



Wayland Housing Authority  
106 Main Street  
Wayland, MA 01778

Brian E. Boggia  
Executive Director

V/TTY: (508) 655-6310  
FAX: (508) 655-8566  
[www.wayland.ma.us](http://www.wayland.ma.us)

Board of Commissioners  
Miriam Andrews  
Mary M. Antes  
Russell Ashton  
Kevin Goodwin  
Susan Weinstein

### **Board of Commissioners Meeting**

November 21, 2019

**7:00 PM**

Bent Park, Wayland, MA

#### **Regular Meeting Agenda**

- 07:00 1 Call to order Regular Meeting by Chair  
Review Agenda for the Public, Announcements
- 07:00 2 Public Comment
- 07:10 3 Tenant Comment
- 07:20 4 Minutes October 22, 2019
- 07:25 5 Bill Warrant October 2019
- 07:30 6 Debit Card Warrant October 2019
- 07:40 7 Executive Director's Report Overview of Operations  
Low-Income Public Housing (LIPH)
  - Administration
  - Operating Budget Comparatives
  - Tenant Account Receivables
  - Vacancy Ledger
  - Evictions and TerminationsSection-Eight Housing Choice Voucher Program (HCVP)
  - Administration
  - Operating Budget Comparatives
  - Voucher Utilization Rate and FundingFamily Self-Sufficiency Program (FSS) and Resident Opportunity and Self-Sufficiency (ROSS)
- 07:50 8 Maintenance and Capital Improvements
  - Maintenance Staffing
  - Capital Fund Program Construction Projects and Budgets
- 08:00 9 FY 2020 Operating Budget
- 08:10 10 Executive Director Performance Review
- 08:20 11 Affordable Housing
  - Affordable Housing Update
  - 11 Hammond Road Affordable Housing Lease, Budget and Update With MAHTFB
  - Oxbow Meadows Resale(s)
  - Launcher Way
  - CPC Article to Fund Affordable Housing Activities
  - Tenant Based Rental Assistance (TBRA)
  - RHSO Reports
- 08:30 12 General Correspondence
- 08:40 13 Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
- 8:50 14 Next Meeting(s)
- 9:00 15 Adjourn

**NOTE: Times are approximate. Items may be taken out of order.**

**Documents to Be Reviewed at the Meeting**

- Meeting Packet
- Minutes
- Bill Warrant
- Debit Card Warrant
- Accounts Payable Warrant
- Executive Director's Report
- Operating Budget Monthly Comparatives
- Tenant Account Receivables
- Vacancy Ledger
- Evictions and Terminations
- Family Self-Sufficiency
- Maintenance Reports
- Capital Fund Projects and Budgets Change Orders
- Executive Director Performance Review
- FY 2020 Operating Budget Questionnaire
- General Correspondence
- Affordable Housing Update Memo
- Housing Summit Minutes
- Oxbow Meadows Affordable Housing Resales
- 11 Hammond Rental Financials
- General Correspondence