

TOWN OF WAYLAND - TOWN CLERK'S OFFICE

NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Library Trustees Wayland Free Public Library
FILED BY: Sandy Raymond, Library Director
DATE OF MEETING: December 21, 2022
TIME OF MEETING: 8:30 A.M.
PLACE OF MEETING: Wayland Free Public Library;
5 Concord Road, Wayland, MA 01778

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.

AGENDA

Pursuant to Chapter 107 of the Acts of 2022, this meeting will be conducted in person, in accordance with applicable law. This means that members of the public body as well as members of the public may access this meeting in person. In person attendance will be at the meeting location listed above and the public is welcome to attend.

1. 8:30 A.M. Public Comment.
2. 8:35 A.M. Review and approval of Meeting Minutes For November 16, 2022.
3. 8:40 A.M. Monthly Reports: Financial/Statistical Reports, Director's Report.
4. 8:50 A.M. Vote question of payment: ESL trainer for Spring and Fall 2022 training session Invoice 2022, \$1,200.00, \$600 to each, Virginia Steele & Jane Albert..
5. 8:55 A.M. Vote question of payment, Mass. Library Trustees's Assoc. Trustees' annual board membership, \$100.
6. 9:00 A.M. Website redesign, update vote of July 27, 2022: vote question of payment to Stirling Brandworks not to exceed \$25,000 from Millennium Fund or other Trustee fund.
7. 9:05 A.M. Vote question of payment of \$140.00 from Ingram Invoice #62877860 for books to meet minimum annual expenditures required by three early library funds: 1863 James Draper Fund \$30 books, \$30 repairs of books or new books/maps; 1894 James Sumner Draper \$30 new books; 1903 Grace Campbell Draper Fund \$50 books not fiction, with inscription of the fund's title in the books.

8. 9:10 A.M. Discuss, vote question of approval of CPA application for funds to digitize 133 microfilm reels (1935 to present) of the Wayland Town Crier and the Wayland Library First Record Book (1850).
9. 9:20 A.M. Library's 175th anniversary event: update, vote question of approval of funds, not to exceed \$5000, for event costs.
10. 9:30 A.M. Friends' update, discussion including: fall book sales, Raytheon Room use for ongoing book sale n.
11. 10:00 A.M. WFPL-Working Group for building maintenance & repairs project update, including Trustees goal for continuity of services during work..
12. 10:10 A.M. Trustee reports and concerns.
13. 10:15 A.M. Topics not reasonably anticipated by Chair 48 hours in advance of meeting.
14. 10:20 A.M. Adjourn.