



Town of Wayland Massachusetts

Audit Committee

Yutian Zhang
Klaus Shigley
Samantha Shullo (Chair)
Randi Sterrn
Michael German

AUDIT COMMITTEE
Agenda Monday, February 12, 2024
Via Zoom -5:00 P.M.

One may watch or may participate remotely with the meeting link that can be found at <https://www.wayland.ma.us/public-body-meeting-information-virtual-inperson-and-hybrid>.

Pursuant to Chapter 2 of the Acts of 2023, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by in person attendance, or by accessing the meeting remotely, as noted above. We request public comment be limited to two minutes per person.”

Note: Items may not be discussed in the order listed or at the times estimated. Times are approximate. The meeting may be broadcast or videotaped for later broadcast on WayCam.

5:00 pm: Call to Order; assign minute taker.

5:05 pm: Review Agenda for Public.

5:10pm Public Comment

5:15 pm: Announcements; Public Comment; Members’ Response to Public Comment.

5:20 pm: Review the Management Letter (ML) from the town with Brian Keveny.

5:30 pm: Prepare Response to the Management Letter.

6:15 pm: Review the current charge for the Audit Committee.

6:45 pm: Approve minutes of the January 22, 2024 meeting.

7:00 pm: Members’ Reports, Concerns, and Topics.

7:15 pm: Topics Not Reasonably Anticipated by the Chair 48 Hours Prior to Posting.

7:30 pm: Adjourn.

Attachments:22nd meeting minutes

Draft Management Letter