



Town of Wayland Massachusetts

Finance Committee

Stephen Curtin
Klaus Shigley (Chair)
Samantha Shullo
Randi Sterrn
Deborah Vogt (Vice Chair)

AUDIT COMMITTEE

Agenda Wednesday, May 24, 2023
Via Zoom -6:00 P.M.

“One may watch or may participate remotely with the meeting link that can be found at <https://www.wayland.ma.us/public-body-meeting-information-virtual-inperson-and-hybrid>.

Pursuant to Chapter 20 of the Acts of 2021, as extended pursuant to Chapter 107 of the Acts of 2022, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by in person attendance, or by accessing the meeting remotely, as noted above. We request public comment be limited to two minutes per person.”

Note: Items may not be discussed in the order listed or at the times estimated. Times are approximate. The meeting may be broadcast or videotaped for later broadcast on WayCam.

6:00 pm: Call to Order; assign minute taker.

6:05 pm: Review Agenda for Public

6:15 pm: Announcements; Public Comment; Members’ Response to Public Comment

6:20 pm: Town Update by Brian Keveny, Finance Director

Cash reconciliation, Cash left on deposit.

Takeaways from the Town Meeting?

6:30 pm: Annual Report of the AC for the Town of Wayland Annual Report

Randi Sterrn draft.

6:45 pm: Approve Minutes of the prior AC Meeting

Steve Curtain draft

7:00 pm: Summer Job

Discussion:

Ideas for “expanding the audit scope with each annual report to the SB”. See Meeting Package-Klaus S. Report to the SB

How to make the AC more relevant/useful.

7:15 pm: Select Officers for 2024 Audit Cycle

Expiring terms; suggestions for new committee members

7:20 pm: Members’ Reports, Concerns, and Topics.

7:25 pm: Topics Not Reasonably Anticipated by the Chair 48 Hours Prior to Posting

7:30 pm: Adjourn.

Attachments:

Draft Minutes from the March 27, 2023, meeting

Draft Annual Report

Klaus S. summary of “Report the AC Annual Report to the SB”