

DRAFT Meeting Minutes
ARPA Sub-Committee
Wednesday, August 17, 2022
9:00 a.m.
Wayland Town Building - ZOOM
41 Cochituate Road, Wayland, MA

Present:: Thomas J. Fay, Carol B. Martin.

Also Present: S. Crane, Acting Town Manager, John Bugbee, Assistant Town Manager

Call to Order, Review Agenda for Public: T. Fay called the meeting to order at 9:07 a.m. He announced each member by full name and stated all were participating remotely. T. Fay added that the meeting would be recorded for re-broadcast and advised how the public could view and participate. T. Fay reviewed the agenda.

Minutes of August 17,2022: T. Fay moved and C. Martin seconded to accept the minutes of August 17, 2022 as written. Motion passed: 2-0-0 by Roll Call Vote with T. Fay and C. Martin voting in the affirmative.

Review, discuss and potential vote regarding department head ARPA Fund requests: T. Fay welcomed the department heads to the meeting, explaining the Committee is gathering input and suggestions on how to best disperse the Town's ARPA funds. C. Martin added the Town is receiving \$4.1M, approximately \$700,00 of which has been expended, leaving a balance of \$3.4M. The four eligible criteria: Covid Related Expenses, Lost Revenue, Premium Pay, and Water, Stormwater, Broadband Infrastructure were discussed.

The department heads made approximately 30 suggestions, ranging in cost from \$15,000 for a mower for conservation land to a \$1.2M to fund an emergency MWRA connection. Requests were made for additional staff support and add ons to already approved capital building projects including the CoaCC and Fire Station II. Several public safety suggestions were made including security cameras for Town Buildings, funding replacement membranes and upgrading defibrillators.

S. Crane stated the Select Board will determine whether to fund primarily large projects, smaller requests or a combination. He added that to achieve maximum value his recommendation is to support one time purchases/projects versus on-going/operating requests be funded.

The Committee thanked the department heads for their input, stating that public input would also be sought. C. Martin volunteered to pull together the requests into a spreadsheet for review and discussion at the next meeting. S. Crane suggested adding in a column for operating vs capital.

Establishment of sub-committee's next meeting: Tuesday, August 23, 2022 at 3pm.

Adjourn: C. Martin moved; T. Fay seconded to adjourn at 10:22am. Motion passed: 2-0-0 by Roll Call Vote with T. Fay and C. Martin voting in the affirmative.

Item	Dept	Eligibility	Operating/Capital	Amount Requested	Funding?	Funded
Defibrillators - Town Buildings	Fire	Public Health/Econ Response	Capital	\$ 50.000		
Stretcher/Lift	Fire	Public Health/Econ Response	Capital	\$ 60.000	ARF	
FS II Generator	Fire	Public Health/Econ Response	Capital	\$ 120.000		
Potential Nurse Overtime	Health	Public Health/Econ Response	Operating	\$ 30.000		
Future Contact Tracing	Health	Public Health/Econ Response	Operating	\$ 45.000	\$35K Grant	
Covid Case Management	Health	Public Health/Econ Response		\$ 20.000		
Defibrillators - Police Vehicles	Police	Public Health/Econ Response	Capital	\$ 15.000		
Public Safety Building Upgrades/Mair	Police	Public Health/Econ Response	Capital	\$ 300.000		
Additional Clinical Services	Youth/Fam Svcs	Public Health/Econ Response	Operating	\$ 50.000		
Generator - COACC	CoA	Public Health/Econ Response	Capital	\$ 150.000		
WayCam support/Broadband expansi	Cable Access Committee	Water/Sewer/Broadband Infrastructure	Capital	\$ 150.000		
Emergency MWRA Connection	DPW	Water/Sewer/Broadband Infrastructure	Capital	\$ 1,200.000		
Engineering: MWRA Connection	DPW	Water/Sewer/Broadband Infrastructure	Capital	\$ 350.000		
Membranes - Baldwin Well	DPW	Water/Sewer/Broadband Infrastructure	Capital	\$ 176.000		
FY22/23 Stormwater Shortfall	DPW	Water/Sewer/Broadband Infrastructure	Capital	\$ 300.000		
FS II Building Project	Facilities	Water/Sewer/Broadband Infrastructure	Capital	\$ 300.000		
Fiber Optics @ COACC	Facilities	Water/Sewer/Broadband Infrastructure	Capital	\$ 40.000		
Security Cameras for Town Buildings	Facilities	Water/Sewer/Broadband Infrastructure	Capital	\$ 250.000		
AV Upgrades for COACC	IT	Water/Sewer/Broadband Infrastructure	Capital	\$ 50.000		
Membranes Wastewater System	WasteWater	Water/Sewer/Broadband Infrastructure	Capital	\$ 300.000	Reserves	
Replace Lost Revenue	Local Businesses	Public Health/Econ Response	Operating	\$ 50.000		
Premium Pay	Police/Health	Premium Pay	Operating	\$ 50.000		
Mower for Heard Farm	ConCom		Capital/Operating	\$ 15.000	CPC	
Electric School Buses	Town		Capital/Operating	\$ 600.000		
Total				\$ 4,671.000		