

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: **Electronic Voting Implementation Subcommittee**

FILED BY: Dave Bernstein

DATE OF MEETING: March 25, 2019

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

AGENDA

1. Call to order
2. Appoint Secretary pro tem
3. Invite public comment
4. Approve Minutes from our 2018-11-08 meeting
5. Enter into Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21a(4) "To discuss the deployment of security personnel or devices, or strategies with respect thereto" - to discuss Electronic Voting Security
6. Review Massachusetts Moderators Association Electronic Voting Survey
7. Review our Town Meeting responsibilities
 - Monitoring handsets yet to be issued, as they will be active
 - Awareness of handset color codes vs. base station locations
 - Scanning for handset failures during votes
 - providing a ballot and a replacement handset to each voter with a failed handset
 - providing a ballot to each voter with a handset that does not display a confirmed vote
 - recording handset failures with the new form
 - Managing the "Help Desk status light"
 - Managing the "Manual Counting Section"
 - Scanning for physical possession of multiple handsets, and bringing this to the Moderator's attention by raising a point of personal privilege
 - Managing two venues
8. Invite public comment
9. Adjourn