - Fraud Policy
- 05:25 12 Affordable Housing
 - 11 Hammond Road Affordable Housing Lease with MAHTFB

- Affordable Housing Update
 - Town of Wayland Monitoring Contract, Staffing and Funding
- Town of Wayland, WHA, and RHSO
- 05:30 13 - General Correspondence
- 05:35 14 - Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
- 05:40 16 Next Meeting(s)
- 05:45 17 Adjourn

NOTE: Times are approximate. Items may be taken out of order.

Documents to Be Reviewed at the Meeting

- Meeting Packet
- Minutes
- Bill Warrant
- Credit Card Warrant
- Accounts Payable Warrant
- Executive Director's Report
- General Correspondence

- Insurance Register and Renewal Policies
- State Conflict of Interest Training
- Management Policies
- Hammond Road Draft Lease