



Town of Wayland Massachusetts

Finance Committee

Stephen Curtin
Klaus Shigley (Chair)
Randi Sterrn
Deborah Vogt

AUDIT COMMITTEE Agenda Tuesday, September 21, 2021 Via Zoom -6:00 P.M.

Pursuant to Chapter 20 of the Acts of 2021, this meeting/public hearing will be conducted via remote means. Members of the public who wish to access the meeting may do so via zoom at the link below:

<https://us06web.zoom.us/j/94059533023?pwd=cDhZTVNBaFZvb0NkelgzaFVBMTI4QT09> PW: **288040**

No in-person attendance of members of the public will be permitted, and public participation in any public hearing conducted during this meeting shall be by remote means only.

Additionally, the meeting will be broadcast live, in real time, via WayCam which can be viewed online at <https://www.waycam.tv/live> or on one of their cable channels (Comcast 8, 9, or 99 & Verizon 37, 38 or 39). This meeting will also be recorded which will be made available to the public at the link above as soon after the meeting as is practicable.

Note: Items may not be discussed in the order listed or at the times estimated. Times are approximate. The meeting may be broadcast or videotaped for later broadcast on WayCam.

6:00 pm: Call to Order

6:05 pm: Review Agenda for Public

6:15 pm: Announcements; Public Comment; Members' Response to Public Comment

6:30 pm: Report from Finance Director. Historical background on how/why the Audit Committee was created. Statutory Authority. (Charge, Duties and Membership)

6:45 pm: Status report on the RFP for FY 2022-2025 FY Audit Engagement.

6:50 pm: Discussion of Potential Areas for Expanding the Scope of the Audit. (OPEB-Klaus Shigley, Wayland Housing- Deborah Vogt, Cash Management Internal Controls- Randi Sterrn, Miscellaneous-Steve Curtain). Recommendations to the BOS, if any.

7:40 pm: Expectation/Agenda for Future Meetings- when, why, how often? (Alina Korsak email: Meeting Schedule)

7:45 pm: Approve Minutes of the prior AC Meeting

7:55 pm: Members' Reports, Concerns, and Topics. OML protocols for Committee with 4 people?

8:00 pm: Topics Not Reasonably Anticipated by the Chair 48 Hours Prior to Posting

8:05 pm: Adjourn

Attachments:

Historical Background: Charge, Duties...

Excerpt from 2012 Town Meeting

OPEB Audit Memo

Future Meetings: Alina Korsak email

Draft Minutes June 9, 2021, Meeting