

TOWN OF WAYLAND - TOWN CLERK'S OFFICE

NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

NAME OF BOARD/COMM: Board of Library Trustees
FILED BY: Chris Lindquist, Director
DATE OF MEETING: February 28, 2024
TIME OF MEETING: 8:30 a.m.
PLACE OF MEETING: Wayland Free Public Library
5 Concord Road, Wayland, MA 01778

*Note: Items may not be discussed in the order listed or at the specific time estimated.
Times are approximate.*

AGENDA

In person attendance will be at the meeting location listed above, the public is welcome to attend. We request public comment be limited to 2 minutes per person

1. 8:30 a.m. Public Comment.
2. 8:35 a.m. Review, possible vote to approve draft minutes of January 23, 2024, February 16, 2024.
3. 8:40 a.m. Review monthly reports: Financial, Statistical, Director's Report.
4. 8:55 a.m. Library Director Screening Committee, discuss, possible vote to disband.
5. 9:00 a.m. Trustee funds review and discussion including:
 - a. Trust funds expenditure process and approval;
 - b. Vote the question of payment of \$140 minimum OR payment in full of the Ingram company invoice #60317799 (total of invoice: \$199.75) for books to meet minimum annual expenditure required by three early library funds: 1863 James Draper Fund, \$30 books, \$30 repair of books or new books/maps; 1894 James Sumner Draper \$30 new books; 1903 Grace Campbell Draper Fund \$50 books not fiction with inscription of the fund's title, "Grace Campbell Draper Fund," in each.

c. Vote the question of payment of \$314 for renewal of annual membership dues payable to the American Library Association (Member ID 2347802) using state aid funds OR the Millennium Fund.

6. 9:20 a.m. Wayland Free Public Library-Working Group, building maintenance & repair project update including:
 - a. Trustees' goal for continuity of services during work,
 - b. Possible vote to nominate two members to the Permanent Municipal Building Committee for this project.
7. 9:30 a.m. Strategic Plan, update and discussion of next steps.
8. 9:40 a.m. Meet Pam McCuen, Head of Youth Services.
9. 9:55 a.m. Massachusetts Board of Library Commissioners (MBLC) FY25 Legislative Agenda, discussion including:
 - a. MBLC FY25 legislative agenda items,
 - b. Legislative Breakfast at the Library on March 8, logistics.
10. 10:15 a.m. Friends update.
11. 10:25 a.m. Trustee reports & concerns.
12. 10:30 a.m. Topics not reasonably anticipated by the Chair 48 hours prior to the meeting.
13. 10:35 a.m. Next meeting dates and Adjourn.