

**MEETING NOTICE**  
**TOWN OF WAYLAND**

*(As required by MGL Chapter 30A, sections 18-25)*

*Please email all meeting notices to [townclerk@wayland.ma.us](mailto:townclerk@wayland.ma.us)*

**Town Clerk Date Stamp**

**Board/Committee Name:** Wayland Housing Authority

**Day/Date:** 12/16/22

**Time of Meeting:** 9:00 AM

**Location:** Remote

One may watch or may participate remotely with the meeting link that can be found at: <https://www.wayland.ma.us/public-body-meeting-information-virtual-inperson-and-hybrid> Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.

**Regular Meeting Agenda**

- |       |    |  |
|-------|----|--|
| 9:00  | 1  | Call to order of the Regular Meeting by Chair, Review Agenda for the Public, Announcements |
| 9:05  | 2  | Public Comment   |
| 9:10  | 3  | Tenant Comment   |
| 9:15  | 4  | Bent Park Resident Council Proposed 2023 Budget  |
| 9:30  | 5  | Minutes of November 29, 2022   |
| 9:40  | 6  | Bill Warrant WHA Revolving Fund November 2022  |
| 9:45  | 7  | Debit Card Warrant, November 2022  |
| 9:50  | 8  | Executive Director's Report Overview of Operations   |
|       |    | Low-Income Public Housing (LIPH)   |
|       |    | • Administration   |
|       |    | • Operating Budget Comparatives  |
|       |    | • Tenant Account Receivables   |
|       |    | • Vacancy Ledger   |
|       |    | • Evictions and Terminations   |
|       |    | Section-Eight Housing Choice Voucher Program (HCVP)  |
|       |    | • Administration   |
|       |    | • Operating Budget Comparatives  |
|       |    | • Voucher Utilization Rate and Funding   |
|       |    | Family Self-Sufficiency (FSS) Program and Resident Opportunity and Self-Sufficiency        |
| 9:55  | 9  | Maintenance and Capital Improvements   |
|       |    | • Maintenance Work Orders  |
|       |    | • Bent Park Fire Alarm System Upgrade  |
| 10:00 | 10 | Executive Director Performance Review  |
| 10:10 | 11 | Affordable Housing Update  |
|       |    | Hammond Road Bill Warrant, Tenant Account Receivable, and Financial Statements             |

10:15 12 General Correspondence  
10:20 13 Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any  
10:25 14 Next Meeting(s)  
10:30 15 Adjourn

**NOTE: Times are approximate. Items may be taken out of order.**