



Wayland Housing Authority  
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Wayland, MA 01778

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Executive Director

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Board of Commissioners  
Miriam Andrews  
Mary M. Antes  
Russell Ashton  
Kevin Goodwin  
Susan Weinstein

## **Board of Commissioners Meeting**

August 22, 2019

**7:00 PM**

Bent Park, Wayland, MA

### **Regular Meeting Agenda**

- 07:00 1 Call to order Regular Meeting by Chair  
Review Agenda for the Public, Announcements
- 07:00 2 Public Comment
- 07:10 3 Tenant Comment
- 07:20 4 Suzy Ohannessian request paving 132 Commonwealth Road Right-of-Way
- 07:25 5 Minutes June 20, 2019
- 07:30 6 Bill Warrant June and July 2019
- 07:40 7 Debit Card Warrant June and July 2019
- 07:50 8 Executive Director's Report Overview of Operations
  - Low-Income Public Housing (LIPH)
    - Administration
    - Operating Budget Comparatives
    - Tenant Account Receivables
    - Vacancy Ledger
    - Evictions and Terminations
  - Section-Eight Housing Choice Voucher Program (HCVP)
    - Administration
    - Operating Budget Comparatives
    - Voucher Utilization Rate and Funding
  - Family Self-Sufficiency Program (FSS) and Resident Opportunity and Self-Sufficiency (ROSS)
- 08:00 9 Maintenance and Capital Improvements
  - Maintenance Staffing
  - Capital Fund Program Construction Projects and Budgets
    - o Construction Change Orders
- 08:10 10 **Annual Report to the Town of Wayland**
- 08:20 11 **Financial Audit**
- 08:30 12 Affordable Housing
  - Affordable Housing Update
  - 11 Hammond Road Affordable Housing Lease, Budget and Update With MAHTFB
  - Trout Brook Road Resale(s)
  - River's Edge Development
- 08:40 13 General Correspondence

08:50 14 Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any  
09:00 16 Next Meeting(s)  
09:10 17 Adjourn

**NOTE: Times are approximate. Items may be taken out of order.**

**Documents to Be Reviewed at the Meeting**

- Meeting Packet
- Minutes
- Bill Warrant
- Debit Card Warrant
- Accounts Payable Warrant
- Executive Director's Report
- General Correspondence
- Affordable Housing Update Memo
- 614 Trout Brook Resale
- 307 Trout Brook Resale
- 11 Hammond Rental