



**TOWN OF WAYLAND**  
**NOTICE OF MEETING**

Zachariah Ventress, Chair  
Philip Parks, Vice Chair  
Sharon Burke, Member

Posted in accordance with the provisions of the Open Meeting Law  
[Law www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

Massimo Taurisano, Member  
Steven Klitgord, Member

**BOARD OF ASSESSORS**

Tuesday, December 5, 2023  
TIME: 6:00p

**TOWN BUILDING / REMOTE ACCESS**  
41 Cochituate Road, Wayland, MA 01778

One may watch or may participate remotely with the meeting link that can be found at <https://www.wayland.ma.us/public-body-meeting-information-virtual-inperson-and-hybrid>.

Pursuant to Chapter 2 of the Acts of 2023, this meeting will be conducted via remote participation. No in-person attendance by members of the public will be permitted. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable. Public will be excluded from Executive Sessions.

**OPEN SESSION AGENDA**

- 6:00 pm Meeting Call to Order; Roll Call.  
6:01 pm Public Comment.  
6:02 pm Review Minutes:  
Tuesday, November 14, 2023; 6:00p; Open Session; Vote to Accept.  
Monday, November 20, 2023; 7:00p; Open Session; Vote to Accept.  
6:03 pm Correspondence and Documents: Board of Assessors (BoA) Review and/or Signatures:  
FY 2024 (CY 2023) Motor Vehicle and Trailer Excise: Sixth Commitment  
6:08 pm Director's Review and Update of Office Activities:  
Thank you for support at Town Classification Hearing  
FY 2024 RECAP Update  
MUNIS Accounting FY 2024 Actual Taxes Update  
FY 2024 Exemptions Deadline (First; November 30, 2023); Update  
FY 2025 Forms of List, Income & Expense, Charitable Organizations Mailers Update  
FY 2025 Budget Update  
CY 2024 Office Education Update  
FY 2025 Community Preservation Act (CPA); Request for Funding Update  
6:25 pm Topics, if any, not reasonably anticipated by the BoA Chair 48 hours in advance of meeting.  
6:28 pm BoA Members Thoughts and Concerns.  
6:29 pm Date of Next Meeting: To be Determined; Waiting for RECAP Certification for Actual Tax Commitments.  
6:30 pm Enter into Executive Session for purposes of complying with G.L. c.59, Section 60 and G.L. c. 214,  
Section 1B as permitted by Purpose 7 of G.L. c. 30A, Section 21 (a) to review and discuss:  
Review Minutes: Tuesday, November 14, 2023; 6:30p; Executive Session; Vote to Accept and Release.  
Motor Vehicle Abatements: Month of November 2023; Vote to Accept.

Note: Board will not return to Open Meeting.