

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law  
[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting) PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Wayland Housing Authority Board of Commissioners

FILED BY: Brian Boggia, Executive Director

DATE OF MEETING: 11/16/23

TIME OF MEETING: 6:30 PM

PLACE OF MEETING: This meeting will be held in person. 12 Bent Avenue

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.

**Regular Meeting Agenda**

- |      |    |  |
|------|----|--|
| 6:30 | 1  | Call to order of the Regular Meeting by Chair, Review Agenda for the Public, Announcements |
| 6:35 | 2  | Public Comment   |
| 6:40 | 3  | Tenant Comment   |
| 6:45 | 4  | Minutes of October 16, 2023  |
| 6:50 | 5  | Bill Warrant WHA Revolving Fund October 2023   |
| 6:55 | 6  | Debit Card Warrant, October 2023   |
| 7:00 | 7  | Executive Director's Report Overview of Operations   |
|      |    | Low-Income Public Housing (LIPH)   |
|      |    | • Administration   |
|      |    | • Operating Budget Comparatives  |
|      |    | • Tenant Account Receivables   |
|      |    | • Vacancy Ledger   |
|      |    | • Evictions and Terminations   |
|      |    | • Maintenance and Capital Improvements   |
|      |    | Section-Eight Housing Choice Voucher Program (HCVP)  |
|      |    | • Administration   |
|      |    | • Operating Budget Comparatives  |
|      |    | • Voucher Utilization Rate and Funding   |
|      |    | Family Self-Sufficiency (FSS) Program and Resident Opportunity and Self-Sufficiency        |
| 7:15 | 8  | Operating Budget FY 2024 – WHA Fee Accountant Richard Conlon                               |
| 7:25 | 9  | PHA Plan Annual Update   |
| 7:30 | 10 | Utility Allowance Schedule Update  |
| 7:35 | 11 | Affordable Housing Update  |
|      |    | Hammond Road Bill Warrant, Tenant Account Receivable, and Financial Statements             |
|      |    | Other Affordable Housing Developments  |
| 7:40 | 12 | General Correspondence   |
| 7:45 | 13 | Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any  |
| 7:50 | 14 | Next Meeting(s)  |
| 8:00 | 15 | Adjourn  |

**NOTE: Times are approximate. Items may be taken out of order.**

townclerk@wayland.ma.us; ccostello@wayland.ma.us; public.mtg.manager@wayland.ma.us;  
kpowerspirlet@wayland.ma.us