

TOWN OF WAYLAND - TOWN CLERK'S OFFICE

NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

NAME OF BOARD/COMM: Board of Library Trustees
FILED BY: Chris Lindquist, Director
DATE OF MEETING: May 1, 2024
TIME OF MEETING: 9:00 a.m.
PLACE OF MEETING: Wayland Free Public Library
5 Concord Road, Wayland, MA 01778

*Note: Items may not be discussed in the order listed or at the specific time estimated.
Times are approximate.*

AGENDA

In person attendance will be at the meeting location listed above, the public is welcome to attend. We request public comment be limited to 2 minutes per person

1. 9:00 a.m. Public Comment and much appreciation to retiring Trustees.
2. 9:10 a.m. Review, possible vote to approve draft minutes of March 27, 2024.
3. 9:15 a.m. Review monthly reports: Financial, Statistical, Director's Report.
4. 9:30 a.m. Review possible vote to pay 2 invoices dated March 29, 2024 for the ESOL Tutor Training Course using \$600 in funds from the Millennium Fund:
 - a. \$300 to Virginia G. Steel
 - b. \$300 to Jane Albert
5. 9:40 a.m. Welcome MJ Wright, bibliographic librarian, update and discuss Community Preservation Act, Trustee funded projects, other work. Discuss, possible vote to approve:
 - a. Funding proposal: Up to \$900 in Trustee funds, possibly from the '1863 James Draper Fun' to digitize the handwritten Wayland Library Donors book, 1848 – 1886 at the New England Document and Conservation Center;

- b. Grant proposal: To apply for a conservation and exhibition grant of up to \$3,000 plus a slab of museum-quality acrylic from Tru Vue in order to contract with SmallCorp to fabricate a museum quality acrylic case for public display and storage of the antique wooden delivery box;
 - c. To collaborate with Conservator Anne Driesse on the acrylic display case that will be used to display and store the antique delivery box.

- 5. 9:55 a.m. Wayland Free Public Library-Working Group, building maintenance & repair project update including:
 - a. Permanent Municipal Building Committee meeting, April 30, 2024,
 - b. Working group progress.

- 6. 10:10 a.m. Strategic Plan, update, discuss next steps.

- 7. 10:20 a.m. Friends update.

- 8. 10:30 a.m. Trustee reports & concerns.

- 9. 10:35 a.m. Topics not reasonably anticipated by the Chair 48 hours prior to the meeting.

- 10. 10:40 a.m. Next meeting dates, and Adjourn.