

Personnel Board Proposed Agenda Town Building  
41 Cochituate Road, Wayland, MA  
Tuesday, March 9, 2021, 10:00 AM

AND TOWN CLERK  
121 MAR 5 AM 9:57

\*In compliance with the revised Open Meeting Law requirements, we will live stream the meeting via Zoom. No in-person attendance of members of the public will be permitted. The Zoom meeting can be entered using the following link:  
<https://zoom.us/j/95112847437?pwd=dVJZYWJRUE1QdEYxZ2pZTUZhbXp6UT09>  
pw: 947213

To make a public comment via Zoom, perform a virtual "hand raise". The meeting moderator will acknowledge your request and will inform the chair of your request to comment. Instructions for performing a virtual "hand raise" can be found at <https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>. You can also call in by phone at 508-358-6812. The phone number will be active during the public comment portion of the meeting.

Thank you in advance for your patience; we intend to address all calls that come in during the Public Comment period.

- 10:00 am 1. Call to Order, Review Agenda for Public
- 10:03 am 2. Announcements and Public Comment
- 10:10 am 3. Enter into Executive Session
  - I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2) to discuss strategy in preparation for negotiations with
    - a. Teamsters
    - b. AFSCME 1 & 2
    - c. Non-Union
  - II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6), to review and potential vote to approve, hold or release the executive session minutes of November 19, 2020.
- 10:40 am 4. Items not anticipated by Chair within 48 hours of meeting
- 10:45 am 5. Discuss and potential vote to the amended job description of the Public Health Nurse position
- 10:55 am 6. 2021 Annual Town Meeting Article F. Compensation for Town Clerk: Discuss and potential vote of Salary of Town Clerk
- 11:25am 7. 2021 Annual Town Meeting Article G. Personnel Bylaws and Wage & Classification Plan: Discuss and potential vote of Appendix B for Fiscal Year 2022
- 11:45am 8. Review and potential vote to approve the open session meeting minutes of 2/11/21
- 11:50am 9. Adjourn

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